



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Monday, April 11, 2016
6:00 pm Executive Session; 7:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Personnel
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Presentation: TVF&R Emergency Response Recognition / Athletic Center Staff](#)
5. Audience Time**
6. Board Time
7. Consent Agenda***
 - A. [Approve: Minutes of March 7, 2016 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: National Water Safety Month Proclamation](#)
 - E. [Award: SW Quadrant Community Park Construction Contract](#)
8. Unfinished Business
 - A. [Approve: System Development Charge Capital Improvement Plan](#)
 - B. [Information: General Manager's Report](#)
9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: April 1, 2016
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the April 11, 2016 Board of Directors Meeting

Agenda Item #4 – TVF&R Emergency Response Recognition / Athletic Center Staff

Attached please find a memo reporting that Mark Stevens, chief of TVF&R's Emergency Medical Services Division, will be at your meeting to recognize the Athletic Center employees who assisted in providing emergency response aid to a patron suffering a health crisis at the Athletic Center in November 2015.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-E for your review and approval.

Action Requested: **Approve Consent Agenda Items #7A-E as submitted:**
A. Approve: Minutes of March 7, 2016 Regular Meeting
B. Approve: Monthly Bills
C. Approve: Monthly Financial Statement
D. Approve: National Water Safety Month Proclamation
E. Award: SW Quadrant Community Park Construction Contract

Agenda Item #8 – Unfinished Business

A. System Development Charge Capital Improvement Plan

Attached please find a memo from Keith Hobson, director of Business & Facilities, regarding a System Development Charge (SDC) Capital Improvement Plan (CIP) for board review and consideration of approval. Keith will be at your meeting to provide an overview of the information and to answer any questions the board may have.

Action Requested: **Board of directors' approval of the Five-Year System Development Charge Capital Improvement Plan Project List.**

B. General Manager's Report

Attached please find the General Manager's Report for the April regular board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: March 24, 2016
TO: Doug Menke, General Manager
FROM: Bob Wayt, Director of Communications & Outreach

RE: **TVF&R Emergency Response Recognition / Athletic Center Staff**

On the morning of November 5, 2015, a retired deputy chief of the Portland Police Bureau collapsed while walking the indoor track at the Tualatin Hills Athletic Center. Athletic Center employees Julie Rocha, Emily Kent and George Horton rushed to the man's aid, applying CPR and the defibrillator unit that is maintained at the center for emergencies like this. The employees demonstrated exceptional knowledge, skill and poise under pressure and were able to successfully resuscitate the victim.

Emergency responders from Tualatin Valley Fire & Rescue who arrived at the scene credit our staff with saving the man's life. In recognition of this, Mark Stevens, chief of TVF&R's Emergency Medical Services Division, will be at the board meeting on April 11 to honor the employees. Four firefighters are scheduled to join Chief Stevens as he presents our employees with lifesaver coins.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Monday, March 7, 2016, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Larry Pelatt <i>(via telephone)</i>	President/Director
Jerry Jones Jr.	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Ali Kavianian	Director
Bob Scott	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel (B) Land

Secretary Jerry Jones Jr. called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(d)and(e), which allows the board to meet in executive session to discuss the aforementioned issues.

Secretary Jones noted that representatives of the news media and designated staff may attend the executive session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by Secretary Jerry Jones Jr. on Monday, March 7, 2016, at 7:00 pm.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the board of directors authorize staff to acquire a property in the southwest quadrant of the district, using natural resource bond funds, subject to standard due diligence review and approval by the General Manager. Ali Kavianian seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Clean Water Services Tree for All Award

Bruce Barbarasch, superintendent of Natural Resources & Trails Management, introduced Laura Porter and Rich Hunter, representatives from Clean Water Services, to recognize THPRD with the Tree for All Award.

Laura and Rich noted that the Tree for All program began ten years ago with the goal to plant one million trees in ten years, which was accomplished in 2013. The next goal was to plant two million native trees and shrubs in one year, which was met with the help from their partners, including THPRD. The district is responsible for planting over 500,000 native trees and shrubs since 2005. Laura and Rich thanked THPRD for its partnership and played a video providing a detailed overview of the Tree for All program and its successful efforts.

Agenda Item #5 – Audience Time

There was no public testimony during audience time.

Agenda Item #6 – Board Time

John Griffiths asked whether the district is exploring mitigation actions should interest rates continue to drop, thereby having a detrimental effect on the district's pension plan.

- ✓ Keith Hobson, director of Business & Facilities, replied that the district recently changed its structure of providers for the pension plan, noting that the new plan facilitator is reevaluating the district's investment strategy in order to determine what the district's risk tolerance should be for its investments.

John asked whether a change in investment strategy would come before the board for review.

- ✓ Keith replied that this is likely, noting that an additional step will be the creation of a fiduciary committee that would provide more active oversight. Future board review could be expected around the end of June.

John expressed concern regarding recent forecasts concerning the world's central banks, noting that the low return on investment currently being experienced may become a long-term issue.

Jerry Jones Jr. commented on the district's new advisory committee structure, noting that his attendance as a board liaison at a recent Parks & Facilities Advisory Committee meeting was welcomed by the committee and that he found the meeting motivating and educational.

- ✓ John agreed, noting that he recently attended a Nature & Trails Advisory Committee meeting and plans on attending at least once per quarter.

Agenda Item #7 – Consent Agenda

Bob Scott moved that the board of directors approve consent agenda items (A) Minutes of February 1, 2016 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Authorizing Local Government Grant Program Application for SW Quadrant Community Park, (E) Resolution Authorizing Land and Water Conservation Fund Grant Program Application for Somerset West Park, (F) Resolution Reappointing Parks Bond Citizen Oversight Committee Members, and (G) Westside/Waterhouse Trail Connection Project. Ali Kavarian seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Resolutions Amending System Development Charge Methodology and Adopting System Development Charge

Steve Gulgren, superintendent of Design & Development, provided a brief overview of the memo included within the board of directors' information packet, noting that a public hearing was held at the January 12, 2016 board meeting regarding the proposed update to the district's System Development Charge (SDC) methodology, followed by the February 1, 2016 board meeting, during which district staff reviewed options for implementing the new SDC rates supported by the updated methodology. The options included full implementation, a phased-in implementation, and a discounted implementation. Based on the feedback received, staff is recommending implementing the full fee without a phase-in, but discounting the fee in the North Bethany planning area by 3%.

Steve also provided an overview of district staffs' meetings with representatives from the Homebuilders Association of Metropolitan Portland (HBA), noting that the HBA has provided written testimony for the board's consideration this evening, a copy of which has been entered into the record.

Steve noted that the action requested of the board is approval of the resolution adopting the 2015 SDC Methodology Report, as well as approval of the resolution implementing an SDC rate increase based on the new methodology at full fee in the base area, South Cooper Mountain and Bonny Slope West subareas, and discounts the fee 3% in the North Bethany subarea. Steve offered to answer any questions the board may have.

Bob Scott referenced the portion of the letter from the HBA regarding the district's SDC credit policy and asked for confirmation that the specifics regarding the district's SDC credit program would be included within the SDC Administrative Guidelines rather than the SDC Methodology Report under board consideration this evening.

- ✓ Keith Hobson, director of Business & Facilities, confirmed this, noting that the administrative guidelines would be updated based on the adoption of a new methodology.

Bob asked whether the board would be asked to formally approve the administrative guidelines.

- ✓ Steve noted that the resolution adopting the methodology references that any document produced must be in compliance with the adopted methodology, but that it is at the board's discretion whether to review the administrative guidelines prior to implementation.

Bob requested the administrative guidelines be shared with the board prior to going into effect.

- ✓ Larry Pelatt commented that the individual SDC credit projects are always brought before the board for review and approval, which is an additional layer of oversight as to how SDC credits are applied.
- ✓ Jerry Jones Jr. expressed agreement with the HBA's request that if the district is calculating the SDC fee using a certain method, that this same method be applied when determining the credit amount.

Bob noted his understanding of the HBA's most recent letter of testimony is that it represents a reiteration of ongoing points needing clarification, not new areas of interest or contention.

Secretary Jones opened the floor for public testimony.

Paul Grove, 15555 SW Bangy Road, Lake Oswego, is before the board of directors this evening representing the Home Builders Association of Metropolitan Portland (HBA). Paul thanked the board for the opportunity provided to meet with district staff, noting that district staff has been very responsive to the HBA's requests for additional information. The documentation provided by district staff far exceeds the information that has been provided by other jurisdictions the HBA has worked with in the past, and has provided the HBA and its consultant the ability to conduct a thorough review. The result of this review is the three items outlined in the letter submitted into the record this evening: valuation of community parks land, request for a graduated SDC implementation, and the SDC credit policy.

Jerry inquired when the new SDC fees would go into effect.

- ✓ Keith replied that, technically speaking, the new fees would go into effect immediately upon adoption; however, it will take some administrative work to provide the new rates to Washington County and the City of Beaverton, approximately 30 days. In addition, the city and county will freeze the SDC fees at current rates for six months for any development that is already in process, even if permits have not yet been pulled.

Jerry referenced the portion of HBA's letter regarding the valuation of community parks. He asked when the \$635,000/acre value was calculated.

- ✓ Steve described how this value was calculated, noting that an average cost was determined through the district's current work for the Southwest Quadrant Community Park project, which is currently out to bid, and the Cedar Hills Park project.
- ✓ Keith noted that the February board meeting staff report acknowledged that this value was based on the current cost estimates, but staff felt that the \$700,000/acre included in the methodology was reasonable as these were only cost estimates.

Jerry explained that the percentage increases the district has experienced between the engineer estimate and actual true construction cost is reflected in the higher valuation per acre.

- ✓ President Pelatt expressed agreement, noting that his experience through his work is that engineer estimates in the current development climate tend to be significantly lower than the actual construction cost.

Jerry expressed agreement, noting that he has found this to be true through his work, as well.

John Griffiths moved that the board of directors approve Resolution 2016-06 amending the district's System Development Charge methodology, and approve Resolution 2016-07 adopting the System Development Charge rate increases based on the new methodology. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

B. Athletic Facilities Functional Plan

Aisha Panas, director of Park & Recreation Facilities, provided a brief overview of the memo included within the board of directors' information packet, noting that district staff is requesting board adoption of the Athletic Facilities Functional Plan (AFFP) this evening. This functional plan was recommended for development within the 2013 Comprehensive Plan Update and provides direction and guidance for facility development, service levels, Access for All programming, and cost recovery and identifies methods to monitor success. An initial outline for the AFFP was presented to the board at their March 2, 2015 regular meeting, followed by presentation of a draft plan at the board's January 12, 2016 regular meeting. Aisha described the minor changes to the draft report as noted within the memo that were made after conducting additional public outreach. Aisha introduced Scott Brucker, superintendent of Sports, to answer any additional questions the board might have.

Bob Scott commented that each of the five functional plans the board has reviewed have been filled with a tremendous amount of information. He congratulated staff on a job well done.

- ✓ Jerry Jones Jr. expressed agreement, noting that it is helpful for the board to have these guiding documents, which were developed in partnership by staff and the community.

Bob Scott moved that the board of directors approve the Athletic Fields Functional Plan as presented. Ali Kavianian seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

C. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Second Annual Access for All Initiative Program Summit
 - Julie Rocha, Athletic Center supervisor, provided a detailed overview of the second annual Access for All Initiative Program Summit that took place February 4 at Providence Park.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Bob Scott inquired whether the Access for All Initiative Program Summit, along with the networking that occurs via this platform, has provided grant opportunities that the district might qualify for.

- ✓ Julie confirmed this and provided a few examples of doors that have been opened to grant and sponsorship opportunities through the Access for All Program.

Agenda Item #9 – New Business

A. Resolution to Authorize the Use of Tax Exemption Program for Affordable Housing in the City of Beaverton

Keith Hobson, director of Business & Facilities, provided an overview of the memo included within the board of directors' information packet requesting that the board approve a resolution authorizing the City of Beaverton's use of affordable housing tax exemptions, which will result in the district forgoing the anticipated property tax revenue from qualified projects. This would be a continuation of an exemption program that the district had previously approved in August 2013 that had a two year sunset provision. Keith noted that the financial impact to the district would be nominal if the exemption is approved and that the only affected properties are those that qualify as affordable housing owned and operated by non-profit corporations. Keith introduced Cheryl Twete, Community Development Director for the City of Beaverton, to provide an overview of the program.

Cheryl provided a detailed overview of the City of Beaverton's affordable housing tax exemption program, stating that it is one of the most effective public financing tools available for affordable housing in the state of Oregon. She highlighted the impacts that this program has on the city's low-income population, noting that rent in Beaverton has increased over 14% in the past year. She described the characteristics of a non-profit affordable housing provider, commenting that in general they offer a high-caliber, long-term operation that serves the community well. There have been three qualifying development projects in the last two years within the City of Beaverton, with one additional development project expected in the upcoming fiscal year. Most of these types of projects, if not all, have multiple public financing tools involved and take a few years in order to bring the project to fruition. Cheryl concluded by stating that although the tax exemption is a wonderful tool to have, it is by no means the only solution to addressing affordable housing, and offered to answer any questions the board may have.

John Griffiths asked for confirmation that the projections indicate that by the year 2025 the district would be forgoing \$75,000 annually in tax revenue through the affordable housing tax exemption program. He stated that he is hesitant to commit the district to a permanent exemption without a renewal date.

- ✓ Keith replied that the structure of the resolution approving the exemption states that no board can bind future boards permanently. Although the resolution does not include a sunset provision and would operate on a continual basis, that does not preclude a future board from taking action to discontinue the program. Short of that action, the exemption would continue on an ongoing basis. The Tualatin Valley Fire & Rescue District is

expected to approve the tax exemption with the understanding that the city will provide periodic updates on the program as a condition of continued participation. City staff have confirmed that these same updates would be made available to THPRD.

Ali Kavianian suggested that perhaps the board should be given the opportunity to review the program every four to five years in order to evaluate the impact and discuss whether continuation of the program is desired.

- ✓ Keith replied that if this is the direction of the board, district staff could return with an updated resolution for the board's consideration at a future board meeting.

John suggested that the board be provided updated information on an annual basis in order to be aware of the cumulative effect of the exemption. Although the initial amount of tax revenue is nominal, over time it may grow to a more impactful amount.

- ✓ Keith asked for clarification that the board wishes to review the annual reports, but that the resolution is acceptable without a stated sunset clause.
- ✓ General Manager Doug Menke confirmed that an annual update would be provided to the board.

John confirmed this, noting that he would like to understand via the annual update how effective the exemption is in terms of providing affordable housing.

Jerry Jones Jr. commented that he is happy to see that the Bridge Meadows affordable housing development continued to fruition.

Bob Scott moved that the board of directors approve Resolution 2016-08, Authorizing the Use of a Low Income Housing Tax Exemption Program by the City of Beaverton. Ali Kavianian seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:55 pm.

Larry Pelatt, President

Jerry Jones Jr., Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
23508	02/09/2016	Lincoln Equipment	7,188.50
290065	02/26/2016	Oregon Corrections Enterprises	3,500.00
		Capital Outlay - ADA Projects	\$ 10,688.50
290063	02/26/2016	Nomarco, Inc.	70,781.25
		Capital Outlay - Bond - Facility Rehabilitation	\$ 70,781.25
289655	02/03/2016	Lawyers Title Insurance Corporation	5,000.00
		Capital Outlay - Bond - Land Acquisition	\$ 5,000.00
289669	02/05/2016	Champoeg Nursery, Inc	1,050.00
289706	02/05/2016	Regional Art & Culture Council	1,000.00
289782	02/12/2016	Native Ecosystems NW, LLC	5,760.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 7,810.00
289674	02/05/2016	David Evans & Associates, Inc.	53,384.16
290045	02/26/2016	Cornerstone Management Group, Inc.	1,400.00
		Capital Outlay - Bond - Renovate & Redevelop Community Parks	\$ 54,784.16
289816	02/17/2016	City of Beaverton	11,408.16
		Capital Outlay - Bond - Renovate & Redevelop Neighborhood Parks	\$ 11,408.16
289681	02/05/2016	JLD LLC	4,300.00
289758	02/12/2016	AKS Engineering & Forestry, LLC	4,846.00
289896	02/19/2016	City of Beaverton	5,500.00
290036	02/26/2016	ACC Cost Consultants, LLC	2,239.00
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 16,885.00
289662	02/05/2016	ACS Testing, Inc.	1,002.75
289665	02/05/2016	Aloha Sanitary Service	2,920.00
289668	02/05/2016	Cedar Mill Construction Company, LLC	224,200.00
289784	02/12/2016	Peterson Structural Engineers, Inc.	2,847.00
290069	02/26/2016	Power Plumbing Co.	1,150.00
290042	02/26/2016	Columbia Roofing & Sheet Metal	1,301.94
289707	02/05/2016	RMS Pump, Inc.	4,695.00
		Capital Outlay - Building Replacements	\$ 238,116.69
289704	02/05/2016	Oregon Corrections Enterprises	4,606.60
290065	02/26/2016	Oregon Corrections Enterprises	4,154.68
290009	02/24/2016	Bernard Painting, Inc.	5,107.50
289703	02/05/2016	OPSIS Architecture, LLP	7,941.00
		Capital Outlay - Carryover Projects	\$ 21,809.78
290065	02/26/2016	Oregon Corrections Enterprises	3,540.50
		Capital Outlay - Facility Challenge Grants	\$ 3,540.50
ACH	02/26/2016	Northwest Techrep, Inc.	21,530.60
ACH	02/05/2016	MicroTechnologies, LLC	5,319.60
		Capital Outlay - Information Technology Replacement	\$ 26,850.20
289664	02/05/2016	AKS Engineering & Forestry, LLC	1,662.50
289766	02/12/2016	Greg Schroeder Enterprises, Inc.	2,850.00
		Capital Outlay - Park & Trail Replacements	\$ 4,512.50

Check #	Check Date	Vendor Name	Check Amount
289654	02/03/2016	Lawyers Title Insurance Corporation	10,000.00
289697	02/05/2016	Marx Associates	3,100.00
289843	02/17/2016	K & S Environmental, Inc.	1,975.00
289911	02/19/2016	Day Appraisal Company	1,500.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 16,575.00
23490	02/09/2016	Wilsons Lodge	1,657.10
23507	02/09/2016	Wilsons Lodge	1,789.42
23695	02/09/2016	American Planning Association	1,075.00
289981	02/19/2016	Robert Scott	1,094.00
ACH	02/19/2016	Douglas R. Menke	1,192.03
ACH	02/26/2016	Ali Kavarianian	1,485.95
		Conferences	\$ 8,293.50
289992	02/19/2016	Washington Federal	12,948.31
		Debt Service	\$ 12,948.31
289992	02/19/2016	Washington Federal	6,096.38
		Debt Service Interest	\$ 6,096.38
23571	02/09/2016	The Medical Supply Depot	1,989.30
		Due To/From THPF	\$ 1,989.30
289657	02/05/2016	PGE	64,964.82
289785	02/12/2016	PGE	7,193.23
290031	02/26/2016	PGE	1,867.08
290032	02/26/2016	PGE	30,324.76
		Electricity	\$ 104,349.89
289806	02/12/2016	Standard Insurance Company	222,909.16
290095	02/29/2016	Kaiser Foundation Health Plan	246,954.43
290096	02/29/2016	Moda Health Plan, Inc.	29,518.60
290101	02/29/2016	Standard Insurance Co.	12,878.72
290107	02/29/2016	UNUM Life Insurance-LTC	1,346.64
		Employee Benefits	\$ 513,607.55
289805	02/12/2016	PacificSource Administrators, Inc.	3,978.81
289807	02/12/2016	Standard Insurance Company	32,357.63
289808	02/12/2016	Standard Insurance Company	22,426.00
289809	02/12/2016	Standard Insurance Company	2,660.82
289812	02/12/2016	Voya Retirement Insurance & Annuity Co.	7,837.50
290099	02/29/2016	PacificSource Administrators, Inc.	5,157.81
290100	02/29/2016	PacificSource Administrators, Inc.	5,443.16
290102	02/29/2016	Standard Insurance Company	35,058.55
290103	02/29/2016	Standard Insurance Company	2,660.82
290106	02/29/2016	THPRD - Employee Assn.	14,268.02
290109	02/29/2016	Voya Retirement Insurance & Annuity Co.	7,887.50
		Employee Deductions	\$ 139,736.62
289656	02/05/2016	NW Natural	38,580.80
290030	02/26/2016	NW Natural	11,062.03
24402	02/29/2016	NW Natural	21,818.48
		Heat	\$ 71,461.31

Check #	Check Date	Vendor Name	Check Amount
289714	02/05/2016	Universal Whistles, LLC	15,246.00
290082	02/26/2016	Universal Whistles, LLC	11,154.00
		Instructional Services	\$ 26,400.00
290076	02/26/2016	Special Districts Association of Oregon	15,057.00
		Insurance	\$ 15,057.00
289718	02/05/2016	Western Equipment Distributors, Inc.	1,905.10
23483	02/09/2016	United Site Services	3,450.58
23752	02/09/2016	Christenson Electric, Inc.	3,326.97
290069	02/26/2016	Power Plumbing Co.	1,785.00
		Maintenance Services	\$ 10,467.65
23707	02/09/2016	BSN Sports	1,574.99
23884	02/09/2016	Pioneer Manufacturing Co.	2,530.00
23941	02/09/2016	Platt Electric Supply, Inc.	1,421.87
23961	02/09/2016	Coastwide Laboratories	3,008.70
24117	02/09/2016	Rexius Forest By-Products, Inc.	7,698.25
24220	02/09/2016	Airgas Nor Pac, Inc.	5,297.21
24268	02/09/2016	Coastwide Laboratories	3,733.49
ACH	02/12/2016	ORCA Pacific, Inc.	1,830.93
ACH	02/26/2016	ORCA Pacific, Inc.	2,659.04
		Maintenance Supplies	\$ 29,754.48
23479	02/09/2016	OfficeMax Incorporated	1,484.58
23480	02/09/2016	OfficeMax Incorporated	1,291.92
23482	02/09/2016	Ricoh Americas Corporation	1,829.20
		Office Supplies	\$ 4,605.70
24338	02/09/2016	Pitney Bowes	1,167.00
289769	02/12/2016	Lithtex, Inc.	18,302.12
289795	02/12/2016	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 22,469.12
23533	02/09/2016	Ogletree, Deakins Attorney	1,530.00
24098	02/09/2016	Brockton Creative Group	9,000.00
24215	02/09/2016	Providence Health & Services	1,650.00
24302	02/09/2016	Ogletree, Deakins Attorney	1,156.00
289765	02/12/2016	FCS Group	8,375.50
289788	02/12/2016	Smith-Wagar Consulting	6,675.00
289789	02/12/2016	Smith-Wager Brucker Consulting, LLC	2,050.00
289942	02/19/2016	Linda G. Laviolette	2,775.00
290037	02/26/2016	Anitian Corporation	3,250.00
290047	02/26/2016	Facilitation & Process, LLC	3,440.00
ACH	02/26/2016	Beery, Elsnor & Hammond, LLP	11,267.37
ACH	02/26/2016	Smith Dawson & Andrews	3,000.00
		Professional Services	\$ 54,168.87
289677	02/05/2016	Dina Gross	1,000.00
23913	02/09/2016	Portland Trail Blazers	18,836.00
24333	02/09/2016	Screen Magic	2,093.42
289777	02/12/2016	William Darryl Kealy	1,232.00
289778	02/12/2016	Lewis & Clark College, Attn: Tennis Program	3,600.00
290068	02/26/2016	Pepsi-Cola Company	1,526.20
		Program Supplies	\$ 28,287.62
24408	02/29/2016	Waste Management of Oregon	6,965.86
		Refuse Service	\$ 6,965.86

Check #	Check Date	Vendor Name	Check Amount
23481	02/09/2016	Ricoh Americas Corporation Rental Equipment	3,200.54 \$ 3,200.54
290076	02/26/2016	Special Districts Association of Oregon SDAO/WBF Liability	16,922.76 \$ 16,922.76
289693	02/05/2016	DeAngelo's Catering, Inc.	4,714.89
23510	02/09/2016	Northwest Tree Specialists	1,950.00
24192	02/09/2016	Sound Security, Inc. Technical Services	11,430.00 \$ 18,094.89
289675	02/05/2016	Executive Forum	4,697.50
289757	02/12/2016	Nancy Agnesse Technical Training	1,035.46 \$ 5,732.96
290028	02/26/2016	Integra Telecom	4,778.41
24404	02/29/2016	AT&T Mobility Telecommunications	7,131.37 \$ 11,909.78
290079	02/26/2016	THP Foundation THPF Reimbursed Sales	1,369.87 \$ 1,369.87
23551	02/09/2016	Pacific Service Center Vehicle & Equipment Services	1,000.00 \$ 1,000.00
289713	02/05/2016	Tualatin Valley Water District	3,668.83
290081	02/26/2016	Tualatin Valley Water District	5,310.93
ACH	02/26/2016	Marc Nelson Oil Products, Inc. Vehicle Gas & Oil	1,720.27 \$ 10,700.03
24409	02/29/2016	City of Beaverton	17,680.03
24410	02/29/2016	Tualatin Valley Water District Water & Sewer	12,043.79 \$ 29,723.82
Report Total:			\$ 1,644,075.55

Tualatin Hills Park & Recreation District

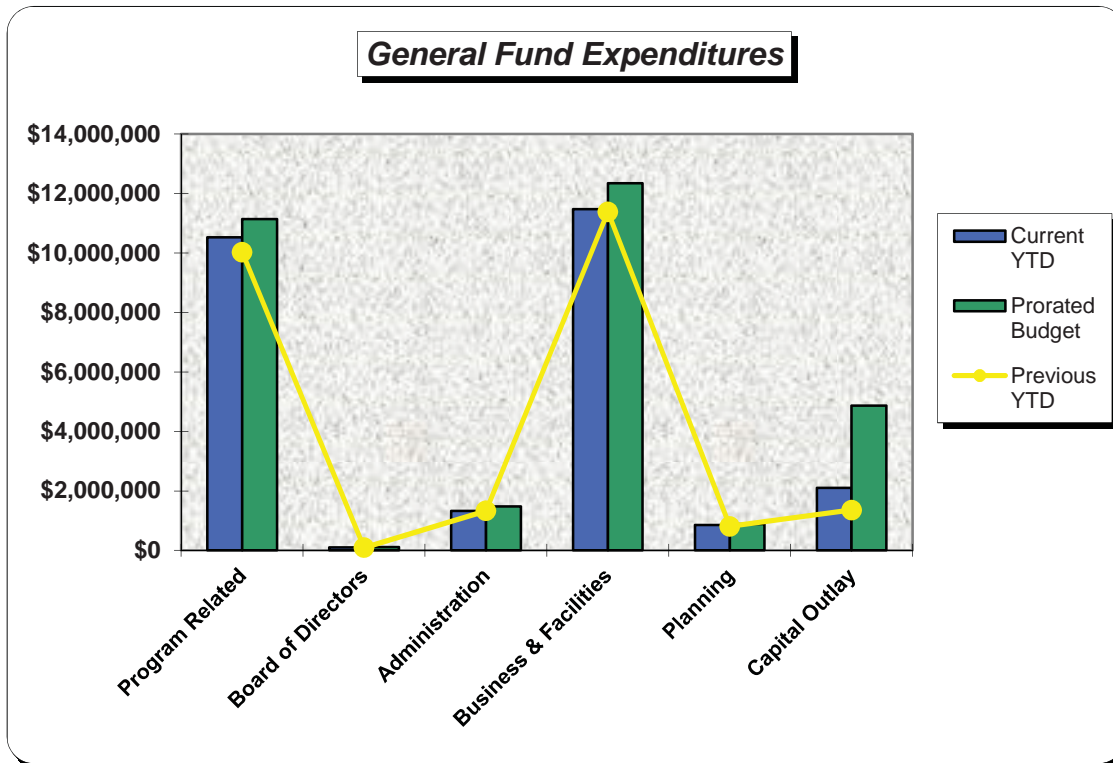
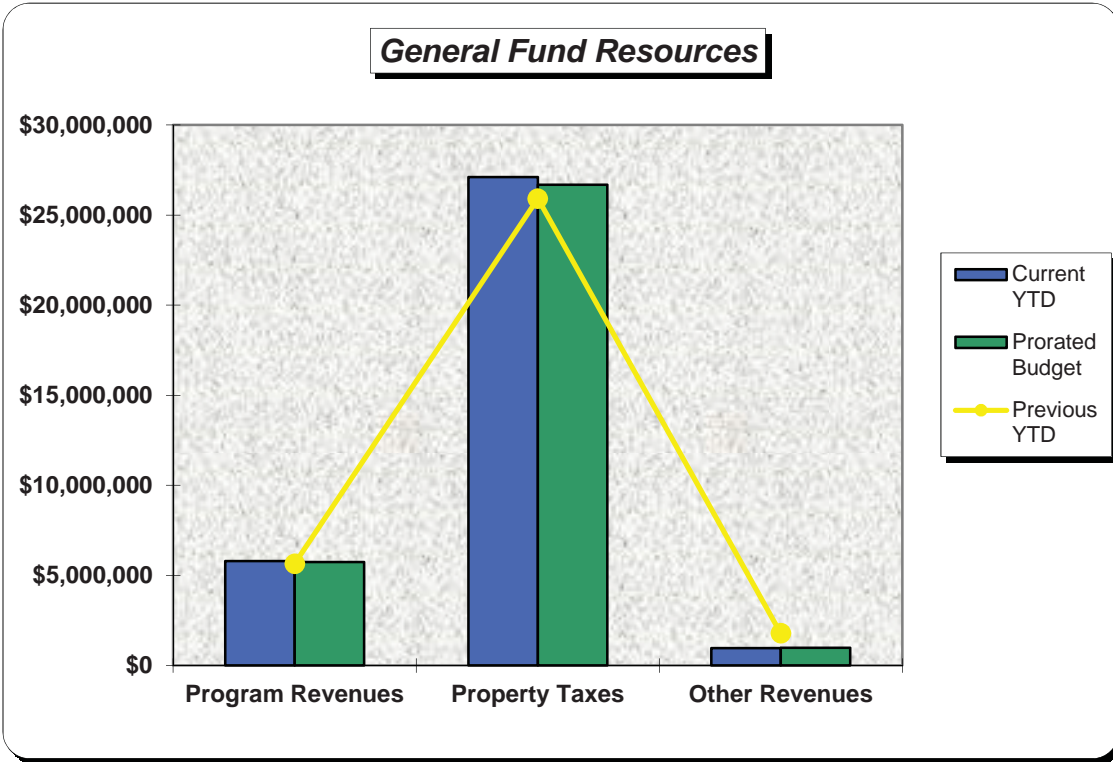
General Fund Financial Summary
February, 2016

	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 146,675	\$ 1,564,955	\$ 1,462,417	107.0%	\$ 2,899,023
Tennis Center	78,891	640,896	653,116	98.1%	1,055,081
Recreation Centers & Programs	141,751	2,596,975	2,847,264	91.2%	5,104,267
Sports Programs & Field Rentals	64,795	811,407	634,291	127.9%	1,279,734
Natural Resources	25,390	179,709	142,296	126.3%	362,215
Total Program Resources	457,502	5,793,942	5,739,384	101.0%	10,700,320
Other Resources:					
Property Taxes	594,360	27,119,156	26,685,947	101.6%	27,745,905
Interest Income	10,270	58,092	49,659	117.0%	135,000
Facility Rentals/Sponsorships	88,878	459,573	440,716	104.3%	560,000
Grants	15	105,867	105,868	100.0%	626,458
Miscellaneous Income	58,489	348,821	388,965	89.7%	581,407
Total Other Resources	752,012	28,091,509	27,671,155	101.5%	29,648,770
Total Resources	\$ 1,209,514	\$33,885,451	\$ 33,410,539	101.4%	\$40,349,090
Program Related Expenditures:					
Parks & Recreation Administration	50,196	574,630	584,030	98.4%	948,845
Aquatic Centers	293,438	2,564,573	2,737,747	93.7%	3,993,829
Tennis Center	98,064	729,866	722,174	101.1%	1,075,276
Recreation Centers	356,701	3,268,259	3,487,848	93.7%	5,075,834
Programs & Special Activities	116,882	1,196,749	1,136,865	105.3%	1,607,944
Athletic Center & Sports Programs	145,271	1,070,177	1,222,883	87.5%	1,848,972
Natural Resources & Trails	114,731	1,125,258	1,249,660	90.0%	1,887,563
Total Program Related Expenditures	1,175,283	10,529,512	11,141,207	94.5%	16,438,263
General Government Expenditures:					
Board of Directors	15,473	103,383	108,929	94.9%	236,900
Administration	167,511	1,327,622	1,475,522	90.0%	2,242,239
Business & Facilities	1,329,068	11,477,615	12,345,146	93.0%	18,236,151
Planning	113,175	855,005	883,530	96.8%	1,337,057
Capital Outlay	36,045	2,103,796	4,868,524	43.2%	6,444,551
Contingency/Capital Replacement Reserve	-	-	-	0.0%	3,150,000
Total Other Expenditures:	1,661,272	15,867,421	19,681,652	80.6%	31,646,898
Total Expenditures	\$ 2,836,555	\$26,396,933	\$ 30,822,859	85.6%	\$48,085,161
Revenues over (under) Expenditures	\$ (1,627,041)	\$ 7,488,518	\$ 2,587,680	289.4%	\$ (7,736,071)
Beginning Cash on Hand		8,437,058	7,736,071	109.1%	7,736,071
Ending Cash on Hand		\$15,925,576	\$ 10,323,751	154.3%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

February, 2016





MEMO

DATE: March 18, 2016
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **Proclamation of National Water Safety Month**

The National Recreation and Park Association has identified May 2016 as National Water Safety Month. Submitted for consideration for the April 11, 2016 board of directors meeting is a proclamation in observance of National Water Safety Month.

Action Requested

Board of directors' recognition and endorsement of the attached proclamation declaring May 2016 as National Water Safety Month in the Tualatin Hills Park & Recreation District.

TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, individuals and organized forms of recreation and the creative use of free time are vital to the happy lives of all of our citizens and education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all citizens, regardless of their background, ability level or age; and

WHEREAS, citizens of the Tualatin Hills Park & Recreation District should recognize the vital role that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

WHEREAS, the Tualatin Hills Park & Recreation District is extremely proud of the swimming facilities, aquatic programs and other related activities of their park district and their contribution to providing to all ages a healthy place to recreate, a place to learn and grow, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

NOW, THEREFORE, I, Larry Pelatt, Board President of the Tualatin Hills Park & Recreation District, do hereby declare the month of May 2016 as

NATIONAL WATER SAFETY MONTH

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 11th day of April, 2016.

Larry Pelatt, President

Jerry Jones, Jr., Secretary



[7E]

MEMO

DATE: March 30, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **SW Quadrant Community Park Construction Contract**

Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the SW Quadrant Community Park project construction contract, and authorization to execute a contract with P&C Construction for the amount of \$8,750,661.

Background

The SW Quadrant Community Park project went out to bid on February 16, 2016. The construction cost estimate average as determined by two independent consultants was \$8,680,472. The cost of the district-purchased athletic equipment, play equipment, a play area surfacing system, sports field synthetic turf system, field lighting, park signage and natural area enhancements is not included in the contract amount and totals an additional \$2,436,754. Staff will be seeking board approval for district-purchased items exceeding the general manager's authority in a separate action at a later date.

In October 2015, staff solicited qualifications from prospective general contractors for the improvements of SW Quadrant Community Park. In December 2015, staff pre-qualified twelve general contractors. The project went out to bid on February 16, 2016, and nine of the pre-qualified contractors participated in the pre-bid meeting (one of which dropped out shortly thereafter). The bid opening was held on March 17, 2016 and the district received a total of two bids. The two bidders represented a collaboration of four pre-qualified general contractors. The lowest bid came from P&C Construction with a base bid of \$8,750,661. Staff has reviewed their bid and has determined that P&C Construction has submitted a responsive and qualified bid.

Bidders were asked to include costs for four bid alternates: a basketball court, a small picnic shelter and associated trail, a large picnic shelter, and a Champions Too participation shelter. P&C Construction quoted a cost of \$33,000 for the basketball court. Staff has reviewed the project design and believes the basketball court is not a necessary amenity at this time. P&C Construction quoted a cost for all three shelters for the amount of \$253,000, and staff will pursue funding through a state grant program. A Local Government Grant Program application is being submitted to the Oregon Parks and Recreation Department on April 1, 2016; and if successful, will fund the shelter improvements in an amendment to the awarded contract.

In addition, per the Beaverton School District IGA executed with THPRD on February 4, 2013, the school district will pay for half the cost of a shock pad underlayment for the double synthetic field on school property. THPRD's cost share of \$93,000 is included in the district-purchased number above.

The total project cost at this point is the combined base bid and district-purchased project components, which totals \$11,187,415, plus the project soft cost expenses of \$1,938,565 and the contingency of \$984,448, for a total project cost is \$14,110,428. Based on the bond fund budget of \$7,974,328 and the Access for All Campaign funds of \$1,200,000, the project budget equals \$9,174,328. This leaves a project shortfall between the project cost and the project budget of \$4,936,100. This shortfall is actually lower than the cost estimate provided to the board at the last bond update; while the actual bid was slightly higher than estimated, the contingency was reduced from 10% to 7.5% which is our standard practice at bid award.

A breakdown of project costs is provided below.

SW Quadrant Community Park Budget Information

Budget Item	Current Project Cost
Construction	\$11,187,415 Includes: <ul style="list-style-type: none"> • \$8,750,661 (<i>lowest responsible bid amount</i>) + \$0 (<i>bid alternatives</i>) = \$8,750,661 • + \$2,436,754 (<i>THPRD-provided materials</i>)
Contingency	\$984,448
Soft costs	\$1,938,565
Total project cost	\$14,110,428
Project budget variance (over) under	(\$4,936,100)

This shortfall has been anticipated and on September 22, 2014, the board of directors' approved the transfer of project savings from the bond facility rehabilitation category to cover potential shortfalls in other categories. Therefore, staff is recommending that available funding from the bond facility rehabilitation category and the bond issuance administration category be used to cover the project. Staff is also recommending that SDC undesignated funds be used to cover the remaining project shortage.

All permit documents have been submitted to Washington County and Clean Water Services. Staff is completing the final assurance requirements and expects the permits to be issued in May, prior to the beginning of construction in June 2016. The construction phase of the project is scheduled for completion in the fall of 2017.

Proposal Request

Staff is seeking board of directors' approval of the lowest responsible base bid of \$8,750,661 from P&C Construction for the construction of the SW Quadrant Community Park.

The project cost estimate exceeds the total project budget by \$4,936,100. In keeping with district policy, additional funding must be secured from other source(s) prior to a bid award that would cause a project to exceed its overall budget. Therefore, staff is recommending that the funding shortage for the project be covered by the transfer of funds from three sources: \$1,300,000 from the bond facility rehabilitation category; \$1,400,000 from the bond issuance

administration category; and, \$2,250,000 from the SDC undesignated funds. At the completion of the project, any unused funding in the construction contingency line item will be returned to the SDC undesignated fund. See chart below.

SW Quadrant Community Park Funding Chart

Funding Sources	Amount
Bond Project Funding	\$7,974,328
Access for All Campaign	\$1,200,000
Bond Facility Rehabilitation Category ¹	\$1,300,000
Bond Issuance Administration Category ¹	\$1,400,000
SDC Undesignated Funds ¹	<u>+ \$2,250,000</u>
Total Project Funding	\$14,124,328

¹Requires board of directors' approval to transfer funds.

Staff is also requesting authorization for the general manager or his designee to execute the contract.

Benefits of Proposal

Approval of the lowest responsible bid will complete a significant commitment of the 2008 Bond Measure and provide a major upgrade to the southwest quadrant of the park district and the Beaverton School District's existing sports fields. The SW Quadrant Community Park improvements will include renovating the school's baseball field and tennis courts, upgrading the existing sports field to a lighted double synthetic field, and will provide safe pedestrian access from Wright Street and 170th Avenue to the school. On the park property, patrons will enjoy a restroom and concession stand, shelters, an inclusive play area, site furnishings, paved pathways and on-site parking. It will be the home for the park district's first ever Champions Too sports field with lighting. The community park landscape will include enhanced plantings of trees and shrubs, as well as habitat restoration in sensitive areas.

Potential Downside of Proposal

Because the overall cost of the project is greater than the project budget, supplemental funding from the bond facility rehabilitation category, bond issuance administration category and SDC undesignated funds are proposed for the board's consideration. This has been anticipated and discussed with the board and the bond oversight committee extensively over the last year; as previously noted it is largely attributable to the increased size of the park beyond what was anticipated when the bond budget was established.

Maintenance Impact

The project is anticipated to increase maintenance costs. The estimated new maintenance cost for the new community park is \$145,625 annually.

Action Requested

Board of directors' approval of the following items:

1. Approval to award the contract to the lowest responsible bid from P&C Construction for the amount of \$8,750,661; and
2. Transfer of \$1,300,000 from the bond facility rehabilitation category, \$1,400,000 bond issuance administration category and \$2,250,000 SDC undesignated funds to the project; and
3. Authorization for the general manager or his designee to execute the contract.

**Tualatin Hills Park & Recreation District
PROJECT AWARD RECOMMENDATION REPORT**

Project:	SW Quadrant Community Park	
Contractor:	P&C Construction	
Contractor worked for THPRD previously: No		
Contractor references checked: Yes		
Contractor registered with appropriate boards: Yes		
SCOPE OF WORK		
Location:	5915 SW 170 th Avenue Beaverton, OR 97007	
Description:	Demolition, site preparation, earthwork and installation of: utilities, drainage systems, street and parking lot improvements, paved pathways and surfaces, retaining walls, path and field lights, natural and synthetic turf fields, prefabricated buildings and shelters, fencing, a play area, tennis courts, community garden, site furnishings, natural area enhancements, irrigation and landscaping.	
FUNDING		
Funds Budgeted and Estimated Costs	Amount:	Page:
Current Total Project Budget: Bond Capital Projects Report		
Bond Project Funding	\$7,974,328	
Access for All Campaign	\$1,200,000	
Bond Facility Rehabilitation Category	\$1,300,000	
Bond Issuance Administration Category	\$1,400,000	
SDC Undesignated Funds	<u>+\$2,250,000</u>	
Total Project Funding	\$14,124,328	
Estimated Project Cost: (expenditures, lowest contractor bid and district project purchases)	\$14,110,428	
Project Budget Variance: (over) under	\$13,900	

BID PROPOSALS RECEIVED

Low to High Bid	Contractor	Base Bid Amt.	Completed Bid forms
1	P&C Construction	\$8,750,661	Yes
2	Goodfellow Bros. Inc.	\$8,784,500	Yes

PROJECTED PROJECT SCHEDULE	
Invitation to Bidders - Pre Quals Only	February 16, 2016
Mandatory Pre-Bid Conference	February 23, 2016, 2:00 pm/FCSC
Sealed Bids Due and Bid Closing Time	March 17, 2016, 2:00 pm/FCSC
Bid Opening	At time of Bid Closing
Final Bid Review / Memo to Board	March 28, 2016
THPRD Board Meeting to Approve Bid	April 11, 2016
Notice of Intent to Award - Start contracts	April 12, 2016
Notice to Proceed (approx.)	April 19, 2016
Preconstruction Site Meeting (approx.)	June 6, 2016
Preconstruction Conference with County	June 6, 2016
Site Mobilization (approx.)	June 20, 2016
Desired Project Duration - Notice to Proceed to Substantial Completion.	16 months



MEMO

DATE: April 1, 2016
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **System Development Charge Capital Improvement Plan**

Summary

Staff is submitting a System Development Charge (SDC) Capital Improvement Plan (CIP) project list for board approval as an updated five-year CIP. This SDC CIP revises and updates a project list adopted by the board in February 2014. Staff is not requesting SDC funding for any of the projects at this time, but will use this list in preparing the proposed FY 2016/17 budget.

Background

The last five-year SDC CIP was approved by the board in February 2014. With completion of the functional plans, along with the adoption of the amended SDC methodology, it is an appropriate time to update this five-year CIP.

The projects in the updated SDC CIP were selected from the parks, trails, natural areas and athletic facilities functional plans (collectively referred to as "functional plans"). The functional plans underwent extensive public processes to guide their drafting and adoption. In an effort to collect citizen input on the proposed SDC CIP, district staff conducted additional community outreach via two open house forums and an online survey. Staff also conducted targeted outreach via email encouraging participation by providing a link to the online survey and information regarding the open house forums. The open house forums were conducted on Wednesday, January 13, 2016 at Fanno Creek Service Center and Thursday, January 21, 2016 at HMT. The purpose of the SDC CIP public outreach was to provide guidance where projects were equally ranked in priority in respective functional plans.

Staff presented the results of the public outreach and received feedback from the board at the February 1, 2016 meeting. Given the extensive outreach and analysis in preparing the functional plans, the board indicated a preference to defer to the functional plans in prioritizing projects.

Staff has estimated the SDC cash flow projections using data from city and county building departments, as well as conversations with developers in new urban areas (North Bethany, South Cooper Mountain and Bonny Slope West). Staff applied the rates from the new SDC methodology to determine maximum possible revenue, but then applied a revenue estimation discount (ranging from 30% to 40%) to reflect possible lower than anticipated development activity. Based on these estimates, the SDC cash flow for the five-year period is projected to be between \$54,559,764 and \$83,819,702.

The SDC CIP is broken down by year and takes into account land acquisition commitments in new urban areas. The development projects included in the CIP represent those that can be

reasonably expected to be funded within the five years given projected available SDC resources. The design and development projects were identified in the various functional plans and have been targeted based on priority in the plans, as well as response to the more recent community outreach. The list attempts to maintain some undesignated SDC revenue to address potential project overages and/or unforeseen opportunities. The project list is not intended to bind the district. Rather, as with the 2014 SDC CIP, the intent is to provide a framework from which the district can respond to changing needs and community desires to fund individual sites through the annual budget process. The projected list represents targets, not commitments. Actual annual appropriations will be subject to the budget process and will take into consideration staff workload, available funding and reasonable distribution between types of projects (e.g., trails, natural areas, parks, etc). Staff will review income and expenditures annually to ensure spending remains within SDC fund collections and include individual projects in annual budgets accordingly.

Proposal Request

Staff requests board approval of the attached updated System Development Charge Capital Improvement Plan project list. The SDC CIP Project List will provide guidance in making project commitments through the annual budget process. The list is not intended to be considered a sequential list of projects to be funded, as other factors may impact the year in which a project commitment is made. Staff anticipates using the attached list in the proposed FY 2016/17 budget for presentation to the Budget Committee on April 18, 2016 and, therefore, requests its approval at the April 11, 2016 board meeting.

Benefits of Proposal

The updated SDC CIP has been drawn from the functional plans and is structured and timed to ensure that master planning and design work is completed early in the process to provide good decision-making information and cost estimates for construction. The projected cash flow reflects the newly adopted SDC Methodology and updated development projects. Through the functional plan and CIP processes, staff has conducted a great deal of community outreach on the plan that will help guide the proposed prioritization. The updated CIP will allow staff to proceed to plan ahead on how to allocate SDC funding in the future years.

Potential Downside of Proposal

There is no foreseeable downside to the proposal. The SDC CIP is a planning tool only and actual project expenditures in future years will be subject to the budget and purchasing approval processes.

Action Requested

Board of directors' approval of the Five-Year System Development Charge Capital Improvement Plan Project List.



Tualatin Hills Park & Recreation District
SYSTEM DEVELOPMENT CHARGE FUND
PROJECTS LIST
Proposed Five-year CIP March 2016

Fiscal Year	Project or Item Description	Total Cost		Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate
2015/16	Already Funded in 2015/16 Budget				
	Neighborhood Park Development - SW 175th Ave/SW Marty Ln (Biles)	\$ 1,075,000	\$ 1,625,000		
	Subtotal 2015/16	\$ 1,075,000	\$ 1,625,000		
	Estimated Reserve Available for Expenditure through FY 2020/21			\$ 54,559,764	\$ 83,819,702
2016/17	5-Year CIP List				
	Waterhouse Trail: Segment #4**	\$ 300,000	\$ 400,000	\$ 54,259,764	\$ 83,419,702
	Neighborhood Park Development - SW 187th Ave./SW Bonnie Meadow Ln. (Mitchell)	\$ 1,575,000	\$ 2,125,000	\$ 52,684,764	\$ 81,294,702
	Land Acquisition for Community Parks in New Urban Areas: North Bethany	\$ 2,125,000	\$ 3,095,000	\$ 50,559,764	\$ 78,199,702
	Land Acquisition for Neighborhood Parks in New Urban Areas: North Bethany	\$ 6,056,000	\$ 7,830,500	\$ 44,503,764	\$ 70,369,202
	Neighborhood Park Development - SW Miller Hill Rd./SW Georgene Ct.	\$ 1,075,000	\$ 1,625,000	\$ 43,428,764	\$ 68,744,202
	Land Acquisition for Trails in New Urban Areas: North Bethany*	\$ 1,039,740	\$ 1,497,153	\$ 42,389,024	\$ 67,247,050
	Land Acquisition for Trails in New Urban Areas: South Cooper Mountain*	\$ 258,000	\$ 344,000	\$ 42,131,024	\$ 66,903,050
	Land Acquisition for Trails in New Urban Areas: Bonny Slope*	\$ 129,000	\$ 172,000	\$ 42,002,024	\$ 66,731,050
	New Community Trail Design & Development - Cedar Mill Creek Trail #4**	\$ 240,000	\$ 300,000	\$ 41,762,024	\$ 66,431,050
	Natural Area Land Acquisition - South Cooper Mountain Area	\$ 275,000	\$ 500,000	\$ 41,487,024	\$ 65,931,050
	Subtotal FY 2016/17 Costs	\$ 13,072,740	\$ 17,888,653		
2017/18	Community Park Master Plan: NW Miller Rd/NW Barnes Road	\$ 200,000	\$ 300,000	\$ 41,287,024	\$ 65,631,050

Fiscal Year	Project or Item Description	Total Cost		Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate
	New Community Trail Design & Dev. - Bethany Creek Trail #2 - Seg. #3**	\$ 300,000	\$ 440,000	\$ 40,987,024	\$ 65,191,050
	Land Acquisition for Neighborhood Parks in New Urban Areas: North Bethany	\$ 4,470,000	\$ 5,662,000	\$ 36,517,024	\$ 59,529,050
	Land Acquisition for Trails in New Urban Areas: North Bethany*	\$ 645,000	\$ 817,000	\$ 35,872,024	\$ 58,712,050
	Land Acquisition for Community Parks in New Urban Areas: North Bethany	\$ 3,810,000	\$ 4,826,000	\$ 32,062,024	\$ 53,886,050
	Land Acquisition for Parks in New Urban Areas: South Cooper Mountain	\$ 1,500,000	\$ 2,000,000	\$ 30,562,024	\$ 51,886,050
	Land Acquisition for Trails in New Urban Areas: South Cooper Mountain*	\$ 258,000	\$ 344,000	\$ 30,304,024	\$ 51,542,050
	Land Acquisition for Parks in New Urban Areas: Bonny Slope West	\$ 900,000	\$ 1,200,000	\$ 29,404,024	\$ 50,342,050
	Land Acquisition for Trails in New Urban Areas: Bonny Slope West*	\$ 64,500	\$ 86,000	\$ 29,339,524	\$ 50,256,050
	Land Acquisition for Park Infill	\$ 500,000	\$ 600,000	\$ 28,839,524	\$ 49,656,050
	TOTAL FY 2017/18 COSTS	\$ 12,647,500	\$ 16,275,000		
2018/19	Land Acquisition for Neighborhood Parks in New Urban Areas: North Bethany	\$ 1,125,000	\$ 1,425,000	\$ 27,714,524	\$ 48,231,050
	Land Acquisition for Trails in New Urban Areas: North Bethany*	\$ 322,500	\$ 408,500	\$ 27,392,024	\$ 47,822,550
	Land Acquisition for Neighborhood Parks in New Urban Areas: South Cooper Mountain	\$ 1,200,000	\$ 1,600,000	\$ 26,192,024	\$ 46,222,550
	Land Acquisition for Trails in New Urban Areas: South Cooper Mountain*	\$ 258,000	\$ 344,000	\$ 25,934,024	\$ 45,878,550
	Design & Develop Synthetic Turf Field w/ Lights - South Cooper Mountain	\$ 2,000,000	\$ 2,500,000	\$ 23,934,024	\$ 43,378,550
	Land Acquisition for Trails in New Urban Areas: Bonny Slope West*	\$ 64,500	\$ 86,000	\$ 23,869,524	\$ 43,292,550
	Design & Develop Natural Areas for Public Access - South Cooper Mountain Area	\$ 275,000	\$ 500,000	\$ 23,594,524	\$ 42,792,550
	Beaverton Creek Trail: Segment #3-4**	\$ 1,800,000	\$ 2,300,000	\$ 21,794,524	\$ 40,492,550
	New Neighborhood Park Design & Development - SW 75th Ave. & SW Canyon Lane (Wilson)	\$ 1,075,000	\$ 1,625,000	\$ 20,719,524	\$ 38,867,550
	Land Acquisition for Park Infill	\$ 500,000	\$ 600,000	\$ 20,219,524	\$ 38,267,550
	New Regional Trail Design & Development - Westside Trail #14**	\$ 250,000	\$ 350,000	\$ 19,969,524	\$ 37,917,550
	New Neighborhood Park Design & Development - SW Murray Blvd. & SW Sexton Mountain Drive	\$ 3,843,750	\$ 5,362,500	\$ 16,125,774	\$ 32,555,050

Fiscal Year	Project or Item Description	Total Cost		Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate
	Subtotal FY 2018/19 Costs	\$ 12,713,750	\$ 17,101,000		
2019/20	Land Acquisition for Neighborhood Parks in New Urban Areas: North Bethany	\$ 1,125,000	\$ 1,425,000	\$ 15,000,774	\$ 31,130,050
	Land Acquisition for Parks in New Urban Areas: South Cooper Mountain	\$ 1,200,000	\$ 1,600,000	\$ 13,800,774	\$ 29,530,050
	Trail Development - Westside Trail: Sunset Hwy Crossing**	\$ 3,200,000	\$ 4,800,000	\$ 10,600,774	\$ 24,730,050
	Land Acquisition for Trails in New Urban Areas: South Cooper Mountain*	\$ 600,000	\$ 800,000	\$ 10,000,774	\$ 23,930,050
	Land Acquisition for Trails in New Urban Areas: Bonny Slope West*	\$ 150,000	\$ 200,000	\$ 9,850,774	\$ 23,730,050
	New Regional Trail Design & Development - Westside Trail #19**	\$ 400,000	\$ 720,000	\$ 9,450,774	\$ 23,010,050
	Land Acquisition for Park Infill	\$ 500,000	\$ 600,000	\$ 8,950,774	\$ 22,410,050
	Subtotal FY 2019/20 Costs	\$ 7,175,000	\$ 10,145,000		
2020/21	Land Acquisition for Trails in New Urban Areas: North Bethany*	\$ 838,500	\$ 1,062,100	\$ 8,112,274	\$ 21,347,950
	Land Acquisition for Parks in New Urban Areas: South Cooper Mountain	\$ 1,200,000	\$ 1,600,000	\$ 6,912,274	\$ 19,747,950
	Land Acquisition for Park Infill: Hwy 217/Hwy 26/Barnes	\$ 500,000	\$ 600,000	\$ 6,412,274	\$ 19,147,950
	Design & Develop Synthetic Turf Field w/ Lights - NE Quadrant	\$ 2,000,000	\$ 2,500,000	\$ 4,412,274	\$ 16,647,950
	Youth Multi-Purpose Athletic Field - South Cooper Mountain	\$ 600,000	\$ 800,000	\$ 3,812,274	\$ 15,847,950
	Youth Multi-Purpose Athletic Field - North Bethany (1)	\$ 600,000	\$ 800,000	\$ 3,212,274	\$ 15,047,950
	Community Park Development: NW Miller Rd./NW Barnes Rd.***	\$ 11,050,000	\$ 14,700,000	\$ (7,837,726)	\$ 347,950
	Subtotal FY 2020/21 Costs	\$ 16,788,500	\$ 22,062,100		
	Subtotal for 5-year CIP List	\$ 62,397,490	\$ 83,471,753		
Five Year CIP Unfunded Projects					
	Community Park Development Paul & Verna Winkelman Park - Phase II	\$ 1,500,000	\$ 2,250,000	\$ (9,337,726)	\$ (1,902,051)
	Land Acquisition for Beaverton Creek Trail Segments 1 & 2*	\$ 645,000	\$ 1,677,000	\$ (9,982,726)	\$ (3,579,051)

Fiscal Year	Project or Item Description	Total Cost		Funding	
		Low Estimate	High Estimate	Low Estimate	High Estimate
	New Regional Trail Design & Development - Beaverton Creek Trail: Segment #1**	\$ 800,000	\$ 900,000	\$ (10,782,726)	\$ (4,479,051)
	New Regional Trail Design & Development - Beaverton Creek Trail: Segment #2**	\$ 800,000	\$ 900,000	\$ (11,582,726)	\$ (5,379,051)
	Youth Multi-Purpose Athletic Field - North Bethany (2)	\$ 600,000	\$ 800,000	\$ (12,182,726)	\$ (6,179,051)
	Youth Multi-Purpose Athletic Field - North Bethany (3)	\$ 600,000	\$ 800,000	\$ (12,782,726)	\$ (6,979,051)
	New Neighborhood Park Design & Development - SW 165th & SW Farmington Rd	\$ 1,575,000	\$ 2,125,000	\$ (14,357,726)	\$ (9,104,051)
	New Neighborhood Park Design & Development - NW Thompson Rd. & NW Saltzman Rd	\$ 1,575,000	\$ 2,125,000	\$ (15,932,726)	\$ (11,229,051)
	Complete Development of Roger Tilbury Park - Phase 2	\$ 250,000	\$ 500,000	\$ (16,182,726)	\$ (11,729,051)
	New Community Park Design & Development - SW Davis Rd & SW 160th Ave***	\$ 6,100,000	\$ 7,625,000	\$ (22,282,726)	\$ (19,354,051)
	New Community Park Design & Development - NW Kaiser Rd & NW Brugger Rd***	\$ 9,000,000	\$ 11,250,000	\$ (31,282,726)	\$ (30,604,051)
	New Regional Trail Design & Development - Fanno Creek Trail #5**	\$ 200,000	\$ 300,000	\$ (31,482,726)	\$ (30,904,051)
	New Community Trail Design & Development S. Johnson Creek Trail #5**	\$ 700,000	\$ 850,000	\$ (32,182,726)	\$ (31,754,051)
	New Regional Trail Design & Development - Westside Trail #15-#17**	\$ 800,000	\$ 1,100,000	\$ (32,982,726)	\$ (32,854,051)
	Youth Baseball/Softball Athletic Field - North Bethany (1)	\$ 600,000	\$ 800,000	\$ (33,582,726)	\$ (33,654,051)
	Youth Baseball/Softball Athletic Field - North Bethany (2)	\$ 600,000	\$ 800,000	\$ (34,182,726)	\$ (34,454,051)
	Youth Baseball/Softball Athletic Field - South Cooper Mountain	\$ 600,000	\$ 800,000	\$ (34,782,726)	\$ (35,254,051)
	Design & Develop Natural Areas for Public Access - Lilly K. Johnson Woods Natural Area	\$ 275,000	\$ 500,000	\$ (35,057,726)	\$ (35,754,051)
	Design & Develop Natural Areas for Public Access - Bannister Creek Area	\$ 275,000	\$ 500,000	\$ (35,332,726)	\$ (36,254,051)
	Subtotal Unfunded Projects	\$ 27,495,000	\$ 36,602,000		
	Total All Listed Projects	\$ 89,892,490	\$ 120,073,753	\$ -	\$ -

*Acquisition Costs for Trails are 43% of Total Estimated Cost

**Improvement/Development Costs for Trails are 40% of Total Estimated Project Cost

***Improvement/Development Costs for Community Parks are 75% of Total Estimated Project Cost

	Resources/Expenditures by Fiscal Year					
	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Total
Estimated Resources						
Beginning Balance as of July 1, 2016	7,039,342					7,039,342
SDC Revenues - High estimate	14,522,059	15,121,329	15,462,472	15,821,064	15,853,436	76,780,360
Less Revenue Estimation Reserve	(4,356,618)	(6,048,532)	(6,184,989)	(6,328,426)	(6,341,374)	(29,259,938)
Total Estimated Resources - High	21,561,401	15,121,329	15,462,472	15,821,064	15,853,436	83,819,702
Total Estimated Resources - Low	17,204,784	9,072,797	9,277,483	9,492,638	9,512,061	54,559,764
Committed Resources						
Projects budgeted in FY 15/16 that will carry over.	1,350,038					1,350,038
Land Acquisition Commitments in New Urban Areas	13,648,000	7,400,000	6,200,000	5,000,000	2,880,000	35,128,000
Development Commitments in New Urban Areas	600,000	600,000	600,000	600,000	600,000	3,000,000
Needed to cover shortfall on Bond projects	2,000,000	1,000,000				3,000,000
Total Committed Resources	17,598,038	9,000,000	6,800,000	5,600,000	3,480,000	42,478,038
Net Available Resources - High	3,963,364	6,121,329	8,662,472	10,221,064	12,373,436	41,341,664
Net Available Resources - Low	(393,254)	72,797	2,477,483	3,892,638	6,032,061	12,081,726



MEMO

DATE: March 25, 2016
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager’s Report for April 11, 2016**

THPRD Graduates from Oregon Occupational Safety and Health Administration’s Safety and Health Achievement Recognition Program

After ten years, THPRD has graduated its third and final group from the Oregon Occupational Safety and Health Administration’s (OR-OSHA) Safety and Health Achievement Recognition Program (SHARP). Only one-percent of employers in the United States have achieved this award, and THPRD is the first park & recreation agency in the nation to graduate.

The SHARP program provides comprehensive collaboration and consultative services to recognize employers who operate exemplary injury and illness prevention programs, and requires a minimum commitment of five years to complete.

From the beginning, OR-OSHA and THPRD were presented with challenges. The first being OR-OSHA had never admitted a company into the SHARP program that was not under one roof (facility) and THPRD has 14 facilities. Due to the size of THPRD, OR-OSHA recommended that THPRD divide into three divisions (HMT Recreation Complex & Maintenance Operations, Recreation, and Aquatics) and stagger our assessment process.

The second challenge was that THPRD does not fit the typical manufacturing or general industry model that OR-OSHA is use to evaluating. While the safety concepts were the same, THPRD helped educate OR-OSHA about jobs within recreation, and the broadness of potential causes for injury. This was further complicated in that THPRD values our patrons’ health and safety equally to that of our employees, as the majority of the THPRD workplace is shared with the public. Our value of a “Zero Injury” goal includes both employees and patrons and was difficult for OR-OSHA, as they focus only on employee health and safety.

Since beginning SHARP in 2004/2005, THPRD has reduced its overall employee injuries by one-half. The SHARP program was a very valuable process, as THPRD has developed a solid safety and lost control system, which we will continue to improve upon.

THPRD Medical Partnerships

In 2011, the district began partnering with the medical industry to provide healthy program access for youth in our community. This was a direct result of the alarming youth obesity rate in America and Washington County. Since that time, there has been an effort to expand program partnerships with hospitals, clinics and medical insurance companies to continue this work as well as expand options to include patrons ranging in age from youth to seniors. At the April board meeting, Eric Owen, superintendent of Recreation, will provide an update as to the current status of these programs and how the district has expanded these efforts over time.

Make a Splash Program Grows

The Aquatics Department will be expanding their efforts in providing one week of free swimming lessons this summer. After a successful start in 2015 as a new local partner of the USA Swimming Foundation's Make a Splash program, Aquatics staff will build on that success and go from offering this program at two centers to four. The goal is to nearly double the number of participants we served last year, from 102 in summer 2015 to a goal of 200 in summer 2016. Staff envisions the ongoing success of this program and intends to add two additional facilities each year over the next two years, so that all eight district pools will be offering this opportunity.

Board of Directors Meeting Schedule

The following dates are proposed for the board of directors and budget committee's meeting schedule over the next few months:

- Budget Committee Work Session – Monday, April 18
- May Regular Board Meeting – Monday, May 2
- Budget Committee Meeting – Monday, May 16
- June Regular Board Meeting – Monday, June 6
- June Budget Adoption Meeting – Monday, June 20
- July Regular Board Meeting – No Meeting Scheduled
- August Regular Board Meeting – Monday, August 15
- September Regular Board Meeting – No Meeting Scheduled
- October Regular Board Meeting – Monday, October 10



Management Report to the Board April 11, 2016

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. The park district's summer activities guide was mailed in late March to all households within THPRD boundaries. As usual, the summer camp guide was included. Copies of the book were also distributed to THPRD facilities and selected community sites, including Beaverton-area libraries. The book has been available on www.thprd.org since mid-March. Registration for summer programs and activities begins April 16 at 8 am.
2. THPRD will again produce a four-page, full-color newsletter with information about summer concerts, Party in the Park and other activities. It will also feature a calendar of summer events. The newsletter will be mailed in April to community stakeholders in the Beaverton area and also made available at community events, www.thprd.org, and all THPRD centers and the Administrative Office.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. In March 2016, the project team had secured 79% of the Access for All capital revenues to be invested in park features and resources for people with disabilities (inclusive of revenues to support fundraising costs) at SW Quadrant Community Park. The project team aims to secure a minimum of 85% of Access for All capital fundraising by the time the construction begins in June 2016. An additional \$200,000 will be raised to support program and equipment costs. Developments as of March 2016 include:
 - A. Donor prospect strategy to complete the capital construction goal (\$1,300,000):
 - i. With the campaign now positioned about 20% away from completing the construction capital goal, the emphasis for the campaign is on major gifts. These gifts are anticipated to come from area businesses, key individuals, and in-kind contributions from vendors. In March, selected members of the Champions Council convened to review the campaign's prospect lists. Members are following up on the prospect cultivation now.
 - B. The campaign plans a ground breaking in late summer 2016 to convene and recognize leadership of the Champions Council, to cultivate further community leaders, and to attract potential donor prospects.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Our Women-Only swims at Aloha and Sunset are going very well. The swims are offered at each facility once per month and attendance has been very good, averaging 35-40 participants each day. Staff is working on expanding the program opportunities during the swim to add either a fitness class component or swim lessons. Aloha and Sunset are unique locations since we can blackout windows to prevent any on-lookers and are able to limit the staffing to females only.

2. The Aquatic Center is piloting an American Red Cross program this spring, the Aquatic Examiner Service (AES). The AES is a comprehensive, objective evaluation of safety and lifeguarding operations, with specific recommendations for improvement (as needed) along with resources to assist us in achieving the recommended improvements. At the end of the pilot program this spring, we will evaluate the results and share them with the center supervisors. Our goal is to expand this program to all district pools in 2016/17.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. The landscape area in south section of Veterans Memorial Park has been redeveloped. Maintenance is partnering with local volunteer gardeners to restore and replant the area with 60 rose bushes. The volunteers will be responsible for supplying and maintaining the rose bushes within the designated area; maintenance will support the gardeners with mulch, compost, green waste removal and irrigation repairs.
2. Maintenance has been busy this winter implementing the conversion of the signage master plan at priority park and trail sites. Staff is winding down this winter's efforts and will have successfully replaced 246 signs at 85 high use park and trail sites by mid-April.
3. Construction has begun on the HMT skate ramp replacement project. The demolition of three wooden ramps is complete and the forms for the new concrete ramps are being built. THPRD recently worked with the contractor and representatives of the skating community to modify the existing ramp design to meet the needs of its current users. The new ramps are scheduled to be complete and open for use in April.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Tualatin Hills Nature Center staff are actively preparing for summer camp programs by hiring staff and organizing materials. Enrollment trends imply that this may be the busiest summer on record.
2. Corridors Project. Staff are carrying out components of the Natural Resources Functional Plan and are investigating new ways to help plants and animals move between natural resource areas. The corridors project will consider partnerships with outside groups and neighbors to create wildlife corridors across the district.
3. Rock Creek Corridor Enhancements. Staff are putting the final details together for a collaborative habitat restoration project with Clean Water Services. The project will improve water quality and wildlife habitat over approximately 40 acres between NW West Union Rd. and NW Kaiser Rd.

Planning, Design & Development

Steve Gulgren, Superintendent of Design & Development
Jeannine Rustad, Superintendent of Planning

1. Washington County has released a School Access Improvement Study. The study evaluated access to 53 public schools significantly impacted by county roads in urban, unincorporated Washington County or within cities. The purpose of the study was to inventory the existing pedestrian network, identify gaps and deficiencies within a one-mile radius of each school, and generate lists of potential improvement projects on Washington County roads. One potential funding source for the identified needs is the \$2 million annual

Gain Share set aside for safe routes to school projects. The THPRD, county and Beaverton School District Safe Routes to School staff recently met to discuss how the agencies may be able to partner in the future to address mutually beneficial projects, such as improvements at William Walker Elementary and Mt. View Middle School, which correspond with improvements at Cedar Hills Park and SWQCP. The full study is available at <http://www.co.washington.or.us/bikeandped>.

2. Beaverton Creek Trail – Westside Trail to Hocken Ave. THPRD was awarded a Metropolitan Transportation Improvement Program (MTIP) grant in the fall of 2013 for the design/engineering (PE) of the Beaverton Creek Trail segments #3 & #4. Staff has been working with the Oregon Department of Transportation (ODOT) since the fall of 2015 on completing the scope of work and prospectus that is used by ODOT to draft the project Intergovernmental Agreement (IGA). This exercise prompted revisiting the site with ODOT staff to verify assumptions made for the 2013 grant application. The proposed location of the trail and areas adjacent to the trail have had some major changes occur since 2013, including property ownership changes, road/bridge construction and Tri-Met light rail station pedestrian crossing improvements. Based on these current changes, a site tour was organized in early March with ODOT to view the assumed trail corridor and the changes that may impact the design, engineering and construction of the trail. The site conditions that now exist along the corridor need to be studied further before moving toward PE. A suggestion was made by ODOT to request a reallocation of a portion of the PE funding to a planning phase in order to do the studies needed to confirm the trail alignment before moving into PE. Metro has been contacted to discuss the possible reallocation of funds to provide a more prudent planning and engineering process. ODOT anticipates that the IGA will be completed by late summer and funds can be obligated in September 2016 to begin the project.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The Stuhr Center will be honoring our volunteers during National Volunteer Week (April 10-16). Volunteers will receive a volunteer t-shirt and will be honored with a special luncheon.
2. Volunteer Services and Special Events staff is working to finalize the 2016 Summer Special Events Schedule. Outreach to internal and external partners is underway and staff is securing bands for this exciting series of events.

Recreation

Eric Owens, Superintendent of Recreation

1. Garden Home Recreation Center has partnered with McKay Elementary to offer a spring running program and a soccer program. Both activities began the week of March 14. The running program has 16 participants and the soccer program has 15 participants.
2. Cedar Hills Recreation Center held their annual spring event, pancake breakfast, artisan bazaar and egg hunt on March 26. Attendance for the event was 400 children this year, a significant increase when compared to 225 in 2015.
3. Conestoga Recreation & Aquatic Center's Underwater Egg Hunt was held March 18. This year's event was very successful, as all available time slots were filled. Registered participants grew from 250 in 2015 to 307 this year. Total attendance for the event increased from 600 in 2015 to 800 in 2016.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Security Operations, Maintenance Operations and Natural Resources are partnering with other agencies to remove invasive plants, trim trees to create lines of sight, and perform a general cleanup of the Beaverton Creek wetlands just below and to the north of the Tualatin Valley Highway from 153rd to SW 160th. The work was prompted by numerous complaints the city received from THPRD trail users about suspicious individuals and garbage. Several homeless camps have been removed. Other partners in the work are the city, Oregon Department of Transportation, and the Washington County Sheriff's Office.
2. THPRD was recently honored at a Beaverton School District board meeting for the development of a Parent Reunification Plan that would be activated on the HMT Complex if a shooting or incident of similar gravity were to happen at a BSD site. Also recognized were the Beaverton Police Department, Tualatin Valley Fire & Rescue, Beaverton Citizen Emergency Response Team (CERT), Washington County Sheriff's Office, and the school district's public safety office.
3. THPRD recently received apology letters from two juvenile offenders, one who was arrested for graffiti and the second for setting fire to a garbage can in one of our parks. The investigations were a combined effort of Park Patrol and the Beaverton Police. Security Operations continues to have an excellent working relationship with the Washington County Juvenile Department.
4. Park Patrol worked together with the Beaverton Police recently to identify and arrest a young adult male for arson to a portable restroom at Evelyn Schiffler Memorial Park. THPRD will seek court-ordered restitution for the damage.

Sports

Deb Schoen, Interim Superintendent of Sports

1. Athletic fields remained closed through the week of March 21. Fields were saturated from record levels of rain so they were closed to preserve playability and safety.
2. The Athletic Center is hosting a Special Olympics of Oregon kickball league Wednesday afternoons through April and May. The league is geared toward athletes of all abilities.

Business Services

*Ann Mackiernan, Interim Chief Financial Officer
Nancy Hartman Noye, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Seth Reeser, Operations Analysis Manager
Phil Young, Information Services Manager*

1. Operations Analysis staff released updated forms and pricing for facility rental agreements based on feedback from a group of THPRD employees. This work standardized and simplified the layout of the form. The calculation of the rental fees is now aligned with the Service and Financial Sustainability Analysis.
2. Spring class registration began on Saturday, March 12, with both phone-in registration and web registration beginning at 8 am. Staff responded to 672 phone calls on Saturday, with 18% of the day's invoices, 13% of the revenue and 16% of the classes being processed by phone-in operators. The website performed very well, processing over 3,180 invoices on

Saturday. During the first 15 minutes of registration, the website processed 45% of the invoices for the day. Also in the first 15 minutes, 169 classes reached maximum enrollment; in total, 426 classes reached maximum enrollment on opening day.

3. THPRD offered a third round of conversational Spanish language class in March 2016 for district staff. The class had eight participants (three part-time and five full-time) from a variety of departments. Over the course of twelve classroom hours staff learned basic conversational Spanish including pronunciation and common phrases for THPRD employees. Employees also learned about Latino culture and improved their cultural competency skills. We hope to continue offering this training opportunity and are considering a "Spanish 201" option for those who have already taken the first class.

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	
3	4	5	6	7	8	9
10	11 Board Meeting 7 pm @ Dryland/HMIT	12	13	14	15	16 Native Plant Sale 10 am @ Tualatin Hills Nature Ctr
17	18 Budget Committee Work Session 6 pm @ Elsie Stuhr Ctr	19 Joint Advisory Committee Meeting (all committees) 6:30 pm @ Fanno Creek Service Ctr	20	21	22	23 Women Only Swim 3 pm @ Aloha Swim Ctr
24 Nature Day in the Park 11 am @ Camille Park	25	26	27	28	29	30 WipeOut! 1 pm @ Sunset Swim Ctr

2016

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Board Meeting 7 pm @ Dryland/HMT	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Budget Committee Meeting 6:30 pm @ Dryland/HMT	17	18	19	20	21
22	23	24	25	26	27	28
29 WipeOut! 2 pm @ Aloha Swim Ctr	30 WipeOut! 9 am @ Aloha Swim Ctr	31	HOLIDAY			

2016

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6 Board Meeting 7 pm @ Dryland/HMT	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Board Meeting & Budget Adoption 7 pm @ Dryland/HMT	21	22	23	24	25
26	27	28	29	30		

2016

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 2/29/2016

Description	Project Budget			Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
JOAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	-	1,177	48,823	Budget	50,000	50,000	-	-
Signage Master Plan	25,000	25,000	-	25,000	25,000	-	38,536	8,689	Award	47,225	47,225	(22,225)	(22,225)
Aquatic Center Dive Tower Louvers	9,500	9,500	9,000	9,500	9,500	-	5,107	9,500	Budget	9,500	9,500	-	-
Jenkins Lead Abatement (Main House)	868,000	868,000	320,000	1,188,000	1,188,000	10,888	1,110,879	55,737	Award	20,430	20,430	(2,430)	(2,430)
HMT Tennis Center Roof	650,000	650,000	-	650,000	650,000	-	-	650,000	Budget	1,177,504	1,166,616	10,486	21,384
Conestoga Middle School Synthetic Turf Field	11,340	11,340	6,292	17,632	17,632	-	10,606	10,606	Award	21,212	21,212	(3,580)	(3,580)
Hydro-lifter & Camera	87,468	87,468	88,500	175,968	175,968	83,969	7,428	34,571	Budget	125,968	41,999	50,000	133,969
McMillan Park ADA curb, ramp and picnic table	20,300	20,300	-	20,300	20,300	2,436	-	17,864	Budget	20,300	17,864	-	2,436
Commonwealth Lake Ped Path Relocation	78,968	78,968	60,000	138,968	138,968	78,968	89,048	1,444	Award	169,460	90,492	(30,492)	48,476
Pedestrian Path Construction (6 sites)	172,707	172,707	100,879	273,586	273,586	-	54,448	219,138	Budget	273,586	273,586	-	-
Rock Creek Greenway Sidewalk and Ramp Replacement	9,500	9,500	-	9,500	9,500	-	-	9,500	Budget	9,500	-	-	-
Greenway Park Bridge Replacement	40,000	40,000	145,000	185,000	185,000	43,319	107,467	11,287	Award	162,073	118,754	22,927	66,246
Air Cir Roof, tank, deck, grill, life and equipment	1,442,774	1,432,488	297,306	1,840,080	1,829,794	79,389	23,057	1,806,737	Budget	1,909,453	1,829,794	-	(69,073)
TOTAL CARRYOVER PROJECTS	3,574,557	3,466,071	1,126,977	4,701,534	4,593,048	386,310	1,447,753	2,801,019		4,735,082	4,348,772	35,525	175,203
ATHLETIC FACILITY REPLACEMENT													
Synthetic Turf Field - Sunset High School	-	-	200,000	200,000	200,000	-	-	200,000	Award	200,000	200,000	-	-
Tennis Court Resurfacing (2)	-	-	60,000	60,000	60,000	-	49,999	-	Complete	49,999	49,999	-	10,001
Tennis Court Resurfacing - HMT Tennis Center	-	-	44,000	44,000	44,000	-	-	34,017	Award	34,017	34,017	-	9,983
Skate Ramp Rebuild - HMT Skate Park	-	-	30,800	30,800	30,800	-	-	30,800	Budget	30,800	30,800	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT	-	-	334,800	334,800	334,800	-	49,999	264,817		314,816	314,816	-	19,984
ATHLETIC FACILITY IMPROVEMENT													
Push-button activated lights - PCC tennis courts	-	-	3,300	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT	-	-	3,300	3,300	3,300	-	-	3,300		3,300	3,300	-	-
PARK AND TRAIL REPLACEMENTS													
Trash Cans in Parks	-	-	5,000	5,000	5,000	-	4,942	1,275	Budget	6,217	6,217	(1,217)	(1,217)
Dog Bag Dispensers	-	-	10,000	10,000	10,000	-	9,800	9,800	Complete	9,800	9,800	200	200
Bridge/Boardwalk Repairs (4)	-	-	15,500	15,500	15,500	-	5,302	10,198	Complete	15,500	15,500	-	-
Concrete Curbing (1 site)	-	-	4,500	4,500	4,500	-	4,500	-	Complete	4,500	4,500	-	-
Sidewalk Repair & Replacement (3 sites)	-	-	39,070	39,070	39,070	-	29,792	9,278	Budget	39,070	39,070	-	-
Irrigation & Drainage System Repairs	-	-	10,000	10,000	10,000	-	2,510	7,490	Budget	10,000	10,000	-	-
Parking Lots (2 sites)	-	-	236,480	236,480	236,480	-	42,406	194,074	Budget	236,480	236,480	-	-
Pedestrian Pathways (3 sites)	-	-	59,710	59,710	59,710	-	31,415	28,295	Budget	59,710	59,710	-	-
Play Equipment (2 sites)	-	-	17,500	17,500	17,500	-	6,821	10,679	Budget	17,500	17,500	-	-
Tables & Benches	-	-	4,800	4,800	4,800	-	3,393	1,407	Budget	4,800	4,800	-	-
Fencing & Lumber - HSC Community Garden	-	-	16,500	16,500	16,500	-	8,777	7,723	Budget	16,500	16,500	-	-
TOTAL PARK AND TRAIL REPLACEMENTS	-	-	419,060	419,060	419,060	-	149,658	270,419		420,077	420,077	(1,017)	(1,017)
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches	-	-	8,000	8,000	8,000	-	2,710	5,290	Budget	8,000	8,000	-	-
OOOT Grant-Westside Trail#18 easement	-	-	80,000	80,000	80,000	-	-	80,000	Complete	80,000	80,000	-	-
Solar Powered Trash Compactors	-	-	13,600	13,600	13,600	-	13,563	-	Award	13,563	13,563	37	37
McMillan Park Playground Grant	-	-	25,000	25,000	25,000	-	-	50,000	Complete	50,000	50,000	-	-
LWCF grant match - undesignated project	-	-	100,000	100,000	100,000	-	-	-	Denied	-	-	(25,000)	(25,000)
LWCF small grant match - undesignated project	-	-	75,000	75,000	75,000	-	-	-	Denied	-	-	100,000	100,000
RTP grant match - undesignated project	-	-	100,000	100,000	100,000	-	-	-	Denied	-	-	75,000	75,000
TOTAL PARK AND TRAIL IMPROVEMENTS	-	-	401,600	401,600	401,600	-	16,273	135,290		151,563	151,563	100,000	250,037

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Description	Project Budget			Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
CHALLENGE GRANTS													
Program Facility Challenge Grants	97,500	97,500	97,500	97,500	97,500	-	13,787	83,713	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS	97,500	97,500	97,500	97,500	97,500	-	13,787	83,713		97,500	97,500	-	-
BUILDING REPLACEMENTS													
Hairman Swim Center - resurfacing	345,500		345,500	345,500	345,500	-	296,642	38,620	Award	335,262	335,262	10,238	10,238
Cardio weight room equipment	40,000		40,000	40,000	40,000	-	4,811	1,903	Budget	40,000	40,000	-	-
Roof and gutter repair (4)	25,028		25,028	25,028	25,028	-	1,007	2,202	Complete	25,028	25,028	-	-
Room dividers - CRA	1,000		1,000	1,000	1,000	-	9,251	2,202	Award	1,007	1,007	(7)	(7)
Furniture - HMT Admin	14,600		14,600	14,600	14,600	-	3,455	2,202	Complete	11,453	11,453	3,147	3,147
Tables - CHR	5,500		5,500	5,500	5,500	-	998	15,000	Complete	3,455	3,455	2,045	2,045
Exterior light fixtures - GHRC	1,000		1,000	1,000	1,000	-	-	15,000	Complete	998	998	2	2
Electrical panel - placement assessment	15,000		15,000	15,000	15,000	-	2,594	15,000	Complete	15,000	15,000	-	-
Outdoor courts relamping - HMT Tennis Center	1,600		1,600	1,600	1,600	-	-	2,500	Complete	2,594	2,594	(994)	(994)
Tile & wood floor - GHRC	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Roof vent covers - Aquatic Center	2,500		2,500	2,500	2,500	-	3,050	2,500	Complete	2,500	2,500	-	-
Furnace - Jenkins Estate	4,400		4,400	4,400	4,400	-	1,180	2,500	Complete	3,050	3,050	1,350	1,350
HVAC Controls - SSC	1,200		1,200	1,200	1,200	-	2,637	3,000	Complete	1,180	1,180	20	20
Restroom fixtures (2 sites)	3,000		3,000	3,000	3,000	-	1,167	4,200	Complete	2,637	2,637	363	363
Auto-flush toilet valves - HSC	1,000		1,000	1,000	1,000	-	4,200	4,200	Complete	1,167	1,167	(167)	(167)
Main drain and backwash flanges - BSC	4,200		4,200	4,200	4,200	-	3,307	4,200	Complete	4,200	4,200	-	-
Water heater - Sluhr Center	2,500		2,500	2,500	2,500	-	2,035	2,035	Complete	3,307	3,307	(807)	(807)
Pit ladder (2 sites)	2,000		2,000	2,000	2,000	-	694	2,035	Complete	2,035	2,035	(35)	(35)
Skim gutter grates - CRA	1,000		1,000	1,000	1,000	-	2,350	1,29	Complete	694	694	306	306
Valve & vacuum - Somerset West	2,350		2,350	2,350	2,350	-	2,271	14,730	Budget	2,350	2,350	-	-
Surge protection for multiple pumps - CRA	15,000		15,000	15,000	15,000	-	3,195	5,000	Complete	15,000	15,000	-	-
Hot water pumps - CRA	4,000		4,000	4,000	4,000	-	-	5,000	Budget	3,195	3,195	805	805
Backwash valve - Aquatic Center	5,000		5,000	5,000	5,000	-	3,206	8,663	Award	5,000	5,000	-	-
Circulation pump & motor - RSC	2,800		2,800	2,800	2,800	-	1,896	8,663	Budget	3,206	3,206	(406)	(406)
Fire Suppression (Phase 1) - Jenkins	8,663		8,663	8,663	8,663	-	8,895	8,663	Complete	8,663	8,663	104	104
Windows (2 sites)	2,000		2,000	2,000	2,000	-	6,895	1,105	Award	1,896	1,896	-	-
Doors (7 sites)	8,000		8,000	8,000	8,000	-	2,325	2,800	Budget	8,000	8,000	-	-
Gym mats - CRA	2,800		2,800	2,800	2,800	-	11,206	3,675	Budget	2,800	2,800	-	-
Ergonomic equipment fixtures	6,000		6,000	6,000	6,000	-	1,969	14,227	Complete	6,000	6,000	-	-
Portable stage	11,206		11,206	11,206	11,206	-	900	14,227	Budget	11,206	11,206	-	-
Equipment for Special Events support	16,196		16,196	16,196	16,196	-	2,532	900	Complete	16,196	16,196	-	-
Carpeting - HMT Complex	-		-	-	-	-	900	-	Complete	900	900	(900)	(900)
HVAC valves - CRA	-		-	-	-	-	2,532	-	Complete	2,532	2,532	(2,532)	(2,532)
Drain pipe - RSC	-		-	-	-	-	3,845	-	Complete	900	900	(800)	(800)
50M Secondary heating motor	-		-	-	-	-	3,845	-	Complete	3,845	3,845	(3,845)	(3,845)
TOTAL BUILDING REPLACEMENTS	557,543	557,543	557,543	557,543	557,543	-	409,079	140,677		549,756	549,756	7,787	7,787
BUILDING IMPROVEMENTS													
Aqua Climb	5,000		5,000	5,000	5,000	-	1,000	4,000	Budget	5,000	5,000	-	-
LED Lighting - Nature Center	3,300		3,300	3,300	3,300	-	2,121	1,179	Award	3,300	3,300	-	-
Carpet - GHRC	2,500		2,500	2,500	2,500	-	960	960	Complete	960	960	1,540	1,540
Shaved Ice Machine - CHR	2,400		2,400	2,400	2,400	-	1,977	1,977	Complete	1,977	1,977	423	423
TOTAL BUILDING IMPROVEMENTS	13,200	13,200	13,200	13,200	13,200	-	6,058	5,179		11,237	11,237	1,963	1,963
ADA PROJECTS													
Aquatic Lifts (2 sites)	21,000		21,000	21,000	21,000	-	7,189	7,285	Award	14,474	14,474	6,526	6,526
Front desk redesign - HSC	3,500		3,500	3,500	3,500	-	10,689	7,285	Complete	3,500	3,500	-	-
TOTAL ADA PROJECTS	24,500	24,500	24,500	24,500	24,500	-	17,878	14,570		17,974	17,974	6,526	6,526
TOTAL CAPITAL OUTLAY DIVISION	3,574,557	3,466,071	2,978,480	6,553,037	6,444,551	386,310	2,103,296	3,811,699		6,301,305	5,914,995	320,805	460,483

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Description	Project Budget			Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Workstations/Notebooks			8,500	8,500	8,500	-	1,944	6,556	Budget	8,500	8,500	-	-
Server Replacements			37,000	37,000	37,000	-	21,531	15,469	Budget	37,000	37,000	-	-
LAN/WAN Replacement			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	1,560	3,440	Budget	5,000	5,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			55,500	55,500	55,500	-	25,035	30,465		55,500	55,500	-	-
INFORMATION TECHNOLOGY IMPROVEMENTS													
PCI Credit Card Reader			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Adobe Licenses			4,500	4,500	4,500	-	5,320	-	Complete	5,320	5,320	-	-
Application Software			20,000	20,000	20,000	-	-	9,143	Award	9,143	9,143	-	-
IS Disaster Recovery Backup			48,000	48,000	48,000	-	39,340	6,586	Award	45,926	45,926	-	10,857
Computer workstations and monitors			2,400	2,400	2,400	-	-	2,400	Budget	2,400	2,400	-	2,074
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			84,900	84,900	84,900	-	44,660	28,129		72,769	72,769	-	12,111
TOTAL INFORMATION SYSTEMS DEPARTMENT			140,400	140,400	140,400	-	69,695	58,594		128,269	128,269	-	12,111
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
Full size 4x4 pickup and accessories			38,000	38,000	38,000	-	-	33,531	Award	33,531	33,531	-	4,469
Cargo van			25,000	25,000	25,000	-	24,481	-	Complete	24,481	24,481	-	519
PTO Implement - mower			8,000	8,000	8,000	-	4,843	-	Complete	4,843	4,843	-	3,157
Infield rakes (2)			29,000	29,000	29,000	-	28,862	-	Complete	28,862	28,862	-	138
72" mowers (2)			16,000	16,000	16,000	-	26,303	-	Complete	26,303	26,303	-	2,697
52" mowers (2)			55,000	55,000	55,000	-	14,334	-	Complete	14,334	14,334	-	1,666
Field tractor			23,500	23,500	23,500	-	23,441	-	Complete	23,441	23,441	-	59
HD utility vehicle			32,000	32,000	32,000	-	-	31,495	Award	31,495	31,495	-	505
Full size pickup and accessories			29,500	29,500	29,500	-	11,431	-	Complete	15,354	26,785	-	2,715
Utility vehicles (2)			285,000	285,000	285,000	-	182,975	80,380	Award	263,355	263,355	-	21,645
TOTAL FLEET REPLACEMENTS			1,000	1,000	1,000	-	1,004	-	Complete	1,004	1,004	-	(4)
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
Carpet shampooer (BSC)			1,000	1,000	1,000	-	1,091	-	Complete	1,091	1,091	-	(91)
Hi-speed burnisher (ORA)			1,200	1,200	1,200	-	971	-	Complete	971	971	-	229
Court sweeper brush (HMT TC)			3,200	3,200	3,200	-	3,066	-	Complete	3,066	3,066	-	134
TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS			288,200	288,200	288,200	-	186,041	80,380		266,421	266,421	-	21,779
TOTAL MAINTENANCE DEPARTMENT			3,407,080	3,407,080	3,407,080	-	2,359,032	3,950,673		6,696,015	6,309,705	-	494,373
GRAND TOTAL GENERAL FUND	3,574,557	3,466,071	3,407,080	6,981,637	6,873,151	386,310	2,359,032	3,950,673		6,696,015	6,309,705	-	494,373

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Description	Project Budget			Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
SDC FUND													
LAND ACQUISITION													
Land Acquisition - North Bethany	1,670,131	1,621,863	-	1,670,131	1,621,863	48,268	29,437	1,592,426	Budget	1,670,131	1,621,863	-	-
Land Acquisition (FY 15)	1,119,869	838,137	-	1,119,869	838,137	-	(36,289)	874,426	Budget	838,137	838,137	-	-
Land Acquisition - new urban areas	-	-	1,342,913	1,342,913	1,342,913	-	2,270,299	(927,386)	Budget	1,342,913	1,342,913	-	-
Other Land Acquisition (FY 16)	-	-	500,000	500,000	500,000	-	3,639	496,361	Budget	500,000	500,000	-	-
Land Acquisition - South Cooper Mountain	-	-	2,655,995	2,655,995	2,655,995	-	2,655,995	-	Budget	2,655,995	2,655,995	-	-
Land Acquisition - Bonny Slope West	-	-	1,092	1,092	1,092	-	1,092	-	Budget	1,092	1,092	-	-
TOTAL LAND ACQUISITION	2,790,000	2,460,000	4,500,000	7,290,000	6,960,000	48,268	4,924,173	2,035,827		7,008,268	6,960,000	-	281,732
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	283,330	200,000	415,000	688,330	615,000	98,218	853,127	-	Award	951,345	853,127	(238,127)	(238,127)
Ben Graf Greenway - Trail Connection	600,000	41,000	-	600,000	41,000	481,201	-	-	Complete	481,201	-	118,799	41,000
Fanno Creek Trail - Hall Blvd Crossing	434,250	40,000	-	434,250	40,000	176,775	-	40,000	Budget	216,775	40,000	217,475	40,000
Timberland Park - Project Management	34,000	-	10,000	44,000	10,000	45,090	30,244	-	Complete	75,334	30,244	(31,334)	(20,244)
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	120,500	105,500	24,500	145,000	130,000	27,535	30,441	99,559	Budget	157,535	130,000	27,535	(27,535)
New Neighborhood Park Master Plans (2 sites)	150,000	150,000	-	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
SW Quad Community Center - Site Feasibility/Analysis	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-	-
Natural Area Master Plan	60,000	60,000	-	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
Building Expansion (TBD)	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Deck Expansion (Aquatic Center)	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
New Synthetic turf field - Conestoga Middle School	-	-	130,000	130,000	130,000	-	-	130,000	Budget	130,000	130,000	-	-
LWCF grant match - project to be determined	-	-	850,000	850,000	850,000	-	-	1,186,380	Budget	1,186,380	1,186,380	-	-
LWCF small grant match - project to be determined	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
RTP grant match - project to be determined	-	-	75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
MTIP Beaverton Creek Trail/Master Plan Phase	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
MTIP Beaverton Creek Trail Land Acquisition ROW phase	-	-	135,000	135,000	135,000	-	6,451	128,549	Budget	135,000	135,000	-	-
WaCo match funds - Augusta Lane Pedestrian Trail Bridge	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
N Bethany Park & Trail - project management	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
SDC Methodology & Administrative Procedures update	-	-	65,000	65,000	65,000	-	6,175	58,825	Budget	65,000	65,000	-	-
Wall Property Demolition - Project Mgmt	-	-	30,000	30,000	30,000	-	29,543	45,025	Award	29,543	29,543	-	457
Living Hope Property Demolition - Project Mgmt	-	-	45,025	45,025	45,025	-	558	44,467	Budget	45,025	45,025	-	-
Undesignated projects	-	-	34,025	34,025	34,025	-	692	33,333	Budget	34,025	34,025	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,782,080	2,695,500	6,564,998	10,347,078	9,261,498	828,819	957,231	8,657,561		10,643,611	9,814,792	(283,998)	(565,825)
GRAND TOTAL SDC FUND	6,572,080	5,156,500	11,064,998	17,637,078	16,221,498	877,087	5,881,404	10,893,388		17,651,879	16,774,792	(2,266)	(565,825)

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
 Monthly Bond Capital Projects Report
 Estimated Cost vs. Budget
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Quad-Project ran t Code	Description	Project Budget			Project Expenditures				Variance			Percent of Variance	
		Initial Project Budget	Adjustments	Current Total Project Budget FY 15/16	Expended Prior Years	Expended Year-to-Date	Total Expended to Date	Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	(10)/(3)	Cost Expended to Budget
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9)=(10)	(10)/(3)	(6)/(3)	(9)/(9)
BOND CAPITAL PROJECTS FUND													
New Neighborhood Parks Development													
SE 91-901	Alv Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	1,686,530	(350,576)	-26.2%	126.2%	100.0%
SW 91-902	Bansoff Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	1,258,105	54,701	4.2%	95.8%	100.0%
NW 91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	753,743	136,585	17.3%	112.3%	100.0%
SW 91-904	Roy Dancer Park	771,150	16,657	787,807	689,218	-	689,218	-	689,218	(97,351)	-12.3%	87.2%	100.0%
NE 91-905	Roger Tibbity Park	771,150	19,713	790,863	893,218	-	893,218	-	893,218	(17,351)	-2.2%	104.4%	100.0%
	Total New Neighborhood Parks Development	4,853,950	130,968	5,014,918	5,237,868	-	5,237,868	-	5,237,868	(222,950)	-4.4%	104.4%	100.0%
Authorized Use of Savings from Bond Issuance													
UND	Administration Category	4,853,950	222,950	2,222,950	5,237,868	-	5,237,868	-	5,237,868	-	0.0%	n/a	100.0%
	Total New Neighborhood Parks Development	4,853,950	353,918	5,237,868	5,237,868	-	5,237,868	-	5,237,868	-	0.0%	100.0%	100.0%
Renovate & Redevelop Neighborhood Parks													
NE 91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,979	29,756	1,155,635	993,843	-	993,843	-	993,843	161,792	14.0%	86.0%	100.0%
SE 91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	585,471	(42,737)	-7.9%	107.9%	100.0%
NW 91-908	Somerset West Park	1,026,200	37,808	1,064,008	186,253	7,956	1,072,009	789,280	1,072,009	90,509	7.6%	116.4%	100.0%
SW 91-909	Stoner Park and Bridge Replacement	844,934	21,278	866,212	535,358	-	535,358	-	535,358	136,854	9.5%	94.2%	100.0%
SE 91-910	Visa Brook Park	973,000	20,384	993,384	733,300	-	733,300	-	733,300	136,884	13.9%	107.2%	100.0%
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	137,860	3,865,073	3,039,425	7,956	3,047,381	789,280	3,836,661	(33,522)	-0.9%	101.7%	100.0%
New Neighborhood Parks Land Acquisition													
NW 98-880-a	New Neighborhood Park - NW Quadrant (Bliss)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	1,041,404	487,150	31.9%	68.1%	100.0%
NW 98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW 98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	729,751	43,645	773,396	20,000	793,396	(793,396)	-100.0%	n/a	100.0%
NW 98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	62,712	(62,712)	-100.0%	n/a	100.0%
NE 98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	529,294	998,674	65.4%	34.6%	100.0%
NE 98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,095,153	24,787	2,119,940	-	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW 98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	3,902	1,062,827	-	1,062,827	462,091	30.6%	69.4%	100.0%
SW 98-746-b	New Neighborhood Park - SW Quadrant (Allishin)	-	-	-	547,794	-	547,794	-	547,794	(547,794)	-100.0%	n/a	100.0%
SW 98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	60,006	(60,006)	-100.0%	n/a	100.0%
SE 98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,652,025	47,855	2,699,880	-	2,699,880	(1,944,333)	-72.2%	172.2%	100.0%
NW 98-748	New Neighborhood Park (North Bethany (McGalligan))	1,500,000	23,667	1,523,667	1,629,680	73	1,629,753	-	1,629,753	(106,086)	-7.0%	107.0%	100.0%
UND 98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	-	1,363	100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,384,478	120,262	11,504,740	20,000	11,524,740	(2,370,620)	-25.9%	125.7%	99.8%
Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,384,478	120,262	11,504,740	20,000	11,524,740	(715,099)	0.0%	99.8%	99.8%
New Community Park Development													
SW 92-915	SW Quad Community Park & Athletic Field	7,711,500	282,828	7,974,328	679,486	445,222	1,124,708	12,417,024	13,541,732	(5,567,404)	-69.8%	14.1%	8.3%
	Sub-total New Community Park Development	7,711,500	282,828	7,974,328	679,486	445,222	1,124,708	12,417,024	13,541,732	(5,567,404)	-69.8%	14.1%	8.3%
UND	Outside Funding from Washington County / Meiro Transfer from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	-	384,251	n/a	n/a	n/a
	Total New Community Park Development	7,711,500	647,079	8,355,579	679,486	445,222	1,124,708	12,417,024	13,541,732	(5,183,153)	-62.0%	13.5%	8.3%

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Quad-Project ranr Code	Description	Project Budget				Project Expenditures				Variance			Percent of Variance		Cost Expended to Total Cost (6)/(9)	
		(1) Initial Project Budget	(2) Adjustments	(1+2)=(3) Current Total Project Budget FY 15/16	(4) Expended Prior Years	(5) Expended Year-to-Date	(4+5)=(6) Total Expended to Date	(7) Estimated Cost to Complete	Basis of Estimate (Completed Phase)	(6-7)=(8) Project Cumulative Cost	(3-9) = (10) Est. Cost (Over) Under Budget	(10)/(8)	(6)/(3)			
New Community Park Land Acquisition																
NE 98-881-a	New Community Park - NE Quadrant (Tealbe)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	8,103,899	-	2,028,758	-	2,028,758	20.0%	80.0%	100.0%
NE 98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	10,000,000	-	10,000,000	373,237	-	373,237	-	373,237	-	(373,237)	-	(373,237)	100.0%	n/a	100.0%
UND	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-	8,477,136	-	1,655,521	-	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
UND	Land Acquisition Category	-	(1,655,521)	(1,655,521)	8,477,136	-	8,477,136	-	8,477,136	-	(1,655,521)	-	(1,655,521)	0.0%	n/a	n/a
UND	Total New Community Park	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-	8,477,136	-	-	-	-	0.0%	100.0%	100.0%
Renovate and Redevelop Community Parks																
NE 92-916	Cedar Hills Park & Athletic Field	6,194,905	204,012	6,398,917	223,116	16,679	239,795	-	239,795	7,866,022	Master Planning	8,105,817	(1,706,900)	-26.7%	3.7%	3.0%
SE 92-917	Schiller Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
UND	Total Renovate and Redevelop Community Parks	9,793,605	278,415	10,072,020	2,856,200	16,679	2,872,879	-	2,872,879	7,866,022	Complete	10,738,901	(666,881)	-8.6%	28.5%	26.8%
Natural Area Preservation - Restoration																
NE 97-963	Roger Tibury Memorial Park	30,846	979	31,825	1,357	6,865	8,222	-	8,222	23,452	Planning	31,674	151	0.5%	25.8%	26.0%
NE 97-964	Cedar Mill Park	30,846	984	31,830	201	1,000	1,201	-	1,201	8,799	Preparation	10,000	21,830	68.6%	3.8%	12.0%
NE 97-965	Jordan/Jackie Husen Park	308,460	8,584	317,044	29,906	5,700	35,606	-	35,606	21,794	Planning	57,400	259,644	81.9%	11.2%	62.0%
NW 97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	7,941	254,709	-	-	-	-	-	254,709	On Hold	254,709	(2,449)	-23.2%	84.1%	68.2%
NW 97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	269	10,551	8186	685	9,419	-	9,419	4,129	Preparation	13,000	817	1.9%	22.2%	29.4%
NW 97-968	Allenbach Acres Park	41,128	1,279	42,407	5,514	3,905	5,940	-	5,940	40,589	Complete	100,000	111,754	52.8%	28.1%	59.4%
NW 97-969	Crystal Creek Park	205,640	6,114	211,754	5,401	54,000	46,178	-	46,178	30,809	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE 97-970	Foothills Park	61,682	1,172	62,854	30,809	-	30,809	-	30,809	-	Complete	30,809	11,097	29.7%	70.3%	100.0%
NE 97-971	Commonwealth Lake Park	41,128	778	41,906	27,686	1,567	29,253	-	29,253	1,026	Complete	10,447	65,427	70.3%	73.5%	100.0%
NW 97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	7,854	1,567	9,421	-	9,421	1,026	Complete	10,447	84	0.8%	89.5%	90.2%
NE 97-973	Pioneer Park	10,282	249	10,531	48,871	1,567	50,438	-	50,438	48,871	Complete	48,871	3,453	6.6%	93.4%	93.4%
NW 97-974	Whispering Woods Park	51,410	914	52,324	21,877	818	22,695	-	22,695	5,834	Complete	21,877	(924)	-4.4%	104.4%	100.0%
NW 97-975	Willow Creek Nature Park	20,564	389	20,953	26,048	818	26,866	-	26,866	10,954	Complete	32,700	(1,143)	-3.6%	82.2%	84.9%
SE 97-976	AM Kennedy Park	30,846	711	31,557	61,199	2,000	63,199	-	63,199	16,076	Planting	72,353	6,490	8.2%	77.9%	84.9%
SE 97-977	Camille Park	77,115	1,728	78,843	3,044	4,424	4,424	-	4,424	22,532	Establishment	63,000	689	3.3%	20.9%	21.6%
SE 97-978	Vista Brook Park	20,564	635	21,199	38,141	2,327	40,468	-	40,468	30,153	Complete	30,153	418	0.7%	63.8%	64.2%
SE 97-979	Greenway Park/Kall Center	61,682	1,726	63,408	30,153	26,000	31,147	-	31,147	38,853	Preparation	70,000	54,127	64.2%	35.8%	100.0%
SE 97-980	Bauman Park	82,256	2,024	84,280	5,147	3,307	37,577	-	37,577	4,380	Planting	41,957	204	0.5%	89.1%	89.6%
SE 97-981	Fanno Creek Park	162,456	5,161	167,617	34,270	3,307	37,577	-	37,577	4,380	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE 97-982	Hideway Park	41,128	1,033	42,161	65,712	-	65,712	-	65,712	4,380	Complete	62,121	11,195	15.3%	84.7%	100.0%
SW 97-983	Murrayhill Park	61,682	1,031	62,713	62,121	-	62,121	-	62,121	212,242	On Hold	212,242	-	0.0%	0.0%	0.0%
SW 97-984	Hyland Forest Park	71,974	1,342	73,316	14	-	14	-	14	-	Complete	14	-	0.0%	0.0%	0.0%
SW 97-985	Cooper Mountain	205,640	6,616	212,256	5,894	-	5,894	-	5,894	60,771	Preparation	5,894	4,629	44.0%	56.0%	100.0%
SW 97-986	Winkelman Park	10,282	241	10,523	95,906	8,323	104,229	-	104,229	60,771	Complete	165,000	131,253	44.3%	35.2%	63.2%
SW 97-987	Lowami Hart Woods	287,896	8,357	296,253	95,906	8,323	104,229	-	104,229	60,771	Complete	12,754	16,758	44.3%	35.2%	63.2%
SW 97-988	Rosa Hazeldale Parks	25,790	722	26,512	12,754	14,915	12,754	-	12,754	90,957	Complete	106,126	17,594	0.0%	14.3%	14.3%
SW 97-989	Willow Park	102,820	3,306	106,126	132,744	3,780	136,526	-	136,526	2,488	Complete	136,526	2,488	1.8%	86.6%	100.0%
SW 97-990	Johns Esplanade	150,450	3,365	153,815	7,987	-	7,987	-	7,987	63,675	Complete	63,675	2,488	3.8%	100.0%	100.0%
SW 97-991	Summit Forest Park	61,682	1,893	63,575	0	-	0	-	0	63,675	On Hold	63,675	2,488	3.8%	100.0%	100.0%
SW 97-992	Merrison Woods	339,306	8,873	348,179	298,851	10,436	309,287	-	309,287	63,675	Sign Fabrication	339,300	8,877	2.5%	88.0%	90.3%
UND	Interpretive Sign Network	61,682	1,893	63,575	0	-	0	-	0	63,675	On Hold	63,675	2,488	3.8%	100.0%	100.0%
NW 97-993	Beverton Creek Trail	41,128	1,984	43,112	-	-	-	-	-	42,451	On Hold	42,451	-	0.0%	0.0%	0.0%
NW 97-994	Bethany Wetlands/Bronson Creek	15,423	3,323	18,746	-	-	-	-	-	42,451	On Hold	42,451	-	0.0%	0.0%	0.0%
NW 97-995	Bethany Wetlands/Bronson Creek	15,423	3,323	18,746	-	-	-	-	-	42,451	On Hold	42,451	-	0.0%	0.0%	0.0%
NW 97-996	Bluegrass Downs Park	41,128	1,984	43,112	-	-	-	-	-	42,451	On Hold	42,451	-	0.0%	0.0%	0.0%
NW 97-997	Crystal Creek	41,128	1,984	43,112	-	-	-	-	-	42,451	On Hold	42,451	-	0.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	-	865,000	Reallocation	0	(865,000)	0.0%	0.0%	0.0%
SE 97-870	Hyland Woods Phase 2	-	75,000	75,000	-	22,745	22,745	-	22,745	52,255	Budget	75,000	-	0.0%	30.3%	30.3%
NW 97-871	Jenkins Estate Phase 2	-	125,000	125,000	-	18,350	18,350	-	18,350	106,650	Budget	125,000	-	0.0%	14.7%	14.7%
NW 97-872	Somerset	-	150,000	150,000	-	-	-	-	-	150,000	Budget	150,000	-	0.0%	0.0%	0.0%
NW 97-873	Rock Creek Greenway	-	155,000	155,000	-	-	-	-	-	155,000	Budget	155,000	-	0.0%	0.0%	0.0%
NW 97-874	Whispering Woods Phase 2	-	95,000	95,000	-	-	-	-	-	95,000	Budget	95,000	-	0.0%	0.0%	0.0%

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Quad-Project Grant Code	Description	Project Budget				Project Expenditures				Variance			Percent of Variance			
		Initial Project Budget	Adjustments	Current Total Project Budget FY 15/16	(1+2)-(3)	Expended Prior Years	Expended Year-to-Date	Total Expended to Date	(4+5)-(6)	Est. Cost (Over) Under Budget	(3-9) = (10)	Total Cost Variance to Budget	(10)/(3)	Cost Expended to Budget	(6)/(3)	Cost Expended to Total Cost
SE 97-875	Raleigh Park	-	110,000	110,000	(1+2)-(3)	-	8,500	8,500	(4+5)-(6)	101,500	10,000	-	7%	7%	7%	7%
NE 97-876	Barnister Creek Greenway/NE Park	-	75,000	75,000	-	-	-	-	-	75,000	0	-	0%	0%	0%	0%
NW 97-877	Beaverton Creek Greenway Duncan	-	30,000	30,000	-	-	-	-	-	30,000	0	-	0%	0%	0%	0%
SE 97-878	Church of Nazarene	-	30,000	30,000	-	-	-	-	-	30,000	0	-	0%	0%	0%	0%
SW 97-879	Lilly K. Johnson Woods	643,023	20,687	663,710	-	7,172	13,843	13,843	-	630,867	30,000	25,683	3.9%	3.9%	46.1%	46.1%
UND 97-914	Restoration of new properties to be acquired	3,762,901	106,833	3,869,734	-	1,118,208	208,646	1,326,854	-	2,542,880	3,869,734	-	0.0%	0.0%	34.3%	34.3%
	Total Natural Area Restoration															
	Natural Area Preservation - Land Acquisition															
UND 98-882	Natural Area Acquisitions	8,400,000	224,937	8,624,937	-	4,464,767	116,870	4,581,637	-	4,043,300	8,624,937	-	0.0%	0.0%	53.1%	53.1%
	Total Natural Area Preservation - Land Acquisition															
	New Linear Park and Trail Development															
SW 95-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	-	4,395,221	-	4,395,221	-	-	4,395,221	(43,107)	-1.0%	-1.0%	101.0%	100.0%
NW 95-920	Jordan-Huesen Park Trail	1,646,120	46,432	1,692,552	-	1,227,496	-	1,227,496	-	-	1,227,496	464,056	27.4%	27.4%	172.6%	100.0%
NW 95-924	Reaumeuse Trail Segments 1, 3 & West Spur	3,804,340	78,646	3,882,986	-	4,417,702	-	4,417,702	-	-	4,417,702	(534,716)	-13.8%	-13.8%	113.8%	100.0%
ND 95-922	Rock Creek Trail #2 & Peninsula, North Barnhart #2	2,282,040	80,572	2,362,612	-	1,734,031	796	1,734,827	-	789,669	2,362,612	(18,184)	-0.8%	-0.8%	74.1%	68.7%
NW 91-913	Nature Park - Oak Wagon Trail	359,000	2,847	361,847	-	330,394	-	330,394	-	31,453	361,847	(30,393)	-8.4%	-8.4%	100.0%	100.0%
NW 91-913	Nature Park - Oak Wagon Trail	359,000	2,847	361,847	-	330,394	-	330,394	-	31,453	361,847	(30,393)	-8.4%	-8.4%	100.0%	100.0%
NE 93-921	NE Quadrant Trail - Bluffs Phase 2	257,050	1,957	259,007	-	271,817	-	271,817	-	124,262	259,007	(142,970)	-55.2%	-55.2%	163.6%	100.0%
NE 93-921	Lovami Hart Woods	822,580	55,645	878,225	-	1,258,746	-	1,258,746	-	-	1,258,746	(380,541)	-43.3%	-43.3%	143.3%	100.0%
NW 91-911	Westside - Waterhouse Trail Connection	1,542,300	44,145	1,586,445	-	350,543	96,656	447,199	-	650,337	1,586,445	(488,909)	-30.8%	-30.8%	28.2%	40.7%
	Total New Linear Park and Trail Development															
UND 98-883	New Linear Park and Trail Acquisitions	1,200,000	23,289	1,223,289	-	1,216,071	5,690	1,221,761	-	1,528	1,223,289	-	0.0%	0.0%	99.9%	99.9%
	Total New Linear Park and Trail Land Acquisition															
	Multifield/Multipurpose Athletic Field Development															
SW 94-925	Winkelman Athletic Field	514,100	34,601	548,701	-	941,843	-	941,843	-	-	941,843	(393,142)	-71.6%	-71.6%	171.6%	100.0%
SE 94-926	Meadow Waye Park	514,100	4,791	518,891	-	407,340	-	407,340	-	-	407,340	111,551	21.5%	21.5%	78.5%	100.0%
NW 94-927	New Fields in NW Quadrant	514,100	16,541	530,641	-	75	-	75	-	530,566	530,641	-	0.0%	0.0%	0.0%	0.0%
NE 94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	-	527,993	-	527,993	-	291	528,284	(291)	-0.1%	-0.1%	99.9%	100.0%
SW 94-929	New Fields in SW Quadrant	514,100	16,529	530,629	-	689	55	724	-	530,905	530,629	-	0.0%	0.0%	0.1%	0.1%
SE 94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	16,533	530,633	-	38,351	61,711	97,062	-	433,571	530,633	-	0.0%	0.0%	18.3%	18.3%
	Total Multifield/Multipurpose Athletic Field Dev.															
UND 98-960	Play Structure Replacements at Sites	810,223	3,685	813,908	-	772,680	175	773,055	-	-	773,055	40,853	5.0%	5.0%	95.0%	100.0%
NW 96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	-	127,277	-	127,277	-	-	127,277	(29,340)	-30.0%	-30.0%	130.0%	100.0%
SW 96-721	Bridge/boardwalk replacement - Rosa Park	35,909	369	36,278	-	38,361	-	38,361	-	-	38,361	897	2.3%	2.3%	97.7%	100.0%
SW 96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	-	28,430	-	28,430	-	-	28,430	(20,810)	-273.1%	-273.1%	373.1%	100.0%
SE 96-723	Bridge/boardwalk replacement - Hatwood Highlands	10,767	134	10,901	-	985	-	985	-	-	985	9,916	91.0%	91.0%	9.0%	100.0%
NE 96-998	Irrigation Replacement at Robbery Park	48,854	63	48,917	-	41,902	-	41,902	-	-	41,902	7,015	14.3%	14.3%	85.7%	100.0%
UND 96-999	Pedestrian Path Replacement at 3 sites	116,687	1,515	118,202	-	118,039	-	118,039	-	-	118,039	(1,202)	-1.0%	-1.0%	101.0%	100.0%
UND 96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	-	191,970	-	191,970	-	-	191,970	(29,541)	-18.2%	-18.2%	118.2%	100.0%
NE 96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	-	512,435	-	512,435	-	-	512,435	(348,273)	-212.2%	-212.2%	312.2%	100.0%
	Subtotal Deferred Park Maintenance Replacements															
UND	Authorized Use of Savings from Facility Expansion & Improvements	-	179,613	179,613	-	-	-	-	-	-	179,613	-	n/a	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration	-	190,872	190,872	-	-	-	-	-	-	190,872	-	n/a	n/a	n/a	n/a
	Total Deferred Park Maintenance Replacements															
	Total Deferred Park Maintenance Replacements															

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 2/29/2016

Quad-Project ran Code	Description	Project Budget			Project Expenditures				Variance		Percent of Variance		Cost Expended to Total Cost (6)/(9)
		Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 15/16 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)	Estimated Cost to Complete (7)	Basis of Estimate (Completed Phase) (8)	Est. Cost (Over) Under Budget (3-9)=(10)	Total Cost Variance to Budget (10)/(3)	Cost Expended to Budget (6)/(3)	
Facility Rehabilitation													
UND 95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	110,904	1,222	112,126	-	Complete	10,950	6.9%	91.1%	100.0%
SW 95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	516,302	-	516,302	-	Complete	(103,526)	-25.0%	125.0%	100.0%
SE 95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,113	1,483,476	820,007	433	820,440	48,382	Complete	613,644	41.4%	55.3%	94.3%
NE 95-934	Structural Upgrades at Cedar Hills Recreation Center	625,087	18,035	643,122	114,528	421,152	535,680	(3,871)	Const Docs	114,313	17.7%	82.9%	100.0%
SW 95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	(21,105)	-46.2%	146.2%	100.0%
SE 95-937	Structural Upgrades at Garden Home Recreation Center	486,935	16,295	503,230	13,713	1,031	14,744	509,622	Master Planning	(21,136)	-4.2%	2.9%	2.8%
SE 95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	109,651	60.0%	40.0%	100.0%
NW 95-939-a	Structural Upgrades at HMT/150 MIT Pool/Aquatic Ctr	312,176	4,692	316,868	233,369	-	233,369	-	Complete	83,499	26.4%	73.6%	100.0%
NW 95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	200,873	200,873	401,746	1,247	-	1,247	432,737	Design Dev	(233,111)	-116.0%	0.6%	0.3%
NW 95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	103,786	25.7%	74.3%	100.0%
NW 95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	(194)	-0.3%	100.3%	100.0%
NW 95-942	Structural Upgrades at HMT Dryland Training Ctr	115,506	2,137	117,643	75,686	-	75,686	-	Complete	42,957	36.2%	63.8%	100.0%
NW 95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	199,089	72.7%	27.3%	100.0%
SE 95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	(1,216)	-27.1%	100.0%	100.0%
NW 95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	(359)	-4.0%	104.0%	100.0%
NW 95-946	Sunset Swim Center Structural Upgrades	1,026,200	16,245	1,042,445	626,419	-	626,419	-	Complete	418,026	40.0%	60.0%	100.0%
NE 95-950	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	205,801	40.0%	60.0%	100.0%
NE 95-951	Auto Gas Meter Shut Off Valves at All Facilities	6,227,732	123,130	6,350,862	3,424,808	426,095	3,850,903	1,015,723	Const Docs	(36,843)	100.0%	0.0%	24.4%
UND 95-962	Total Facility Rehabilitation									1,484,236	23.4%	60.6%	79.1%
Facility Expansion and Improvements													
SE 95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	(11,188)	-0.6%	100.6%	100.0%
SW 95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	98,881	1.8%	98.2%	100.0%
SW 95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	(55,222)	-44.7%	144.7%	100.0%
NW 95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	(45,791)	-34.0%	134.0%	100.0%
NE 95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	192,933	37.5%	62.5%	100.0%
	Sub-total Facility Expansion and Improvements									179,613	2.2%	97.8%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	8,218,478	(117,557)	8,336,035	8,156,422	-	8,156,422	-	N/A	(179,613)	n/a	n/a	n/a
	Total Facility Expansion and Improvements									179,613	0.0%	100.0%	100.0%
ADA/Access Improvements													
NW 95-957	HMT ADA Parking & other site improvement	735,163	19,419	754,582	955,786	53,928	1,009,714	24,007	Complete	(279,139)	-37.0%	133.8%	97.7%
UND 95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	46,651	39.2%	60.8%	100.0%
NW 95-730	ADA Improvements - Barrows Park	8,227	6,831	15,058	6,825	-	6,825	-	Complete	(808)	-9.8%	81.9%	100.0%
NW 95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	(4,808)	-23.2%	123.2%	100.0%
NE 95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	101	1.2%	98.8%	100.0%
NE 95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	(10,881)	-86.8%	186.8%	100.0%
SE 95-734	ADA Improvements - Greenway Park	15,423	196	15,619	11,550	-	11,550	-	Cancelled	15,619	100.0%	0.0%	0.0%
SW 95-735	ADA Improvements - Jenkins Estate	16,460	262	16,722	16,626	-	16,626	-	Complete	5,162	30.9%	69.1%	100.0%
SW 95-736	ADA Improvements - Lawndale Park	30,946	40	30,986	16,626	-	16,626	-	Complete	14,260	46.2%	53.8%	100.0%
NE 95-737	ADA Improvements - Lusk Park	15,463	245	15,708	15,000	-	15,000	-	Complete	668	4.3%	95.7%	100.0%
NW 95-738	ADA Improvements - Rock Creek Pk (Soccer Field)	20,564	327	20,891	17,799	-	17,799	-	Complete	3,092	14.8%	85.2%	100.0%
NW 95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	(1,853)	-35.5%	135.5%	100.0%
NW 95-740	ADA Improvements - Waterhouse Powerline Park	8,226	163	8,409	8,402	-	8,402	-	Complete	7	0.1%	99.9%	100.0%
NE 95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	120	2.3%	97.7%	100.0%
SE 95-742	ADA Improvements - Woodland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	5,530	52.9%	47.1%	100.0%
	Total ADA/Access Improvements	1,026,196	24,336	1,050,532	1,176,562	53,928	1,230,490	24,007		(203,964)	-19.4%	177.1%	96.1%
UND	Authorized Use of Savings from Bond Issuance Administration Category	1,028,196	(203,964)	1,232,160	1,176,562	53,928	1,230,490	24,007	N/A	203,964	100.0%	n/a	n/a
	Total ADA/Access Improvements									1,256,497	0.0%	98.1%	98.1%

Tualatin Hills Park and Recreation District
 Monthly Bond Capital Projects Report
 Estimated Cost vs. Budget
 Through 2/29/2016

Quad-Project rant Code	Description	Project Budget				Project Expenditures				Variance			Percent of Variance	
		Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 15/16 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)	Estimated Cost to Complete (7)	Basis of Estimate (Completed Phase)	Project Cumulative Cost (6-7)=(8)	Est. Cost (Over) Under Budget (3-9)=(10)	Total Cost Variance to Budget (10)/(3)	Cost Expended to Budget (6)/(3)	Cost Expended to Total Cost (6)/(9)
Community Center Land Acquisition														
UND 98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,544,729	110,118	1,654,847	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND 98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	3,896,506	110,118	4,006,624		4,006,624	1,099,350	21.5%	78.5%	100.0%	
UND	Outside Funding from Washington County	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND	Transferred to New Community Park Development	-	-	-	-	-	-	-	-	-	-	-	-	
UND	Outside Funding from Meirto	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND	Transferred to New Community Park Development	-	-	-	-	-	-	-	-	-	-	-	-	
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,089)	(715,089)	-	-	-	N/A	-	(715,089)	n/a	n/a	n/a	
	Total Community Center Land Acquisition	5,000,000	(893,376)	4,006,624	3,896,506	110,118	4,006,624		4,006,624	-	0.0%	100.0%	100.0%	
Bond Administration Costs														
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	7,075	68,142	Complete	68,142	765,204	92.0%	8.0%	100.0%	
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	281,603	-	288,678	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	Complete	57,454	-	0.0%	n/a	100.0%	
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	Budget	50,000	-	0.0%	25.4%	100.0%	
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	Complete	5,378	1,772	24.8%	75.2%	100.0%	
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%	
	Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	497,297	7,075	504,372		541,637	2,224,910	80.4%	18.2%	93.1%	
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a	
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a	
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(203,964)	(203,964)	-	-	-	N/A	-	(203,964)	n/a	n/a	n/a	
	Total Bond Administration Costs	1,450,000	696,821	2,146,821	497,297	7,075	504,372		541,637	1,607,124	74.8%	23.5%	93.1%	
	Grand Total	100,000,000	3,664,546	103,664,546	73,435,455	1,877,934	75,113,390		106,876,990	(3,212,443)	-3.1%	72.5%	70.3%	

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 2/29/2016

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		-	
Acquisition		-	
		-	
		-	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		33,522	
New Community Park Dev		(5,183,153)	
Community Park Renov		(666,881)	
New Linear Parks and Trails		(205,991)	
Athletic Field Development		(281,300)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		1,484,236	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		1,607,124	
		(3,212,443)	
		(3,212,443)	
Grand Total		(3,212,443)	



MEMORANDUM

Date: March 22, 2016

To: Board of Directors

From: Keith Hobson, Director of Business and Facilities

Re: **System Development Charge Report for January, 2016**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through January 2016.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,450.00 with 1.6% discount = \$6,346.80
Multi-family	\$4,824.00 with 1.6% discount = \$4,746.82
Non-residential	\$167.00 with 1.6% discount = \$164.33

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,920	Single Family Units	\$8,725,216.75	\$230,031.75	\$8,955,248.50
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,922	Multi-family Units	\$4,807,654.81	\$117,379.96	\$4,925,034.77
0	Less Multi-family Credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
248	Non-residential	\$633,095.68	\$17,547.73	\$650,643.41
5,105		\$14,165,346.04	\$364,951.53	\$14,530,297.57

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
8,032	Single Family Units	\$26,916,741.34	\$648,055.99	\$27,564,797.33
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,809	Multi-family Units	\$7,671,503.77	\$186,132.76	\$7,857,636.53
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
142	Non-residential	\$665,952.37	\$16,161.14	\$682,113.51
10,659		\$34,583,325.26	\$829,601.26	\$35,412,926.52

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,105	City of Beaverton	29.09%	\$14,165,346.04	\$364,951.53	\$14,530,297.57
10,659	Washington County	70.91%	\$34,583,325.26	\$829,601.26	\$35,412,926.52
15,764		100.00%	\$48,748,671.30	\$1,194,552.79	\$49,943,224.09

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,935	1,922	248	5,105
Washington County	<u>7,732</u>	<u>2,785</u>	<u>142</u>	<u>10,659</u>
	<u>10,667</u>	<u>4,707</u>	<u>390</u>	<u>15,764</u>

Total Receipts to Date **\$48,748,671.30**

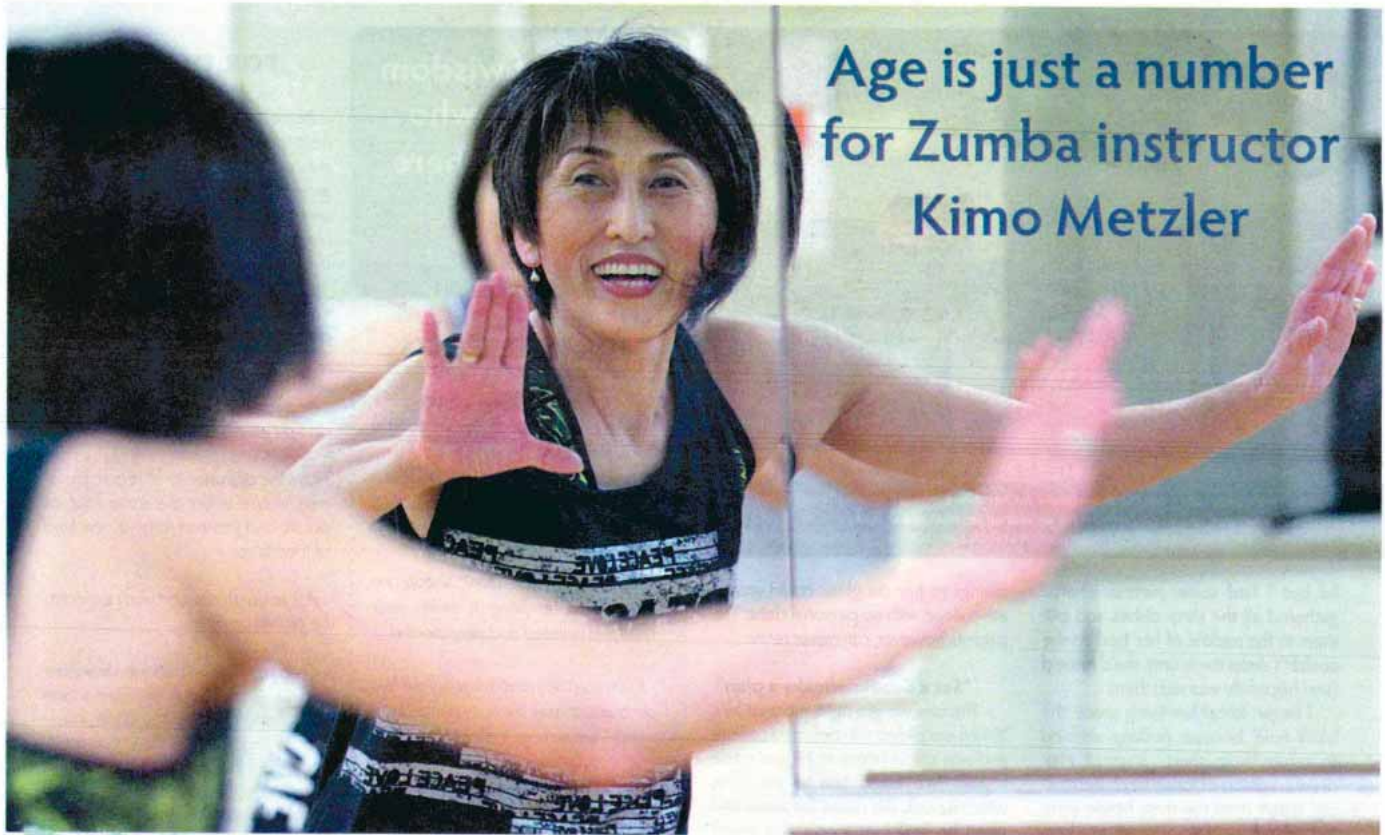
Total Payments to Date

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$23,550,931.50)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$15,282,937.31)</u>	<u>(\$40,899,961.39)</u>
		<u>\$7,848,709.91</u>

<u>Recap by Month, FY 2015/16</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2015	\$45,527,302.88	(\$34,704,447.38)	\$2,129,257.30	\$12,952,112.80
July	\$304,530.36	(\$80,138.07)	\$5,390.30	\$229,782.59
August	\$381,690.83	(\$2,990,524.18)	\$5,581.25	(\$2,603,252.10)
September	\$455,028.59	(\$361,630.74)	\$4,686.49	\$98,084.34
October	\$393,360.88	(\$62,705.69)	\$4,680.05	\$335,335.24
November	\$409,480.59	\$49,737.38	\$4,905.80	\$464,123.77
December	\$486,127.30	(\$501,866.99)	\$5,323.04	(\$10,416.65)
January	\$791,149.87	(\$2,248,385.72)	\$5,056.01	(\$1,452,179.84)
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$48,748,671.30</u>	<u>(\$40,899,961.39)</u>	<u>\$2,164,880.24</u>	<u>\$10,013,590.15</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2015	10,303	4,511	378	15,192
July	47	4	0	51
August	39	26	2	67
September	72	0	2	74
October	36	36	1	73
November	47	26	1	74
December	65	16	4	85
January	59	87	2	148
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>10,668</u>	<u>4,706</u>	<u>390</u>	<u>15,764</u>

Projected SDC balance as of June 30, 2015 per the budget was \$11,440,748. Actual balance was \$11,544,271. This fiscal year's projected total receipts per the budget are \$4,780,750.



Age is just a number for Zumba instructor Kimo Metzler

by **MILES VANCE**
PAMPLIN MEDIA GROUP

Kaoru "Kimo" Metzler is a mover and a shaker.

No, not in business or the world of politics.

She's a mover and shaker in the most straightforward sense of those words; she's a longtime and active — OK, make that very, very active — teacher of both Zumba and hip-hop dance classes in the Beaverton area.

And thanks to her commitment to movement, dance and fitness, Metzler, now 53, is in the best shape of her life and loving every minute of it.

"I feel stronger now than when I was 30 or 40," she said. "I have more endurance. I never get tired. I feel really healthy."

Metzler teaches as many as 20 classes each week in and around Beaverton, mostly at Cedar Hills Recreation Center, the Elsie Stuhr Center, Laurel Parc at Bethany Village, Southwest Community Center and three different branches of 24-Hour Fitness. And in her spare time — yes, that's a joke — she also teaches the occasional class in strength training and kickboxing.

As her class shifts into gear one evening at Cedar Hills, she is — not

surprisingly — all motion. Metzler, looking into the room's long horizontal mirror so she can see her class of 30 behind her, steps side to side, claps her hands, shakes her hips, points left and points right, dances, lifts her hands toward the ceiling, pumps her fists and — at all times, it seems — smiles from ear to ear.

Despite her current schedule, Metzler wasn't always a dancer and fitness buff. After getting married in Japan, she and her husband (now deceased) moved to Oregon in 1999 for his business. Soon after she came to America, Metzler — mother to two boys and two girls now ages 32, 31, 27 and 21

— took a hip-hop class for the first time at 40 and simply fell in love with it.

"I wasn't a dancer. I'd never taken any dance classes," she said. "But I was really hooked. I loved it. I just really loved it."

Metzler took hip-hop, dance and Zumba classes wherever she could find them, and as time passed, discovered she was pretty good at it.

"One day, I thought 'Maybe I can share this,'" she said.

Recalling the day she interviewed to teach a class of her own for the first time, Metzler said "I was so afraid to try, but my husband said 'Go. Do the

northwest **50** something



Kaoru "Kimo" Metzler, 53, leads a group through a high-energy Thursday-night Zumba class at Cedar Hills Recreation Center just north of Beaverton. Metzler teaches as many as 20 classes a week in both Zumba and hip-hop, at several sites around the Beaverton area.

PAMPLIN MEDIA PHOTOS: MILES VANCE

interview and if it doesn't work out, you can still keep dancing yourself."

She did indeed go to the interview, and as a result, began teaching an after school hip-hop class two times a week at Highland Park and Five Oaks middle schools in Beaverton, classes that carried on for three years.

From there, she progressed to teaching at other area sites, and also added Zumba and Zumba Gold classes (Zumba Gold classes are simpler, less intense versions of Zumba often offered to newcomers and older students) to her repertoire.

Along the way, she just kept moving, just kept smiling and just kept dancing. She continued to take classes herself, and on top of that, danced every night at her home, watching her reflection in the front window of her family's Beaverton house once the children had gone to bed.

Then, after her husband's death in 2006, her teaching blossomed from a passion into a career. Her busy teaching schedule — available at kaorumetzler.zumba.com and facebook.com/KimoMetzler — now pays her bills, keeps her fit and happy, gives her purpose and has carried her ever since.

Needless to say, she's gotten pretty good at this passion of hers.

"I'm not an advanced dancer, but I'm a good teacher," Metzler said. "I know how to break down the moves. When people struggle, I really get it."

With persistence and perseverance, however, Metzler promises that success will soon follow. And that's true for students of any age. In fact, she said that teaching seniors at Elsie Stuhr and Laurel Parc is one of her greatest joys.

"For the people at Elsie Stuhr and Laurel Parc, I tell them to just keep moving," she said. "I learn a lot from those people and I just want to help them."

Among the other lessons she's learned in her life, Metzler said that she listens very carefully to her body, she uses movement and fitness above all other methods to stay healthy — "I don't do a special diet. I still eat sweets. I just be careful," she said — and just tries to be happy.

It seems to be working. "I am so much stronger now that I'm over 50," she said. "I feel like I can kick everyone's butt."



A6 | Wednesday, March 9, 2016 | **Washington County Argus** E

Registration for spring activities open at Tualatin Hills Park & Rec

Online and phone registration for the Tualatin Hills Park & Recreation District's spring programs, classes and activities is open.

Patrons registering by computer for the first time must establish an online account in advance at www.thprd.org/ activities. Those registering by phone should call 503-439-9400 through March 11. After that date, those wishing to register may call any park district center.

Class descriptions and schedules, plus registration instructions and forms, are in

THPRD's winter/spring activities guide, which is available online at www.thprd.org.

The book is also available in print versions at park district centers, the administration office, and Beaverton-area libraries.

Registrants should have class information, a valid THPRD residency card, and a credit or debit card handy when they enroll. Call 503-645-6433 with questions.

District residents may also mail their registration or deliver it in person.

Formed in 1955, THPRD is

the largest special park district in Oregon, spanning 50 square miles and serving about 240,000 residents in the greater Beaverton area. The district provides year-round recreational opportunities for people of all ages and abilities. Offerings include thousands of widely diverse classes, 95 park sites with active recreational amenities, nearly 70 miles of trails, eight swim centers, six recreation centers, and about 1,500 acres of natural areas.

— *Tualatin Hills
Park & Recreation District*

8 | Friday, March 18, 2016 | The Oregonian

WHAT TO DO

Where to hunt for Easter eggs in the Portland area

By Amy Wang
The Oregonian/OregonLive

with serious illnesses.

- Tualatin Hills Park & Recreation District hosts the Underwater Egg Hunt from 6 to 8:30 p.m. Friday, March 18, in the pool at Conestoga Recreation Center, 9985 S.W. 125th Ave., Beaverton. Children under 7 must be accompanied by an adult in the water. The event also includes a coloring contest, bingo, a cupcake walk and more. Cost is \$7.

- Tualatin Hills Park & Recreation District hosts three egg hunts for ages 1 to 11 from 10 a.m. to noon Saturday, March 26, at Cedar Hills Recreation Center, 11640

S.W. Park Way, Beaverton. Registration is required and the cost is \$7. The event also includes a free artisan bazaar with more than 35 vendors from 9 a.m. to 1 p.m., as well as a pancake breakfast (\$5 adults, \$3 children) from 9 to 11:30 a.m.



STEPHANIE YAO LONG/STAFF

Brothers Walter (left), 5, and George Davidson, 3, inspect their candy, at last year's egg hunt at Green Bean Books



STAFF/2015

Children scramble to pick up Easter eggs last year at a community Easter egg hunt in Forest Grove.

Tualatin Hills Park & Recreation District: connecting people, parks and nature

THPRD Centers, Rec Mobile Serve Up Free Meals and Smiles to Children

by Bill Evans

About 15% of Oregon residents lack regular access to affordable, nutritious food in sufficient quantity. Historically, the state has one of the higher food insecurity rates in the nation. Over the past decade, THPRD has emerged as a reliable meal source for those who need it most. The district is expected to serve more than 50,000 free meals to Beaverton-area kids in need this year.

“The quality of food that kids are getting affects their growth and development,” said Lynda Myers, supervisor of THPRD’s Cedar Hills Recreation Center. “When kids have proper nutrition, they’re more sociable, they’re energetic and better behaved. It makes quite a difference.”

The district’s Rec Mobile, one of its primary community outreach tools, has been instrumental

in THPRD’s service to undernourished neighborhoods. In the summer of 2009, the program partnered with Beaverton School District to serve nearly 2,000 free summer lunches at Center Street Park.

The Rec Mobile continues to support the school district’s USDA-funded Summer Food Service Program, providing recreational activities at several apartment complexes and other low-income sites where free meals are served.

In 2012, Cedar Hills became a mobile host of the program. More than 5,000 meals were served that summer, and the number has increased each year. Myers said she expects Cedar Hills to serve about 12,000 meals this summer. No registration or fees are required for anyone 18 and under to receive a free lunch. Anyone over 18 can purchase a lunch for just \$3.



On this day at Cedar Hills Recreation Center, applesauce draws the attention of a boy in the afterschool program. By the time the school year ends, THPRD expects to have served about 40,000 free meals through the afterschool program alone.

Another USDA program has enabled THPRD to exponentially expand its ability to bring nutrition to those who need it most. The district now provides healthy meals and snacks, at no

cost, to participants in afterschool programs. Conestoga Recreation & Aquatic Center began participation in the program in 2014. Both Cedar Hills and Garden Home Recreation

Center followed within the past year.

The program will serve about 40,000 meals during the school year, Myers said. Kids are getting nutrition, and THPRD staff is enjoying an ancillary benefit -- a dramatic decrease in behavioral issues.

“The director of our afterschool program could see an immediate change, within the first week,” Myers said. “It’s had a calming effect. Kids are more patient with each other. We have fewer incidents of aggression.”



The Elsie Stuhr Center

Are you planning an international trip in the future?

PROGRAMS

International Travel:

The Elsie Stuhr Center has the classes to educate you for Smart Travel. Shyla & Dan Bare will share their wealth of knowledge to prepare you for travel in three workshops being offered this Spring Term:

Technology & Smartphones Workshop

April 5 12:30-3p

Learn tips & tools for using technology and your smartphone when traveling internationally.

Travel Smart Workshop

April 12 12:30-3p

This workshop focuses on smart world travel strategies. Learn how to how to pack light, travel gear, travel health, voltage & adapters, cultural considerations, and staying safe abroad and more.

Essentials Tools Workshop

April 19 12:30-3p

Learn tips and tools for planning, documents and transport language tips using WiFi abroad, travel apps, safe accommodations and more to enable you to travel confidently.

Gallery Display

mid-April through June

Spring has sprung at the Stuhr Center. Stop by and be inspired by our gallery display of paintings and drawings from our talented students in our Stuhr Center art classes. Gallery art display will be showing from mid-April through June.



Sign up today by calling the Elsie Stuhr Center at 503.629.6342 or registering online at www.thprd.org
5550 SW Hall Blvd, Beaverton.