



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Wednesday, October 12, 2022**

**5:15 pm Work Session  
6:15 pm Executive Session  
7:30 pm Regular Meeting**

**AGENDA**

1. [Work Session: Legislative Preparation](#)
2. Executive Session\*
  - A. Personnel
  - B. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. Proclamation: [National Native American Heritage Month & Indigenous Peoples' Day](#)
6. Presentation: [Washington County Department of Housing Services](#)
7. Public Hearing: [Second Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policy Chapter 7 – District Regulations](#)
  - A. Open Hearing
  - B. Staff Report
  - C. Public Comment\*\*
  - D. Board Discussion
  - E. Close Hearing
  - F. Board Action
8. Public Hearing: [Second Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policy Chapter 8 – District Property](#)
  - A. Open Hearing
  - B. Staff Report
  - C. Public Comment\*\*
  - D. Board Discussion
  - E. Close Hearing
  - F. Board Action
9. Audience Time\*\*
10. Board Time
11. Consent Agenda\*\*\*
  - A. [Approve: Monthly Bills](#)
  - B. [Approve: Monthly Financial Statements](#)
12. Unfinished Business
  - A. [Update: Comprehensive Plan Update](#)
  - B. [Information: General Manager's Report](#)
13. Adjourn

**The THPRD Board of Director's October 12, 2022 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/qUNkT4GTrCo> (Work Session)**

and <https://youtu.be/13SHo1GfKIs> (Regular Meeting) and also posted on the district's website at [www.thprd.org](http://www.thprd.org)

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting via email (written) or virtually via MS Teams (spoken).

If you wish to submit written testimony via email, please do so by 3 pm the day of the meeting to [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org). Testimony received by the deadline will be read into the record during the applicable agenda item, or Audience Time, with a 3-minute time limit. Testimony received regarding work session topics will be read during Audience Time.

If you wish to speak during the virtual meeting, please sign up by emailing [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org) by 3 pm the day of the meeting with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time. Testimony received regarding work session topics will be taken during Audience Time.

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



# MEMORANDUM

**DATE:** October 3, 2022  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Information Regarding the October 12, 2022 Board of Directors Meeting

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**Agenda Item #1 – [Work Session: Legislative Preparation](#)**

Attached please find a memo announcing that a work session will be held at your meeting on the topic of Legislative Preparation.

**Agenda Item #5 – [National Native American Heritage Month & Indigenous Peoples' Day](#)**

Attached please find a proclamation for National Native American Heritage Month & Indigenous Peoples' Day.

**Agenda Item #6 – [Washington County Department of Housing Services](#)**

Attached please find a memo announcing that representatives from Washington County's Department of Housing Services will be at your meeting to provide an update on their work.

**Agenda Item #7 – [Public Hearing: Second Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations](#)**

Attached please find a memo outlining the process for conducting the second reading of an ordinance to amend District Compiled Policies Chapter 7 – District Regulations.

**Action Requested (1<sup>st</sup> motion):** Board of directors' approval of the second reading of Ordinance 2022-01 by title only.

**Action Requested (2<sup>nd</sup> motion):** Board of directors' adoption of Ordinance 2022-01 Amending District Compiled Policies Chapter 7 – District Regulations.

**Agenda Item #8 – [Public Hearing: Second Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property](#)**

Attached please find a memo outlining the process for conducting the second reading of an ordinance to amend District Compiled Policies Chapter 8 – District Property.

**Action Requested (1<sup>st</sup> motion):** Board of directors' approval of the second reading of Ordinance 2022-02 by title only.

**Action Requested (2<sup>nd</sup> motion):** Board of directors' adoption of Ordinance 2022-02 Amending District Compiled Policies Chapter 8 – District Property.

**Agenda Item #11 – Consent Agenda**

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Monthly Bills](#)**
- B. [Approve: Monthly Financial Statement](#)**

**Agenda Item #12 – Unfinished Business**

**A. [Comprehensive Plan Update](#)**

Attached please find a memo providing a status report regarding the district's Comprehensive Plan Update currently in process. Aisha Panas, Park Services director, and Peter Swinton, urban planner, will be at your meeting to provide an update and to answer any questions the board may have.

**B. [General Manager's Report](#)**

Attached please find the General Manager's Report for the October regular board meeting.

**Other Packet Enclosures**

- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)



# MEMORANDUM

**DATE:** September 28, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE:** **Legislative Preparation**

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At the October work session, the board is scheduled for a presentation regarding the district's preparation for the upcoming state legislative session. Kylie Grunow of Meriwether Strategies, the district's lobbyist for statewide efforts, will attend the meeting and share information along with Board President Felicita Monteblanco. The presentation will cover bill development and the legislative process, including associated timelines; the differences between the short and long legislative sessions; and the importance of building relationships and "making the ask."



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, each year, Americans observe National Native American Heritage Month by affirming and acknowledging the culture, heritage, innumerable contributions, and by raising awareness of the ongoing challenges faced by Native Americans; and

**WHEREAS**, the national observance began in 1990; and

**WHEREAS**, THPRD honors and values the unique and rich contributions of all community members and strives to create a welcoming and inclusive park and recreation system that is accessible and welcoming to everyone; and

**WHEREAS**, the THPRD community is strengthened and made better by the many significant contributions of native and indigenous tribes and communities that have long made these lands their home; and

**WHEREAS**, Indigenous People have handed down oral histories, science, governance, a distinct relationship with nature, and continue to contribute to the cultural, educational, and spiritual fabric of our community; and

**WHEREAS**, THPRD recognizes that the district rests on native lands and was originally home to the Tualatin Kalapuya affiliated with the Confederated Tribes of Grand Ronde; and

**WHEREAS**, we honor the rich diversity of the people we serve and have much work to do to develop active partnerships with the Native American Community today; and

**WHEREAS**, THPRD wishes to recognize the second Monday of October as Indigenous Peoples’ Day, and affirms our commitment to stand with Indigenous Peoples against systemic racism.

**NOW, THEREFORE**, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of November 2022 as

**National Native American Heritage Month and  
the Second Monday in October as Indigenous Peoples’ Day**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12<sup>th</sup> day of October 2022.

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Tya Ping, President

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Barbie Minor, Secretary



# MEMORANDUM

**DATE:** October 3, 2022  
**TO:** THPRD Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE** **Washington County Department of Housing Services**

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Representatives with Washington County's Department of Housing Services will be at the October 12, 2022, board of directors meeting to provide a brief update on the department's Supportive Housing Services program, including the program's first year outcomes and progress. The program is a housing-first approach to address homelessness throughout our community by removing barriers and aligning resources with the support of a wide array of crucial community partners.



# MEMORANDUM

**DATE:** October 3, 2022  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **Second Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations**

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The board is requested to conduct a public hearing at your October 12, 2022, Regular Meeting in order to facilitate the second reading of a proposed Ordinance to amend District Compiled Policies (DCP) Chapter 7 – District Regulations.

The board conducted a public hearing and first reading of the proposed Ordinance to amend District Compiled Policies (DCP) Chapter 7 – District Regulations – at its September 14, 2022 Regular meeting. The board provided feedback that resulted in additional suggested amendments, highlighted in yellow on Attachment A (see sections 7.02 (H) and 7.13).

The purpose of the public hearing and second reading is to gather board and public input regarding the proposed amendments to DCP Chapter 7, to make the district general regulations consistent with state law and to conform with the rest of the DCP.

If adopted by the board after the second reading has been conducted, the ordinance and resulting amendments would become effective 30 days later (November 12, 2022).

Please find attached to this memo the following documents:

- Proposed amendments to DCP Chapter 7 in redline format (Attachment A).
- Ordinance 2022-01 Amending District Compiled Policies Chapter 7 to Update District General Regulations (Attachment B).
- Proposed amendments to DCP Chapter 7 with redline edits accepted (as Exhibit A to Attachment B).

## **Actions Requested**

At the conclusion of the public hearing, the following motions are requested:

Motion #1: “I move to approve the second reading of Ordinance 2022-01 by title only.”

If the motion passes, the Board President is requested to read the title of the Ordinance into the record as: Tualatin Hills Park & Recreation District Ordinance 2022-01, An Ordinance Amending District Compiled Policies Chapter 7 to Update District General Regulations.

Motion #2: “I move that the board of directors’ adopt Ordinance 2022-01 Amending District Compiled Policies Chapter 7 – District Regulations.”



## DISTRICT COMPILED POLICIES

## CHAPTER 7 – DISTRICT REGULATIONS

## 7.01 General Regulations

No person shall violate any provision of the Oregon Criminal Code, Beaverton Municipal Code, or Washington County Code of Ordinances while on district owned or district maintained property, where applicable.

Commented [A1]: Closed loophole, updated language.

## 7.02 General Use of District Property

No person shall:

- (A) Use abusive, threatening, or obscene language and gestures. Persons must conduct themselves in a manner that will not distract or disturb others in the peaceable enjoyment of any district property;
- (B) Remove, destroy, damage, alter or obstruct any vegetation, land, equipment materials or supplies on district property;
- (C) Engage in any activity in a district park or property managed by the district that is intended to be done in a restroom facility;
- (D) Walk, stand, sit, or climb on any monument, vase, kiosk, awning, tent, tree, statue, fountain, railing, fence or other equipment/structure not intended for that purpose on district property;
- (E) Apply graffiti to district property or possess graffiti implements with the intent of applying graffiti;
- (F) Dump or leave any rubbish, yard debris or refuse of any type on any district property. Refuse or litter resulting from use of such areas must be deposited in refuse receptacles provided for such purposes, if available, or transported away from the property;
- (G) Pollute any stream or waterway on or running through district property;
- (H) Wash any clothing, equipment or other material, clean any fish, introduce or place any polluting substance, or waste or litter in any body of water: or wash any clothingdo laundry in a shower or sink on district property;
- (I) Enter, wade, dive into or swim in any body of water on district property unless in specifically designated areas;
- (J) Excavate, erect, install, place or perform any action related to the placement of any temporary or permanent structure on district property except for approved temporary placement of personal accessories;

## DISTRICT COMPILED POLICIES

- (K) Camp, or stay overnight in any vehicle, on district property or within a public parking lot adjacent to district property without prior approval of the general manager;
- (L) Hit golf balls on or into district property;
- (M) Disobey any reasonable direction or request of a district employee or peace officer based on District Compiled Policies or during an emergency situation;

~~(N) Disobey any district posted sign, whether permanent or temporary;~~

**Commented [A2]:** Requested based on staff input to cover signage inside centers and other temp signs (such as related to COVID).

~~(O) Access park property or allow a contractor to access park property to deliver a product or gain entry to a person's property to perform work without prior approval from the district. Please refer to District Compiled Policies Chapter 8 for the approval process.~~

**Commented [A3]:** Proposed so patrons can find this info more easily.

~~(N)(P) Smoke on or in any District grounds, facilities or buildings. As used in this subsection "smoke" means inhaling, exhaling, burning or carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance.~~

**Commented [A4]:** Moved to 7.07 (C).

### 7.03 District Property Hours

Hours of operation are posted on district property that is open to the public and controlled by gates or other devices. The hours of operation for all other district property that is open to the public is from dawn to dusk unless otherwise posted.

### 7.04 Fires

(A) Fires are prohibited on all district property except in areas designed and set aside for such purposes.

~~(B) Fires on district property shall be confined to barbecue stands, pits, or fireplaces provided for that purpose by the district and portable stove use confined to established picnic areas where fires are allowed. No fire on district property may be left unattended and every fire must be completely extinguished by the user before leaving the immediate area of the fire. The district follows county direction on burn bans, and when the county declares a prohibition on outdoor fires they are prohibited on district property.~~

**Commented [A5]:** Consolidated with 7.04 (C) below.

~~(B)(C) No fire on District property may be left unattended and every fire must be extinguished by the user before leaving District property.~~

~~(C)(D) The general manager may restrict or prohibit fires further than provided in this section when fire hazard conditions are high.~~

## DISTRICT COMPILED POLICIES

### 7.05 Music / Amplification Systems

No person shall produce amplified sound or use a public address system at sound levels that offend other district property users or extend beyond the boundaries of district property unless by district ~~permission~~approval.

### 7.06 Model Devices

- (A) No person shall operate drones, motorized model cars, rockets, aircraft, boats or similar devices on district property except by district approval in areas specifically designated for that purpose. Drones must be operated in compliance with current Federal Aviation Administration regulations.
- (B) No person shall operate such devices that emit loud noises, foul odors ~~and or~~ visible emissions.

### 7.07 Alcohol, Smoking and Controlled Substances

No person shall:

- (A) Display, possess or consume any alcoholic beverages while on district property except by district permit ~~issued by the Manager~~. A district permit may contain conditions the general manager believes promote the peaceful use of district property by patrons.

~~(B)~~ Sell, buy, use or have in possession any drug or narcotic prohibited by state or federal law while on district property.

~~(B)~~(C) Smoke on or in any district property. As used in this section, to “smoke” means vaping, inhaling, exhaling, burning, carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance, including marijuana.

### 7.08 Vehicles and Watercraft

- (A) Bicycles, skateboards, scooters, in-line and roller skates, and other similar devices powered exclusively by humans:
  - (1) Are permitted on district property except in areas that are posted to exclude such activities;
  - (2) Shall not move at a speed that endangers other persons or district property;
  - (3) Shall not be used on any brickwork, ornamental surface, picnic table, tennis court, fountain area, railing, stairwell, doorway access, planter,

## DISTRICT COMPILED POLICIES

sculpture, trail not maintained by the district, or other surfaces not intended for their use ~~on District property~~; and

- (4) Shall not be left so as to obstruct pedestrian traffic on a path, trail, ~~disabled people experiencing a disability~~ access ramp, or building entrance on district property.

(B) No person shall:

- (1) Operate a motorized vehicle or watercraft on district property except:
  - (a) On roadways and parking areas specifically designated for motor vehicles;
  - (b) On bodies of water specifically designated for watercrafts;
  - (c) District ~~maintenance~~ or ~~law enforcement~~ emergency vehicles; or
  - (d) Wheelchairs or mobility scooters for the use of ~~a disabled person~~ persons experiencing disabilities.

- (2) Operate a motorized vehicle or watercraft carelessly or in a manner that endangers the rights or safety of others;

- (3) Park a motorized vehicle or trailer on district property or within a public parking lot adjacent to and managed by the district for extended periods, while not using district property or with the intent to market, sell, wash or repair the vehicle at any time. Any violations are subject to tow and the owner is responsible for costs of impoundment;

- (4) ~~Park motorized vehicles or trailers in parking lots or other areas on District property or within a public parking lot adjacent to District property while not using District property. Any violations are subject to tow and the owner is responsible for costs of impoundment; or~~

- ~~(5)~~ Temporarily stop motorized vehicles or trailers in parking lots or other areas of district property or within a public parking lot adjacent to district property in violation of posted rules designating special use, including fire lanes, temporary drop off areas or ~~handicap~~ parking spaces for persons experiencing disabilities; or-

- ~~(5)~~(6) Park an RV, bus, or trailer on the parking lots of any district property, whether using district property or not, without prior district authorization. Vehicles of this type may be parked in the north Howard M. Terpenning Complex lot off of Blueridge Drive if attending complex events. A permit must be obtained from the facility being used, and all after-hours rules apply.

Commented [A6]: Consolidated with 7.08 (B) (4) below.

Commented [A7]: Updated to reflect current practice.

- (C) Motorized vehicles are defined as any conveyance with a motor, whether electric or fuel powered, including e-bicycles, and e-scooters.

## DISTRICT COMPILED POLICIES

(D) Electric motorized vehicles are permitted for transportation purposes on the Regional Trail System, including the Westside, Rock Creek, Fanno Creek, and Waterhouse trails. E-bicycles are limited to Class I type. Vehicle operators must exercise due care for other trail users and yield to pedestrians at all times.

### 7.09 Firearms and Explosives

~~Except when~~ Unless otherwise authorized by ~~the Manager~~ law, no person shall:

**Commented [A8]:** Language updated to comply with state and local laws.

- (A) Possess, discharge or cause to be discharged on or into any district property any fireworks, explosive or other dangerous substance or similar device;
- (B) Possess, discharge or cause to be discharged across, on or into any district property a firearm, bow and arrow, or any other weapon or device harmful to the life or safety of persons, property, wildlife or their habitat; or
- (C) Possess, discharge or cause to be discharged any device capable of launching a projectile by means of compressed gas, air or electricity or have in one's possession a replica firearm on or into any district property.

### 7.10 Animals

- (A) No person shall release animals, whether domestic, exotic or native, onto district property.
- (B) No person shall feed any waterfowl or other wildlife on district property.
- (C) ~~Except as authorized by the Manager, n~~ No person shall pursue, hunt, trap or capture any wild bird or other animal on district property, or fish in waters within the district, except in areas specifically designated for such purposes. In designated fishing areas all Oregon Department of Fish and Wildlife licensing requirements apply.
- (D) No person shall mistreat, torment or ~~molest harm domestic or wild~~ animals on district property.
- (E) No person shall allow an animal to injure or intimidate another animal or person while on district property.
- (F) No person shall allow an animal to cause damage to any district or other person's property while on district property.
- (G) ~~No person shall allow any non domesticated animal, horse or livestock to enter District property, unless it is specially posted to allow such use.~~

**Commented [A9]:** Consolidated with (N) below.

## DISTRICT COMPILED POLICIES

(H) Dogs are prohibited on district property areas designated as no dog areas, including playgrounds and sports courts, except services animals guide dogs under recognized by state law. Service animals on district property must operate within ADA guidelines.

~~(I)~~ Dogs and all other domestic animals on district property shall be on a visible leash not more than eight seven feet in length ~~or confined in a vehicle and must be kept under control at all times~~. The animal must be under the direct control of a person physically capable of handling the animal and who is in charge of the animal at all times. The use of electronic leashes or remote-controlled devices in lieu of using a leash to control animals is not permitted.

**Commented [A10]:** Updated to reflect current Washington County Code/current practice.

~~(J)~~ Dogs are permitted off-leash in areas specifically designated for that purpose (dog runs and dog parks).

**Commented [A11]:** Added to provide patron guidance.

~~(K)~~ Dog owners are responsible for the immediate removal of all solid waste from their dog that is deposited on district property.

~~(L)~~ The district may exclude, by temporary posting, domestic animals from designated district property sites during special events where it is determined that the overcrowding of persons or activities may limit the enjoyment or safety of others.

~~(M)~~ No person shall allow any domestic animal, horse or livestock to enter any recreational facility, equipment or amenity on district property unless it is a working guide-service animal.

~~(N)~~ No person shall ride, lead or keep a horse or livestock on district property, nor allow any non-domesticated animal, horse or livestock to enter district property.

~~(O)~~ No person shall tie any animal to any tree or other structure on District property not designated for that purpose.

### 7.11 Solicitation / Signs / Temporary Memorials

(A) Except in specifically designated areas, no person shall erect signs, markers, or inscriptions; or post signs of any type on district property, without prior authorization from the district.

(B) No person shall distribute any notice, pamphlet, handbill, or printed information of any kind, except to a person willing to accept it and if it is distributed without charge and in a location approved by the district. Printed materials may not be placed on vehicles in district parking lots without district authorization.

## DISTRICT COMPILED POLICIES

- (C) No person shall solicit money, goods, or services or perform or engage in any act with the intent or expectation of receiving payment from another person on district property.
- (D) On occasion, temporary memorials or tributes on district property may be authorized for a period not to exceed 30-days. Temporary memorials or tributes may not be placed in locations that will interfere with or disturb the public's use of shared spaces, such as those that encroach upon a trail or walkway. The applicant is responsible to remove the temporary memorial at the end of the 30-day period. If the temporary memorial/tribute exceeds the 30-day authorized time limit, district staff will remove and dispose of the materials. Permanent memorials and tributes are governed by District Compiled Policy Chapter 8.

### 7.12 Vendors / Concessions

No person shall operate a fixed or mobile concession; solicit, sell, offer for sale, peddle, hawk or provide any goods or services; or advertise any goods or services on district property without district approval.

### 7.13 ~~Assemblies / Meetings~~

No person shall organize or hold any religious or political meeting ~~or other assembly~~ on district property without district ~~approval upon request~~ authorization. Such use may be conditioned as to the time and place of holding such meeting ~~or assembly~~ so as not to ~~unreasonably~~ interfere with other activities or users of district property. Such conditions may be appealed to the general manager if the applicant feels such conditions are unreasonable. This section is not intended to limit small day-to-day gatherings such as neighbors, birthday groups, etc. that would not otherwise require a district permit.

### 7.14 Enforcement of Regulations

- (A) ~~Peace-Law enforcement~~ officers and district employees ~~are delegated authority to may~~ enforce these regulations. ~~This authority includes the issuance of citations as provided by Oregon law to any person who violates any provision of these regulations, to refuse entrance and to exclude persons from District property.~~
- (B) No person shall interfere with any authorized person enforcing these regulations.
- (C) No person shall refuse to leave district property after being directed to leave by a ~~peace-law enforcement~~ officer or district employee.
- (D) Violation of these regulations is ~~punishable subject to enforcement~~ by exclusion under Section 7.15 of these Regulations or as otherwise provided by law ~~misdemeanor~~.

## DISTRICT COMPILED POLICIES

- (E) If any regulation is found unenforceable by any court, the remaining regulations remain valid, binding and enforceable.

### 7.15 Exclusion

- (A) In addition to other measures provided for violations of these regulations or ~~state~~ applicable laws, any ~~peace-law enforcement~~ officer or district employee may exclude from all or a part of the district property any person who violates any regulation or any ~~state-applicable~~ law while on district property. The exclusion period shall not be less than 30 days nor more than 180 days for each occurrence.
- (B) A person excluded under this section shall not enter or remain upon district property during the period of exclusion. An excluded person who enters or remains upon district property during the exclusion period is a trespasser and may be cited or arrested and prosecuted for the crime of criminal trespass in the second degree. ORS 164.245.
- (C) ~~Written notice signed by the issuing party must be given. The district will provide written, signed notice~~ to a person excluded from district property. The notice will specify the reason for the exclusion, the places and duration of the exclusion, and the consequences for the failure to comply with the notice. The exclusion commences immediately upon delivery or attempted delivery of the notice to the excluded person.
- (D) Variance.
- (1) A person excluded may petition in writing to the general manager or designee at any time during the exclusion period for a temporary waiver of the exclusion.
- (2) Petitions must be ~~addressed-sent~~ or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006.
- (3) The circumstances and reason for the exclusion, and the places and duration of the exclusion may be reviewed by the general manager or designee in considering approval of a variance.
- (E) Appeal Procedures.
- (1) Not later than 10 days after receiving the notice of exclusion, an excluded person may appeal in writing to the general manager or designee for review of the exclusion. Appeals must be addressed or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006. A person may petition the ~~Manager-Hearings Officer~~ to rescind the exclusion, alter the places of

**Commented [A12]:** Language cleanup - some parties will not accept their copy of the exclusion from us.



## DISTRICT COMPILED POLICIES

exclusion or reduce the duration of the exclusion. An appeal must contain a copy of the exclusion notice, a request for a hearing or request for written review without a hearing, a statement setting forth the reasons that the exclusion is invalid or otherwise improper, and a current address and telephone number. The Manager-Hearings Officer will make a decision within 10 days after receipt of the appeal, unless a hearing is requested.

- (2) If, as a part of a written appeal, a hearing is requested, ~~a public hearing it~~ will be conducted by the Manager-Hearings Officer within 21 days after receipt of the appeal ~~and make. A~~ decision will be made and communicated to the excluded party within 21 days after the hearing.
- (3) ~~At any time during the exclusion, a person may petition in writing to the Manager for a temporary waiver of the exclusion.~~
- (4) Unless the presence of the issuing person at the appeal hearing is requested, the Manager-Hearings Officer may use the issuing person's affidavit/written statement as evidence at the hearing.
- (5) No peace-law enforcement officer or district employee has the authority to grant an excluded person permission to be in or on district property ~~other than the Manager through the appeal process. Any request of this type must follow the Appeal Procedure.~~

**Commented [A13]:** Redundant to (D) (1) above.

### 7.16 Affiliate Policy

- (A) ~~Purpose: In an effort to work with community groups requesting to use District owned and/or operated facilities and to ensure that an emphasis is placed on facilitating responsible in-district constituent use of those facilities, the District has established four classifications for specific users. This four-tiered system primarily determines the fee structure for use of District facilities but it is also a critical component in determining priority for use of the facilities and the associated level of support services provided by the District to the organization.~~
- (B) ~~Classifications: All entities or individuals seeking to use District owned and/or operated facilities shall be categorized and classified based on the established criteria set forth below for each classification level. The purpose of this classification system and the resulting criteria is to ensure that the publicly funded facilities are being used for the benefit of District residents and not for personal or corporate gain.~~
- (1) ~~Affiliates: Provide a service that the District would provide if they did not exist. Must be nonprofit, community-based, focused on serving in-district needs and constituents, and meet the Affiliate Criteria listed in Section 7.16(D) below.~~

**Commented [A14]:** This policy is proposed for transfer to District Compiled Policy Chapter 8 – District Property.

## DISTRICT COMPILED POLICIES

- ~~(2) Partners/Associates: Provide a service of community benefit. The District would not provide the activity or benefit if they did not exist. Must be nonprofit and community based, focused on serving in district needs and constituents. Affiliates operate and exist as a result of Partners/Associates support, licensing or sanctioning.~~
- ~~(3) Renter: Exclusive use of space. Must be for nonprofit use or proceeds must be donated to a charitable foundation/organization. For profit enterprises are not eligible.~~
- ~~(4) Commercial: Exclusive use of space. The District reserves the right to refuse use for profit enterprise by a business or individual.~~
- ~~(C) Affiliate Policy: Organizations classified as Affiliates by the District have priority use of District facilities and property. To be classified as an Affiliate, an organization must demonstrate that:~~
  - ~~(1) It supports District goals and objectives related to providing services/programs and facilities for in-district residents.~~
  - ~~(2) It is a nonprofit and evidences good governance and enhanced corporate responsibility standards through its adopted by-laws, rules and regulations; and~~
  - ~~(3) The organization can meet and adhere to the District Affiliation requirements as outlined in the THPRD Operational Policy and Procedures and as set forth below in Section 7.16 (D).~~
- ~~(D) Affiliate Criteria: Recognized Affiliates must provide evidence they meet the following criteria by January 1 of each year. An organization that does not meet the following criteria and/or does not provide supporting documentation, might not be recognized as an affiliate impacting its ability to use District facilities on a priority basis.~~
  - ~~(1) Responsible governance and corporate responsibility policies are implemented.~~
  - ~~(2) Compliance with state and federal laws and regulations including but not limited to those directed at nonprofit, charitable organizations.~~
  - ~~(3) Provide services to the maximum number of in-district participants with an aim toward 100% in-district participation in recreational clubs and 80% in-district participation for competitive clubs.\*~~
  - ~~(4) Facilitate unique services that the District or an existing affiliated club or organization does not already provide.~~

## DISTRICT COMPILED POLICIES

~~(5) The program/sport/activity sponsored by the organization must be one that the District has sufficient facilities and staff to support or the District must have the ability to reasonably gain access to the necessary facilities and support.~~

~~(6) The budgetary impact to the District from the organization's participation as an affiliate must align with the District's facility and operational support funds.~~

~~\* In district status for rostering purposes will include residents of both the District and Beaverton School District service areas. Non-district residents will continue to pay an out-of-district assessment.~~

~~(E)(A) Implementation Strategy: In addition to the criteria listed in Section 7.16 (D) above, any organization/group wishing to be affiliated with the District must submit the required documentation for review in accordance with the THPRD Operational Policy and Procedures adopted by the Manager.~~

**ORDINANCE NO. 2022-01**

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**AN ORDINANCE AMENDING DISTRICT COMPILED POLICIES,  
CHAPTER 7 TO UPDATE DISTRICT GENERAL REGULATIONS**

**RECITALS:**

- a. The Tualatin Hills Park & Recreation District (District) board of directors first adopted 26 policies on October 28, 1975 and last amended them on February 4, 2008.
- b. The District reorganized its policies into the District Compiled Policies (DCP) for a more organized and comprehensive format in 2009. The District general regulations were adopted as DCP Chapter 7, District Regulations, on June 8, 2009.
- c. The District provides year-round recreational opportunities for more than 250,000 people. Offerings include thousands of diverse classes, more than 95 park sites with active recreational amenities, 70 miles of trails, eight swim centers, six recreation centers, and 1,500 acres of natural areas.
- d. The District has a responsibility to maintain these areas in a safe manner. Patrons have a responsibility to conduct themselves in a manner that does not interfere with the enjoyment of others.
- e. The District and the General Counsel have prepared amendments to DCP Chapter 7 to make the District general regulations consistent with state law and to conform with the rest of the DCP.
- f. The District and the General Counsel have prepared a revised and updated DCP Chapter 7, attached as Exhibit A, to allow enforcement responsive to situations encountered on District property.
- g. ORS 266.450 requires that the District adopt its general regulations by ordinance in accordance with the provisions of ORS 198.510 to 198.600.

**THE TUALATIN HILLS PARK & RECREATION DISTRICT ORDAINS:**

**Section 1.** DCP Chapter 7 is hereby amended as set forth in attached Exhibit A to this ordinance.

**Section 2.** This ordinance takes effect on November 12, 2022.

APPROVAL OF FIRST READING: September 14, 2022

APPROVAL OF SECOND READING AND ENACTMENT: October 12, 2022

\_\_\_\_\_  
Felicita Montebianco, Board President

\_\_\_\_\_  
Barbie Minor, Board Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Board Clerk

**DISTRICT COMPILED POLICIES****CHAPTER 7 – DISTRICT REGULATIONS****7.01 General Regulations**

No person shall violate any provision of the Oregon Criminal Code, Beaverton Municipal Code, or Washington County Code of Ordinances while on district owned or district maintained property, where applicable.

**7.02 General Use of District Property**

No person shall:

- (A) Use abusive, threatening, or obscene language and gestures. Persons must conduct themselves in a manner that will not distract or disturb others in the peaceable enjoyment of any district property;
- (B) Remove, destroy, damage, alter or obstruct any vegetation, land, equipment materials or supplies on district property;
- (C) Engage in any activity in a district park or property managed by the district that is intended to be done in a restroom facility;
- (D) Walk, stand, sit, or climb on any monument, vase, kiosk, awning, tent, tree, statue, fountain, railing, fence or other equipment/structure not intended for that purpose on district property;
- (E) Apply graffiti to district property or possess graffiti implements with the intent of applying graffiti;
- (F) Dump or leave any rubbish, yard debris or refuse of any type on any district property. Refuse or litter resulting from use of such areas must be deposited in refuse receptacles provided for such purposes, if available, or transported away from the property;
- (G) Pollute any stream or waterway on or running through district property;
- (H) Wash any clothing, equipment or other material, clean any fish, introduce or place any polluting substance, or waste or litter in any body of water; or do laundry in a shower or sink on district property;
- (I) Enter, wade, dive into or swim in any body of water on district property unless in specifically designated areas;
- (J) Excavate, erect, install, place or perform any action related to the placement of any temporary or permanent structure on district property except for approved temporary placement of personal accessories;

## DISTRICT COMPILED POLICIES

- (K) Camp, or stay overnight in any vehicle, on district property or within a public parking lot adjacent to district property without prior approval of the general manager;
- (L) Hit golf balls on or into district property;
- (M) Disobey any reasonable direction or request of a district employee or peace officer based on District Compiled Policies or during an emergency situation;
- (N) Disobey any district posted sign, whether permanent or temporary;
- (O) Access park property or allow a contractor to access park property to deliver a product or gain entry to a person's property to perform work without prior approval from the district. Please refer to District Compiled Policies Chapter 8 for the approval process.

### **7.03 District Property Hours**

Hours of operation are posted on district property that is open to the public and controlled by gates or other devices. The hours of operation for all other district property that is open to the public is from dawn to dusk unless otherwise posted.

### **7.04 Fires**

- (A) Fires are prohibited on all district property except in areas designed and set aside for such purposes.
- (B) Fires on district property shall be confined to barbecue stands, pits, or fireplaces provided for that purpose by the district and portable stove use confined to established picnic areas where fires are allowed. No fire on district property may be left unattended and every fire must be completely extinguished by the user before leaving the immediate area of the fire. The district follows county direction on burn bans, and when the county declares a prohibition on outdoor fires they are prohibited on district property.
- (C) The general manager may restrict or prohibit fires further than provided in this section when fire hazard conditions are high.

### **7.05 Music / Amplification Systems**

No person shall produce amplified sound or use a public address system at sound levels that offend other district property users or extend beyond the boundaries of district property unless by district approval.

## DISTRICT COMPILED POLICIES

### 7.06 Model Devices

- (A) No person shall operate drones, motorized model cars, rockets, aircraft, boats or similar devices on district property except by district approval in areas specifically designated for that purpose. Drones must be operated in compliance with current Federal Aviation Administration regulations.
- (B) No person shall operate such devices that emit loud noises, foul odors or visible emissions.

### 7.07 Alcohol, Smoking and Controlled Substances

No person shall:

- (A) Display, possess or consume any alcoholic beverages while on district property except by district permit. A district permit may contain conditions the general manager believes promote the peaceful use of district property by patrons.
- (B) Sell, buy, use or have in possession any drug or narcotic prohibited by state or federal law while on district property.
- (C) Smoke on or in any district property. As used in this section, to “smoke” means vaping, inhaling, exhaling, burning, carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance, including marijuana.

### 7.08 Vehicles and Watercraft

- (A) Bicycles, skateboards, scooters, in-line and roller skates, and other similar devices powered exclusively by humans:
  - (1) Are permitted on district property except in areas that are posted to exclude such activities;
  - (2) Shall not move at a speed that endangers other persons or district property;
  - (3) Shall not be used on any brickwork, ornamental surface, picnic table, tennis court, fountain area, railing, stairwell, doorway access, planter, sculpture, trail not maintained by the district, or other surfaces not intended for their use; and
  - (4) Shall not be left so as to obstruct pedestrian traffic on a path, trail, people experiencing a disability access ramp, or building entrance on district property.
- (B) No person shall:

## DISTRICT COMPILED POLICIES

- (1) Operate a motorized vehicle or watercraft on district property except:
    - (a) On roadways and parking areas specifically designated for motor vehicles;
    - (b) On bodies of water specifically designated for watercrafts;
    - (c) District or emergency vehicles; or
    - (d) Wheelchairs or mobility scooters for the use of persons experiencing disabilities.
  - (2) Operate a motorized vehicle or watercraft carelessly or in a manner that endangers the rights or safety of others;
  - (3) Park a motorized vehicle or trailer on district property or within a public parking lot adjacent to and managed by the district for extended periods, while not using district property or with the intent to market, sell, wash or repair the vehicle at any time. Any violations are subject to tow and the owner is responsible for costs of impoundment;
  - (4) Temporarily stop motorized vehicles or trailers in parking lots or other areas of district property or within a public parking lot adjacent to district property in violation of posted rules designating special use, including fire lanes, temporary drop off areas or parking spaces for persons experiencing disabilities; or
  - (5) Park an RV, bus, or trailer on the parking lots of any district property, whether using district property or not, without prior district authorization. Vehicles of this type may be parked in the north Howard M. Terpenning Complex lot off of Blueridge Drive if attending complex events. A permit must be obtained from the facility being used, and all after-hours rules apply.
- (C) Motorized vehicles are defined as any conveyance with a motor, whether electric or fuel powered, including e-bicycles, and e-scooters.
- (D) Electric motorized vehicles are permitted for transportation purposes on the Regional Trail System, including the Westside, Rock Creek, Fanno Creek, and Waterhouse trails. E-bicycles are limited to Class I type. Vehicle operators must exercise due care for other trail users and yield to pedestrians at all times.

### **7.09 Firearms and Explosives**

Unless otherwise authorized by law, no person shall:

- (A) Possess, discharge or cause to be discharged on or into any district property any fireworks, explosive or other dangerous substance or similar device;



## DISTRICT COMPILED POLICIES

- (B) Possess, discharge or cause to be discharged across, on or into any district property a firearm, bow and arrow, or any other weapon or device harmful to the life or safety of persons, property, wildlife or their habitat; or
- (C) Possess, discharge or cause to be discharged any device capable of launching a projectile by means of compressed gas, air or electricity or have in one's possession a replica firearm on or into any district property.

### 7.10 Animals

- (A) No person shall release animals, whether domestic, exotic or native, onto district property.
- (B) No person shall feed any waterfowl or other wildlife on district property.
- (C) No person shall pursue, hunt, trap or capture any wild bird or other animal on district property, or fish in waters within the district, except in areas specifically designated for such purposes. In designated fishing areas all Oregon Department of Fish and Wildlife licensing requirements apply.
- (D) No person shall mistreat, torment or harm animals on district property.
- (E) No person shall allow an animal to injure or intimidate another animal or person while on district property.
- (F) No person shall allow an animal to cause damage to any district or other person's property while on district property.
- (G) Dogs are prohibited on district property areas designated as no dog areas, including playgrounds and sports courts, except services animals recognized by law. Service animals on district property must operate within ADA guidelines.
- (H) Dogs and all other domestic animals on district property shall be on a visible leash not more than seven feet in length. The animal must be under the direct control of a person physically capable of handling the animal and who is in charge of the animal at all times. The use of electronic leashes or remote-controlled devices in lieu of using a leash to control animals is not permitted.
- (I) Dogs are permitted off-leash in areas specifically designated for that purpose (dog runs and dog parks).
- (J) Dog owners are responsible for the immediate removal of all solid waste from their dog that is deposited on district property.
- (K) The district may exclude, by temporary posting, domestic animals from designated district property sites during special events where it is determined that

## DISTRICT COMPILED POLICIES

the overcrowding of persons or activities may limit the enjoyment or safety of others.

- (L) No person shall allow any domestic animal, horse or livestock to enter any recreational facility, equipment or amenity on district property unless it is a working service animal.
- (M) No person shall ride, lead or keep a horse or livestock on district property, nor allow any non-domesticated animal, horse or livestock to enter district property.

### **7.11 Solicitation / Signs / Temporary Memorials**

- (A) Except in specifically designated areas, no person shall erect signs, markers, or inscriptions; or post signs of any type on district property, without prior authorization from the district.
- (B) No person shall distribute any notice, pamphlet, handbill, or printed information of any kind, except to a person willing to accept it and if it is distributed without charge and in a location approved by the district. Printed materials may not be placed on vehicles in district parking lots without district authorization.
- (C) No person shall solicit money, goods, or services or perform or engage in any act with the intent or expectation of receiving payment from another person on district property.
- (D) On occasion, temporary memorials or tributes on district property may be authorized for a period not to exceed 30-days. Temporary memorials or tributes may not be placed in locations that will interfere with or disturb the public's use of shared spaces, such as those that encroach upon a trail or walkway. The applicant is responsible to remove the temporary memorial at the end of the 30-day period. If the temporary memorial/tribute exceeds the 30-day authorized time limit, district staff will remove and dispose of the materials. Permanent memorials and tributes are governed by District Compiled Policy Chapter 8.

### **7.12 Vendors / Concessions**

No person shall operate a fixed or mobile concession; solicit, sell, offer for sale, peddle, hawk or provide any goods or services; or advertise any goods or services on district property without district approval.

### **7.13 Meetings**

No person shall organize or hold any religious or political meeting on district property without district authorization. Such use may be conditioned as to the time and place of holding such meeting so as not to interfere with other activities or users of district property. Such conditions may be appealed to the general manager if the applicant feels such conditions are

## DISTRICT COMPILED POLICIES

unreasonable. This section is not intended to limit small day-to-day gatherings such as neighbors, birthday groups, etc. that would not otherwise require a district permit.

### 7.14 Enforcement of Regulations

- (A) Law enforcement officers and district employees may enforce these regulations.
- (B) No person shall interfere with any authorized person enforcing these regulations.
- (C) No person shall refuse to leave district property after being directed to leave by a law enforcement officer or district employee.
- (D) Violation of these regulations is subject to enforcement by exclusion under Section 7.15 of these Regulations or as otherwise provided by law.
- (E) If any regulation is found unenforceable by any court, the remaining regulations remain valid, binding and enforceable.

### 7.15 Exclusion

- (A) In addition to other measures provided for violations of these regulations or applicable laws, any law enforcement officer or district employee may exclude from all or a part of the district property any person who violates any regulation or any applicable law while on district property. The exclusion period shall not be less than 30 days nor more than 180 days for each occurrence.
- (B) A person excluded under this section shall not enter or remain upon district property during the period of exclusion. An excluded person who enters or remains upon district property during the exclusion period is a trespasser and may be cited or arrested and prosecuted for the crime of criminal trespass in the second degree. ORS 164.245.
- (C) The district will provide written, signed notice to a person excluded from district property. The notice will specify the reason for the exclusion, the places and duration of the exclusion, and the consequences for the failure to comply with the notice. The exclusion commences immediately upon delivery or attempted delivery of the notice to the excluded person.
- (D) Variance.
  - (1) A person excluded may petition in writing to the general manager or designee at any time during the exclusion period for a temporary waiver of the exclusion.

## DISTRICT COMPILED POLICIES

- (2) Petitions must be sent or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006.
  - (3) The circumstances and reason for the exclusion, and the places and duration of the exclusion may be reviewed by the general manager or designee in considering approval of a variance.
- (E) Appeal Procedures.
- (1) Not later than 10 days after receiving the notice of exclusion, an excluded person may appeal in writing to the general manager or designee for review of the exclusion. Appeals must be addressed or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006. A person may petition the Hearings Officer to rescind the exclusion, alter the places of exclusion or reduce the duration of the exclusion. An appeal must contain a copy of the exclusion notice, a request for a hearing or request for written review without a hearing, a statement setting forth the reasons that the exclusion is invalid or otherwise improper, and a current address and telephone number. The Hearings Officer will make a decision within 10 days after receipt of the appeal, unless a hearing is requested.
  - (2) If, as a part of a written appeal, a hearing is requested, it will be conducted by the Hearings Officer within 21 days after receipt of the appeal. A decision will be made and communicated to the excluded party within 21 days after the hearing.
  - (3) Unless the presence of the issuing person at the appeal hearing is requested, the Hearings Officer may use the issuing person's written statement as evidence at the hearing.
  - (4) No law enforcement officer or district employee has the authority to grant an excluded person permission to be in or on district property. Any request of this type must follow the Appeal Procedure.



# MEMORANDUM

**DATE:** October 3, 2022  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **Second Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property**

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The board is requested to conduct a public hearing at your October 12, 2022, Regular Meeting in order to facilitate the second reading of a proposed Ordinance to amend District Compiled Policies (DCP) Chapter 8 – District Property.

The board conducted a public hearing and first reading of the proposed Ordinance to amend District Compiled Policies (DCP) Chapter 8 – District Property – at its September 14, 2022 Regular meeting. There was no board feedback received resulting in additional edits to the proposed amendments.

The purpose of the public hearing and second reading is to gather board and public input regarding the proposed amendments to DCP Chapter 8, to update policies regarding the use of district property.

If adopted by the board after the second reading has been conducted, the ordinance and resulting amendments would become effective 30 days later (November 12, 2022).

Please find attached to this memo the following documents:

- Proposed amendments to DCP Chapter 8 in redline format (Attachment A).
- Ordinance 2022-02 Amending District Compiled Policies Chapter 8 to Update District Property Regulations (Attachment B).
- Proposed amendments to DCP Chapter 8 with redline edits accepted (as Exhibit A to Attachment B).

## **Action Requested**

At the conclusion of the public hearing, the following motions are requested:

Motion #1: “I move to approve the second reading of Ordinance 2022-02 by title only.”

If the motion passes, the Board President is requested to read the title of the Ordinance into the record as: Tualatin Hills Park & Recreation District Ordinance 2022-02, An Ordinance Amending District Compiled Policies Chapter 8 to Update District Property Regulations.

Motion #2: “I move that the board of directors’ adopt Ordinance 2022-02 Amending District Compiled Policies Chapter 8 – District Property.”

## DISTRICT COMPILED POLICIES

## CHAPTER 8 – DISTRICT PROPERTY

**8.01 Acquisition of District Property**

- (A) Purpose. The district may acquire property (including without limitation fee ownership, easement, water rights, lease or rental) from time to time to satisfy a district need.
- (B) Policy. The district should acquire property either through acceptance of a donation or pursuant to a negotiated agreement, to satisfy needs identified in its guiding documents (e.g. comprehensive plan, functional plans), for the protection of natural resources, other district purposes, or to facilitate a sequenced real estate transaction.
- (C) Implementation Strategy.
- (1) Staff will evaluate potential property acquisition on a case-by-case basis using the District Operational Procedures adopted by the general manager.
  - (2) Acquisition of property shall satisfy district needs as identified in its guiding documents.
  - (3) Donation of property that does not meet a need identified in district guiding documents shall only be accepted if there is a benefit to the public that outweighs the cost of its maintenance.
  - (4) Due diligence shall be undertaken for the acquisition of property as set forth in the District Operational Procedures adopted by the general manager.
  - (5) The purchase price shall be equal to or less than the fair market value. The fair market value is determined by the appraisal and review process as defined in the District Operational Procedures.
  - (6) The board may approve a purchase price above fair market value if it finds that the acquisition of the property is in the public's best interest.
  - (7) Acquisition shall be subject to final approval by the board.
  - (8) The district may consider using its eminent domain authority (condemnation) to complete a purchase if the district cannot acquire the property through a voluntary transaction with the owner.

**8.02 Disposal of Surplus District Land**

## DISTRICT COMPILED POLICIES

- (A) Purpose. The district should retain ownership of properties necessary for conducting its business operation, supporting the community, and for the preservation of public spaces and open space. Land should not be disposed of (by sale, easement, encroachment, or otherwise) for private interest unless deemed beneficial for the district or for the greater public use, such as affordable housing or other identified community need.
- (B) Policy. It is the district's policy to dispose of properties that are no longer required for their intended purpose and to invest the proceeds of such sales in the acquisition or development of property(ies) to serve a district need, or in the case of restricted funds used to acquire a property, to serve a similar use consistent with the requirements of that funding source.
- (C) Implementation Strategy.
- (1) Disposal of land shall be considered if the land does not meet an identified need as described in the district's guiding documents and does not provide a public benefit that outweighs the cost of its maintenance, and;
- (2) Staff will evaluate each surplus property on a case-by-case basis using the District Operational Procedures adopted by the general manager.

### **8.0103 Easements on District Property**

- (A) Purpose. To provide direction for requesting and securing easements on district owned property to staff, ~~citizens~~community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with ~~citizensthe~~community at-large, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow easements on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. The district will charge fees to offset staff time spent on these requests.
- (C) Implementation Strategy.
- (1) Easements shall be permitted with approval by the general manager or designee when required as a condition of a district development proposal or for easements under 10,000 square feet. All other easements require board approval.
- (2) Upon request, the district will consider proposals for easements on district properties if it can be demonstrated that the negative impact of the intended function of such easements will not outweigh the community and

## DISTRICT COMPILED POLICIES

district benefits or the district will be adequately compensated for such an impact. Examples of such easements include conservation, storm water / sanitary sewer / domestic water, construction access, emergency access, utility, road right-of-way or similar easements.

- (3) Staff will evaluate each easement proposal on a case-by-case ~~based-basis~~ ~~on-using~~ the District Operational Procedures adopted by the general manager. ~~Depending on the type of easement request, decisions regarding an easement proposal will be made either by the Board or Manager.~~
- (4) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials, and land costs. Updates will take into account local, regional, and statewide planning and regulatory initiatives.
- (5) Fees will be determined considering: (1) whether the easement is for personal or commercial purposes, (2) if design plans must be reviewed, (3) if the easement requires board approval; and (4) if legal review is required, as set out in the District Operational Procedures.

### **8.0204 Encroachments on District Property**

- (A) Purpose. To provide direction for resolving encroachments on district owned property to staff, ~~citizens~~community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. Any encroachment on or modification to district property is considered trespassing when it comes to the attention of the district, regardless of when the property was initially encroached upon or by whom. Persons deemed responsible by the district will be notified in writing and directed to remove all encroachments. Examples of encroachments on district property include landscape installation, placement of physical structures, fence / wall installation and pathway / driveway construction.
- (C) Implementation Strategy.
  - (1) If an encroachment is not resolved within 90 days of the notice or other period specified by the district in the ~~trespass-encroachment~~ notice, the district may take action to restore the property to its original condition. Persons deemed responsible by the district for the encroachments must pay the cost of such action. Due to the complexity of these requests, the district may charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.



## DISTRICT COMPILED POLICIES

- (2) Staff will evaluate each contested encroachment on a case-by-case based basis ~~on-using~~ the District Operational Procedures adopted by the general manager. If the violator wishes to appeal a decision of the general manager, persons responsible for the encroachment may request a hearing before the board.

### **8.0305 Telecommunications Facilities on District Property**

- (A) Purpose. To provide direction for requesting and securing the installation and operation of telecommunication facilities on district owned property to staff, citizenscommunity members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with citizenscommunity members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the installation and operation of telecommunications facilities on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. Consideration may be given to the impact of telecommunication facilities on properties adjacent to district property. Due to the complexity of these requests, the district will charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.
- (C) Implementation Strategy. Upon request, staff will evaluate each lease proposal on a case-by-case ~~based-basis using~~on the District Operational Procedures adopted by the general manager. The District Operational Procedures will provide steps to ensure compliance with district policies that impacts to park users are considered and that a public meeting is held prior to final review of each application. The general manager will deny a telecommunications lease proposal or recommend it to the board for approval. Decisions of the general manager may be appealed to the board. The board may approve or deny a lease and may hold further public hearings at its discretion. All decisions of the board are final.

### **8.0406 Wetland and Buffer Mitigation on District Property**

- (A) Purpose. To provide direction for requesting and securing the use of district owned property for wetland and buffer mitigation purposes to staff, citizenscommunity members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with citizenscommunity members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the use of district property for mitigation

## DISTRICT COMPILED POLICIES

purposes for other than park and recreation purposes if the benefits to the district and community outweigh the adverse impacts. Due to the delicate nature of new mitigation sites and the significant staff work to respond to a proposal, the district will charge fees to offset staff time spent on these projects.

### (C) Implementation Strategy.

- (1) Upon request, staff will evaluate each mitigation proposal on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager. The general manager may approve or deny a mitigation request. Decisions of the general manager may be appealed to the board ~~Applicants may appeal a decision of the Manager that denies, sets conditions of approval or assesses fees to the Board~~ by filing ~~submitting~~ a written request.
- (2) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials and land costs. Updates will take into account local, regional and statewide planning and regulatory initiatives.

### **8.0507 Naming of District Property**

- (A) Purpose. To provide direction for the naming of new district properties, the renaming of existing district properties, and the naming of features in otherwise named district properties.
- (B) Policy. It is district policy to name or rename district properties and features in otherwise named district properties so as to support, acknowledge, and welcome communities at district parks, trails, and facilities, and thereby also ~~best~~ serve the interests of the district ~~and its residents and ensure a worthy and enduring legacy for the District's park and recreation system.~~ To this end, the district's preference is to name properties using the district's Names Catalog. Additionally, the district may ~~supports~~ the consideration of naming and renaming requests within the following broad categories:
  - (1) Historic Events, People, Places and Symbolic Terms of local cultural significance: The history of ~~a major~~ events, places, or persons, or peoples and/or the district's Land Acknowledgment Statement may play an important role in the naming or renaming of a district property to better as ~~communities often wish to preserve and~~ honor the history of the district and the community ~~ies it serves, historical figures, its Native American heritage, local landmarks and prominent geographical locations, and natural and geological features.~~
  - (2) Outstanding Individuals: Over time, ~~the~~ the district has benefited, through its evolution, from the contributions made by many outstanding individuals.

## DISTRICT COMPILED POLICIES

This category is designed to acknowledge the sustained contribution that has been made by such individuals to the district and the development and management of the district's park and recreation system.

- (3) Donors: Over the years, the district has benefited from the financial contributions made by ~~residents~~community members, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to acknowledge such a gift by naming district property for the donor, the donor's surname, a family member or friend of the donor, a donating business, or a person associated with a donating business. The district reserves the right to rename any district property if the person for whom it is named is revealed to not or no longer align with the district's values.
- (C) Implementation Strategy. The board must approve the naming/renaming of district properties. Upon receiving a naming/renaming request or proposal from staff or a community member, the general manager will evaluate it on a case-by-case basis using the District Operational Procedures adopted by the general manager to determine whether the proposal is consistent with Board policy. The Manager may deny a proposal not deemed by the manager to be consistent with existing Board policy. After initial evaluation of the request by the general manager, the appropriate district advisory committee may be asked to review the naming/renaming request and recommend to the general manager and the board that the request by approved or denied. The general manager may deny a proposal not deemed by the general manager to be consistent with existing board policy. Any person(s) whose proposal to rename a district property is denied may seek review of the decision by filing a written request with the board within ten (10) days of the general manager's denial. All proposals deemed by the general manager as being consistent with board policy will be referred to the board for approval. All decisions of the board are final after ~~public protest~~/waiting periods have been observed.

### **8.0608 Private Sponsorships**

- (A) Purpose. To provide direction for requesting and securing sponsorships for district events, facilities and services to staff, ~~citizens~~community members, and the business community.
- (B) Policy.
- (1) ~~It is district policy to actively~~On occasion, the district seeks sponsorships for ~~its~~ events, programs, projects and sites from businesses, corporations and other entities. ~~The purpose of such sponsorships is to raise additional revenue in a proprietary manner in order to increase the district's ability to deliver services to the community and/or provide enhanced levels of service beyond the core levels funded from the district's general fund and~~

## DISTRICT COMPILED POLICIES

~~the fees charged to users. Sponsorships are intended to be used as a method to strengthen community partnerships and are not intended to be a public forum or any other tool for businesses, corporations or other entities to engage in free speech activities.~~

- (2) In appreciation of such financial and/or in-kind support, it is district policy to provide sponsors with suitable and appropriate recognition such as space on a temporary basis for their brands, logos, and names to appear at ~~THPRD~~-district-owned and managed assets and in our materials. However, such recognition shall adhere to the aesthetic values and purpose of the district's parks, facilities, and services. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest.
- (C) Implementation Strategy. Staff will evaluate each sponsorship request on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager. All sponsorships which enable the district to further its mission will be encouraged. The general manager may approve sponsorships of up to \$150,000. Sponsorships over \$150,000 will be presented to the board for its consideration.

### **8.0709 Memorials and Tributes on District Property**

- (A) Purpose. To provide direction for requesting and securing permanent memorial and tribute placement at district-owned and managed properties.
- (B) Policy.
- (1) It is district practice to accommodate memorial and tribute requests on a case-by-case basis for placement at district-owned and managed properties. This policy establishes a framework for use in decision making for memorial and tribute requests. Requests will have the best success when they are sensitive to:
- The park user experience;
  - The design standards and master-concept plans that guide district improvements;
  - The long-term cost of maintenance and the allocation of maintenance resources;
  - The district-identified improvement needs within parks;
  - The average life span of the memorial or tribute (~~THPRD~~-district commitments to memorials or tributes shall survive only until such time that replacement is necessary); and
  - The district's ~~commitment to cost recovery~~resource allocation philosophy.

## DISTRICT COMPILED POLICIES

- (2) The policy formalizes key procedures, including:
- Application procedure;
  - Review and approval procedure; and
  - Catalogue of memorial and tribute amenities – district-preferred options.

- (C) Implementation Strategy. Staff will evaluate each memorial and tribute request on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager.

### 8.10 Affiliate and Athletic Facility Use Policy

- (A) Purpose. To provide direction for working with community groups or entities requesting the use of district-owned and/or operated athletic facilities.

- (B) Policy. The district utilizes a classification system in evaluating athletic facility usage requests. The classification of priority ensures that the publicly funded facilities are being used for the benefit of district community members and not for personal or corporate gain. All community groups or entities seeking the use of district-owned and/or operated athletic facilities shall be based on the priority classifications.

- (1) Classification of Priorities:

- District-run programs and events
- Affiliates
- Partners/Associates
- Renters
- Commercial

- (C) Implementation Strategy.

- (1) Classifications are based on available capacity and do not interfere with district programs. In-district, recreational activities are prioritized and determines the distribution of resources.

- (2) Users of athletic facilities must have a permit.

- (3) Users must follow the district insurance guidelines.

- (4) Users must comply with the district's mission, vision, values, and code of conduct.

- (5) Organizations requesting Affiliate or Partner/Associate status must apply and be approved by district staff.

## DISTRICT COMPILED POLICIES

- (6) Staff will evaluate Affiliate and Partner/Associate requests on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (7) Organizations that do not meet the requirements of Affiliate or Partner/Associate status may be granted use of district-owned and operated athletic facilities under a renter or commercial designation.
- (8) Affiliates who do not meet and maintain the affiliation requirements may have their allotments withheld and lose their affiliate status.
- (9) Renters and commercial users may access district-owned and operated athletic facilities based on availability.

**ORDINANCE NO. 2022-02**

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**AN ORDINANCE AMENDING DISTRICT COMPILED POLICIES  
CHAPTER 8 TO UPDATE DISTRICT PROPERTY REGULATIONS**

**RECITALS:**

- a. The Tualatin Hills Park & Recreation District (District) board of directors first adopted 26 policies on October 28, 1975 and last amended them on February 4, 2008.
- b. The District reorganized its policies into the District Compiled Policies (DCP) for a more organized and comprehensive format in 2009. The District property policies were adopted as DCP Chapter 8, District Property, on June 8, 2009.
- c. The District provides year-round recreational opportunities for more than 250,000 people. Offerings include thousands of diverse classes, more than 95 park sites with active recreational amenities, 70 miles of trails, eight swim centers, six recreation centers, and 1,500 acres of natural areas.
- d. The District has a responsibility to preserve the integrity, investment, public access and function of District property.
- e. The District has prepared amendments to DCP Chapter 8 in order to update the District policies regarding the use of District Property.
- f. The District has prepared a revised and updated DCP Chapter 8, attached as Exhibit A, to allow enforcement responsive to situations encountered on District property.
- g. ORS 266.450 requires that the District adopt its general regulations by ordinance in accordance with the provisions of ORS 198.510 to 198.600.

**THE TUALATIN HILLS PARK & RECREATION DISTRICT ORDAINS:**

**Section 1.** DCP Chapter 8 is hereby amended as set forth in attached Exhibit A to this ordinance.

**Section 2.** This ordinance takes effect on November 12, 2022.

APPROVAL OF FIRST READING: September 14, 2022

APPROVAL OF SECOND READING AND ENACTMENT: October 12, 2022

\_\_\_\_\_  
Felicita Montebianco, Board President

\_\_\_\_\_  
Barbie Minor, Board Secretary

Adoption and date attested by:

\_\_\_\_\_  
Jessica Collins, Board Clerk

## DISTRICT COMPILED POLICIES

## CHAPTER 8 – DISTRICT PROPERTY

## 8.01 Acquisition of District Property

- (A) Purpose. The district may acquire property (including without limitation fee ownership, easement, water rights, lease or rental) from time to time to satisfy a district need.
- (B) Policy. The district should acquire property either through acceptance of a donation or pursuant to a negotiated agreement, to satisfy needs identified in its guiding documents (e.g. comprehensive plan, functional plans), for the protection of natural resources, other district purposes, or to facilitate a sequenced real estate transaction.
- (C) Implementation Strategy.
- (1) Staff will evaluate potential property acquisition on a case-by-case basis using the District Operational Procedures adopted by the general manager.
  - (2) Acquisition of property shall satisfy district needs as identified in its guiding documents.
  - (3) Donation of property that does not meet a need identified in district guiding documents shall only be accepted if there is a benefit to the public that outweighs the cost of its maintenance.
  - (4) Due diligence shall be undertaken for the acquisition of property as set forth in the District Operational Procedures adopted by the general manager.
  - (5) The purchase price shall be equal to or less than the fair market value. The fair market value is determined by the appraisal and review process as defined in the District Operational Procedures.
  - (6) The board may approve a purchase price above fair market value if it finds that the acquisition of the property is in the public's best interest.
  - (7) Acquisition shall be subject to final approval by the board.
  - (8) The district may consider using its eminent domain authority (condemnation) to complete a purchase if the district cannot acquire the property through a voluntary transaction with the owner.



# DISTRICT COMPILED POLICIES

## 8.02 Disposal of Surplus District Land

- (A) Purpose. The district should retain ownership of properties necessary for conducting its business operation, supporting the community, and for the preservation of public spaces and open space. Land should not be disposed of (by sale, easement, encroachment, or otherwise) for private interest unless deemed beneficial for the district or for the greater public use, such as affordable housing or other identified community need.
- (B) Policy. It is the district's policy to dispose of properties that are no longer required for their intended purpose and to invest the proceeds of such sales in the acquisition or development of property(ies) to serve a district need, or in the case of restricted funds used to acquire a property, to serve a similar use consistent with the requirements of that funding source.
- (C) Implementation Strategy.
  - (1) Disposal of land shall be considered if the land does not meet an identified need as described in the district's guiding documents and does not provide a public benefit that outweighs the cost of its maintenance, and;
  - (2) Staff will evaluate each surplus property on a case-by-case basis using the District Operational Procedures adopted by the general manager.

## 8.03 Easements on District Property

- (A) Purpose. To provide direction for requesting and securing easements on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with the community at-large, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow easements on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. The district will charge fees to offset staff time spent on these requests.
- (C) Implementation Strategy.
  - (1) Easements shall be permitted with approval by the general manager or designee when required as a condition of a district development proposal or for easements under 10,000 square feet. All other easements require board approval.

## DISTRICT COMPILED POLICIES

- (2) Upon request, the district will consider proposals for easements on district properties if it can be demonstrated that the negative impact of the intended function of such easements will not outweigh the community and district benefits or the district will be adequately compensated for such an impact. Examples of such easements include conservation, storm water / sanitary sewer / domestic water, construction access, emergency access, utility, road right-of-way or similar easements.
- (3) Staff will evaluate each easement proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (4) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials, and land costs. Updates will take into account local, regional, and statewide planning and regulatory initiatives.
- (5) Fees will be determined considering: (1) whether the easement is for personal or commercial purposes, (2) if design plans must be reviewed, (3) if the easement requires board approval; and (4) if legal review is required, as set out in the District Operational Procedures.

### 8.04 Encroachments on District Property

- (A) Purpose. To provide direction for resolving encroachments on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. Any encroachment on or modification to district property is considered trespassing when it comes to the attention of the district, regardless of when the property was initially encroached upon or by whom. Persons deemed responsible by the district will be notified in writing and directed to remove all encroachments. Examples of encroachments on district property include landscape installation, placement of physical structures, fence / wall installation and pathway / driveway construction.
- (C) Implementation Strategy.
  - (1) If an encroachment is not resolved within 90 days of the notice or other period specified by the district in the encroachment notice, the district may take action to restore the property to its original condition. Persons deemed responsible by the district for the encroachments must pay the cost of such action. Due to the complexity of these requests, the district may charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.

## DISTRICT COMPILED POLICIES

- (2) Staff will evaluate each contested encroachment on a case-by-case basis using the District Operational Procedures adopted by the general manager. If the violator wishes to appeal a decision of the general manager, persons responsible for the encroachment may request a hearing before the board.

### 8.05 Telecommunications Facilities on District Property

- (A) Purpose. To provide direction for requesting and securing the installation and operation of telecommunication facilities on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with community members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the installation and operation of telecommunications facilities on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. Consideration may be given to the impact of telecommunication facilities on properties adjacent to district property. Due to the complexity of these requests, the district will charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.
- (C) Implementation Strategy. Upon request, staff will evaluate each lease proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager. The District Operational Procedures will provide steps to ensure compliance with district policies. The general manager will deny a telecommunications lease proposal or recommend it to the board for approval. Decisions of the general manager may be appealed to the board. The board may approve or deny a lease and may hold further public hearings at its discretion. All decisions of the board are final.

### 8.06 Wetland and Buffer Mitigation on District Property

- (A) Purpose. To provide direction for requesting and securing the use of district owned property for wetland and buffer mitigation purposes to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with community members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the use of district property for mitigation purposes for other than park and recreation purposes if the benefits to the district and community outweigh the adverse impacts. Due to the delicate nature of new

## DISTRICT COMPILED POLICIES

mitigation sites and the significant staff work to respond to a proposal, the district will charge fees to offset staff time spent on these projects.

(C) Implementation Strategy.

- (1) Upon request, staff will evaluate each mitigation proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager. The general manager may approve or deny a mitigation request. Decisions of the general manager may be appealed to the board by submitting a written request.
- (2) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials and land costs. Updates will take into account local, regional and statewide planning and regulatory initiatives.

### 8.07 Naming of District Property

- (A) Purpose. To provide direction for the naming of new district properties, the renaming of existing district properties, and the naming of features in otherwise named district properties.
- (B) Policy. It is district policy to name or rename district properties and features in otherwise named district properties so as to support, acknowledge, and welcome communities at district parks, trails, and facilities, and thereby also serve the interests of the district. To this end, the district's preference is to name properties using the district's Names Catalog. Additionally, the district may support the consideration of naming and renaming requests within the following broad categories:
- (1) Historic Events, People, Places and Symbolic Terms of local cultural significance: The history of events, places, persons, or peoples and/or the district's Land Acknowledgment Statement may play an important role in the naming or renaming of a district property to better honor the history of the district and the community.
  - (2) Outstanding Individuals: Over time, the district has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the district and the development and management of the district's park and recreation system.
  - (3) Donors: Over the years, the district has benefited from the financial contributions made by community members, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to

## DISTRICT COMPILED POLICIES

acknowledge such a gift by naming district property for the donor, the donor's surname, a family member or friend of the donor, a donating business, or a person associated with a donating business. The district reserves the right to rename any district property if the person for whom it is named is revealed to not or no longer align with the district's values.

- (C) Implementation Strategy. The board must approve the naming/renaming of district properties. Upon receiving a naming/renaming request or proposal from staff or a community member, the general manager will evaluate it on a case-by-case basis using the District Operational Procedures adopted by the general manager. After initial evaluation of the request by the general manager, the appropriate district advisory committee may be asked to review the naming/renaming request and recommend to the general manager and the board that the request be approved or denied. The general manager may deny a proposal not deemed by the general manager to be consistent with existing board policy. Any person(s) whose proposal to rename a district property is denied may seek review of the decision by filing a written request with the board within ten (10) days of the general manager's denial. All proposals deemed by the general manager as being consistent with board policy will be referred to the board for approval. All decisions of the board are final after waiting periods have been observed.

### 8.08 Private Sponsorships

- (A) Purpose. To provide direction for requesting and securing sponsorships for district events, facilities and services to staff, community members, and the business community.
- (B) Policy.
- (1) On occasion, the district seeks sponsorships for events, programs, projects and sites from businesses, corporations and other entities.
  - (2) In appreciation of such financial and/or in-kind support, it is district policy to provide sponsors with suitable and appropriate recognition such as space on a temporary basis for their brands, logos, and names to appear at district-owned and managed assets and in our materials. However, such recognition shall adhere to the aesthetic values and purpose of the district's parks, facilities, and services. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest.
- (C) Implementation Strategy. Staff will evaluate each sponsorship request on a case-by-case basis using the District Operational Procedures adopted by the general manager. All sponsorships which enable the district to further its mission will be

## DISTRICT COMPILED POLICIES

encouraged. The general manager may approve sponsorships of up to \$150,000. Sponsorships over \$150,000 will be presented to the board for its consideration.

### 8.09 Memorials and Tributes on District Property

- (A) Purpose. To provide direction for requesting and securing permanent memorial and tribute placement at district-owned and managed properties.
- (B) Policy.
- (1) It is district practice to accommodate memorial and tribute requests on a case-by-case basis for placement at district-owned and managed properties. This policy establishes a framework for use in decision making for memorial and tribute requests. Requests will have the best success when they are sensitive to:
    - The park user experience;
    - The design standards and concept plans that guide district improvements;
    - The long-term cost of maintenance and the allocation of maintenance resources;
    - The district-identified improvement needs within parks;
    - The average life span of the memorial or tribute (district commitments to memorials or tributes shall survive only until such time that replacement is necessary); and
    - The district's resource allocation philosophy.
  - (2) The policy formalizes key procedures, including:
    - Application procedure;
    - Review and approval procedure; and
    - Catalog of memorial and tribute amenities – district-preferred options.
- (C) Implementation Strategy. Staff will evaluate each memorial and tribute request on a case-by-case basis using the District Operational Procedures adopted by the general manager.

### 8.10 Affiliate and Athletic Facility Use Policy

- (A) Purpose. To provide direction for working with community groups or entities requesting the use of district-owned and/or operated athletic facilities.
- (B) Policy. The district utilizes a classification system in evaluating athletic facility usage requests. The classification of priority ensures that the publicly funded facilities are being used for the benefit of district community members and not for personal or corporate gain. All community groups or entities seeking the use of district-owned and/or operated athletic facilities shall be based on the priority

## DISTRICT COMPILED POLICIES

classifications.

- (1) Classification of Priorities:
  - District-run programs and events
  - Affiliates
  - Partners/Associates
  - Renters
  - Commercial

(C) Implementation Strategy.

- (1) Classifications are based on available capacity and do not interfere with district programs. In-district, recreational activities are prioritized and determines the distribution of resources.
- (2) Users of athletic facilities must have a permit.
- (3) Users must follow the district insurance guidelines.
- (4) Users must comply with the district's mission, vision, values, and code of conduct.
- (5) Organizations requesting Affiliate or Partner/Associate status must apply and be approved by district staff.
- (6) Staff will evaluate Affiliate and Partner/Associate requests on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (7) Organizations that do not meet the requirements of Affiliate or Partner/Associate status may be granted use of district-owned and operated athletic facilities under a renter or commercial designation.
- (8) Affiliates who do not meet and maintain the affiliation requirements may have their allotments withheld and lose their affiliate status.
- (9) Renters and commercial users may access district-owned and operated athletic facilities based on availability.

Check #	Check Date	Vendor Name	Check Amount
88861	8/5/2022	BEAVERTON RESOURCE GUIDE	2,200.00
88929	8/5/2022	GOVERNMENTJOBS.COM INC	130.00
		<b>Advertising</b>	<b>\$ 2,330.00</b>
316982	8/31/2022	EASTSIDE PAVING INC	45,990.00
		<b>Capital Outlay</b>	<b>\$ 45,990.00</b>
316861	8/3/2022	NORTHWEST PLAYGROUND EQUIPMENT INC	2,855.75
ACH	8/17/2022	DAVID EVANS & ASSOCIATES INC	1,569.40
		<b>Capital Outlay - ADA Projects</b>	<b>\$ 4,425.15</b>
ACH	8/3/2022	NATIVE ECOSYSTEMS NW LLC	6,080.00
88673	8/5/2022	TREECOLOGY INC	2,772.00
316916	8/17/2022	CASCADE ENVIRONMENTAL GROUP LLC	8,536.88
316946	8/24/2022	BCI CONTRACTING INC	171.43
		<b>Capital Outlay - Bond - Natural Resources Projects</b>	<b>\$ 17,560.31</b>
316901	8/10/2022	WALTER E NELSON COMPANY	13,185.00
		<b>Capital Outlay - Building &amp; Pool Equipment Replacement</b>	<b>\$ 13,185.00</b>
88671	8/5/2022	ADVANCED LOCKING SOLUTIONS INC	1,095.60
88690	8/5/2022	RMS PUMP INC	1,650.00
88740	8/5/2022	MOST DEPENDABLE FOUNTAINS	20,830.00
88753	8/5/2022	RODDA PAINT COMPANY	1,629.41
88756	8/5/2022	SIMON ROOFING & SHEET METAL	2,113.75
88946	8/5/2022	REFRIGERATION SUPPLIES DISTRIBUTOR	1,189.83
316912	8/17/2022	BEAVERTON , CITY OF	2,182.97
316921	8/17/2022	EASTSIDE PAVING INC	9,700.00
316928	8/17/2022	MECHANICAL SALES INC	1,695.00
		<b>Capital Outlay - Building Replacements</b>	<b>\$ 42,086.56</b>
88691	8/5/2022	BERRY DUNN MCNEIL AND PARKER LLC	24,230.00
ACH	8/31/2022	TYLER TECHNOLOGIES INC	22,699.02
		<b>Capital Outlay - ERP Software</b>	<b>\$ 46,929.02</b>
ACH	8/10/2022	CDW GOVERNMENT INC	66,287.96
ACH	8/17/2022	DELL MARKETING L P	35,979.90
ACH	8/24/2022	CDW GOVERNMENT INC	5,003.53
		<b>Capital Outlay - Information Technology Replacement</b>	<b>\$ 107,271.39</b>
316861	8/3/2022	NORTHWEST PLAYGROUND EQUIPMENT INC	2,221.00
ACH	8/17/2022	3J CONSULTING INC	5,531.66
316946	8/24/2022	BCI CONTRACTING INC	4,338.19
316952	8/24/2022	GEO PACIFIC ENGINEERING INC	5,972.75
316974	8/31/2022	BEAVERTON , CITY OF	19,687.50
316975	8/31/2022	BEAVERTON , CITY OF	19,687.50
316978	8/31/2022	CASWELL/HERTELL SURVEYORS INC	5,361.25
317004	8/31/2022	WASHINGTON COUNTY	1,834.00
ACH	8/31/2022	PACIFIC HABITAT SERVICES INC	1,172.50
		<b>Capital Outlay - Park &amp; Trail Improvements</b>	<b>\$ 65,806.35</b>



Check #	Check Date	Vendor Name	Check Amount
88688	8/5/2022	BUELL RECREATION LLC	1,827.00
		<b>Capital Outlay - Park &amp; Trail Replacements</b>	<b>\$ 1,827.00</b>
316854	8/3/2022	JIM PAULSON EXCAVATING INC	64,240.00
316874	8/3/2022	TUALATIN VALLEY WATER DISTRICT	4,028.75
ACH	8/3/2022	CEDAR MILL CONSTRUCTION CO LLC	38,122.50
88692	8/5/2022	MILLER NASH GRAHAM & DUNN LLP	3,041.50
ACH	8/10/2022	MILLER NASH GRAHAM & DUNN LLP	2,172.50
ACH	8/17/2022	LYDA EXCAVATING INC	20,699.78
		<b>Capital Outlay - SDC - Park Development/Improvement</b>	<b>\$ 132,305.03</b>
88763	8/5/2022	SUNRIVER RESORT LODGE	1,202.04
88873	8/5/2022	NATIONAL RECREATION AND PARK ASSOCIATION	120.00
		<b>Conferences</b>	<b>\$ 1,322.04</b>
316953	8/24/2022	HARSCH INVESTMENT PROPERTIES LLC	24.00
		<b>Debt Service-Interest</b>	<b>\$ 24.00</b>
316953	8/24/2022	HARSCH INVESTMENT PROPERTIES LLC	3,781.00
		<b>Debt Service-Principal</b>	<b>\$ 3,781.00</b>
88865	8/5/2022	ASSOCIATION OF NATURE CENTER ADMINISTRATORS	220.00
88873	8/5/2022	NATIONAL RECREATION AND PARK ASSOCIATION	2,440.00
ACH	8/24/2022	WESTSIDE TRANSPORTATION ALLIANCE	1,000.00
		<b>Dues &amp; Memberships</b>	<b>\$ 3,660.00</b>
88707	8/5/2022	PORTLAND GENERAL ELECTRIC	57,741.01
316894	8/10/2022	PORTLAND GENERAL ELECTRIC	59,235.17
316963	8/24/2022	PORTLAND GENERAL ELECTRIC	4,838.22
317000	8/31/2022	PORTLAND GENERAL ELECTRIC	60,630.52
		<b>Electricity</b>	<b>\$ 182,444.92</b>
316838	8/1/2022	KAISER FOUNDATION HEALTH PLAN	237,354.69
316839	8/1/2022	MODA HEALTH PLAN INC	26,063.76
316840	8/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	10,226.13
316842	8/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,787.33
		<b>Employee Benefits</b>	<b>\$ 275,431.91</b>
316907	8/15/2022	US BANK FBO: THPRD RETIREMENT PLAN	12,707.18
ACH	8/15/2022	MISSIONSQUARE RETIREMENT	47,331.48
ACH	8/15/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
316969	8/31/2022	PACIFICSOURCE ADMINISTRATORS INC	9,336.50
316972	8/31/2022	US BANK FBO: THPRD RETIREMENT PLAN	12,954.30
ACH	8/31/2022	MISSIONSQUARE RETIREMENT	47,595.93
ACH	8/31/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
ACH	8/31/2022	THPRD - EMPLOYEE ASSOCIATION	9,884.40
		<b>Employee Deductions</b>	<b>\$ 142,990.89</b>

Check #	Check Date	Vendor Name	Check Amount
ACH	8/3/2022	NORTHWEST NATURAL GAS COMPANY	3,518.37
ACH	8/31/2022	NORTHWEST NATURAL GAS COMPANY	13,274.39
		<b>Heat</b>	<b>\$ 16,792.76</b>
ACH	8/17/2022	PORTLAND ENERGY BASKETBALL LLC	5,200.00
		<b>Instructional Services</b>	<b>\$ 5,200.00</b>
316948	8/24/2022	BROWN & BROWN NORTHWEST	12,381.00
		<b>Insurance</b>	<b>\$ 12,381.00</b>
316848	8/3/2022	DICK'S EVERGREEN FENCE & DECK INC	1,375.00
ACH	8/3/2022	HYDRO CLEAN ENVIRONMENTAL LLC	10,150.00
88661	8/5/2022	AMAZON.COM	46.41
88662	8/5/2022	AIRGAS NORPAC INC	145.50
88668	8/5/2022	A1 GLASS & MIRROR LLC	1,100.00
88669	8/5/2022	COAST PAVEMENT SERVICES INC	12,041.78
88670	8/5/2022	POOL & SPA HOUSE INC	759.82
88678	8/5/2022	UNITED SITE SERVICES	12,340.69
88682	8/5/2022	REXIUS FOREST BY PRODUCTS INC	17,375.00
88689	8/5/2022	CANYON GLASS INC	1,233.91
88693	8/5/2022	GUARANTEED PEST CONTROL SERVICE CO INC	2,627.00
88713	8/5/2022	WASTE MANAGEMENT OF OREGON INC	3,435.49
88734	8/5/2022	SAVATREE, LLC	6,635.00
88754	8/5/2022	PACIFIC SPORTS TURF INC	2,100.00
88774	8/5/2022	POOL & SPA HOUSE INC	427.70
88777	8/5/2022	AMAZON.COM	293.34
88780	8/5/2022	TURF STAR WESTERN	2,748.75
88781	8/5/2022	CANTEL SWEEPING	1,287.50
88809	8/5/2022	HOME DEPOT CREDIT SERVICES	130.52
88872	8/5/2022	PACIFIC TRACTOR & IMPLEMENT LLC	2,710.70
88880	8/5/2022	BEAVERTON AUTO PARTS	1,116.86
88885	8/5/2022	AMAZON.COM	42.57
88901	8/5/2022	TIRE HUB LLC	1,365.68
88921	8/5/2022	AMAZON.COM	29.89
88944	8/5/2022	OTIS ELEVATOR COMPANY	3,160.32
316883	8/10/2022	CHRISTENSON ELECTRIC INC	3,020.96
316918	8/17/2022	CHRISTENSON ELECTRIC INC	1,585.00
316921	8/17/2022	EASTSIDE PAVING INC	1,880.00
ACH	8/17/2022	COLT REMODELING & TREE SERVICE	3,475.00
ACH	8/17/2022	CASCADIAN LANDSCAPERS INC	3,605.00
316967	8/24/2022	WALTER E NELSON COMPANY	92.25
316996	8/31/2022	NW WETLAND RESTORATION LLC	6,000.00
ACH	8/31/2022	ASH CREEK FOREST MANAGEMENT LLC	6,494.40
		<b>Maintenance Services</b>	<b>\$ 110,832.04</b>

Check #	Check Date	Vendor Name	Check Amount
88662	8/5/2022	AIRGAS NORPAC INC	2,128.40
88670	8/5/2022	POOL & SPA HOUSE INC	378.45
88672	8/5/2022	STEP FORWARD ACTIVITIES INC	8,970.00
88678	8/5/2022	UNITED SITE SERVICES	327.00
88682	8/5/2022	REXIUS FOREST BY PRODUCTS INC	6,000.00
88708	8/5/2022	EWING IRRIGATION PRODUCTS INC	1,463.77
88716	8/5/2022	HOME DEPOT CREDIT SERVICES	1,299.08
88723	8/5/2022	WILBUR ELLIS COMPANY	1,635.73
88764	8/5/2022	AMAZON.COM	292.73
88772	8/5/2022	FRED MEYER	14.99
88774	8/5/2022	POOL & SPA HOUSE INC	3,125.25
88777	8/5/2022	AMAZON.COM	504.89
88806	8/5/2022	WORTHINGTON DIRECT INC	1,853.82
88809	8/5/2022	HOME DEPOT CREDIT SERVICES	2,158.78
88815	8/5/2022	HORIZON DISTRIBUTORS INC	1,113.25
88874	8/5/2022	EWING IRRIGATION PRODUCTS INC	3,227.91
88876	8/5/2022	PIONEER MANUFACTURING COMPANY	3,225.68
88885	8/5/2022	AMAZON.COM	869.99
88887	8/5/2022	COMMERCIAL AIR FILTRATION	1,010.52
88898	8/5/2022	ULINE	3,950.60
88921	8/5/2022	AMAZON.COM	475.28
88937	8/5/2022	WILBUR ELLIS COMPANY	2,247.94
88946	8/5/2022	REFRIGERATION SUPPLIES DISTRIBUTOR	536.06
316901	8/10/2022	WALTER E NELSON COMPANY	7,506.23
316967	8/24/2022	WALTER E NELSON COMPANY	1,386.31
316995	8/31/2022	NORTHWEST PLAYGROUND EQUIPMENT INC	5,896.00
		<b>Maintenance Supplies</b>	<b>\$ 61,598.66</b>
88661	8/5/2022	AMAZON.COM	68.12
88679	8/5/2022	AT&T MOBILITY	172.92
88701	8/5/2022	PACIFIC OFFICE AUTOMATION	1,033.00
88703	8/5/2022	RICOH USA INC	2,792.07
88712	8/5/2022	AMAZON.COM	38.42
88764	8/5/2022	AMAZON.COM	335.55
88772	8/5/2022	FRED MEYER	26.99
88777	8/5/2022	AMAZON.COM	88.46
88809	8/5/2022	HOME DEPOT CREDIT SERVICES	49.98
88825	8/5/2022	OFFICE DEPOT INC	1,098.97
88873	8/5/2022	NATIONAL RECREATION AND PARK ASSOCIATION	199.00
88885	8/5/2022	AMAZON.COM	112.89
88909	8/5/2022	AMAZON.COM	50.10
88921	8/5/2022	AMAZON.COM	420.42
88929	8/5/2022	GOVERNMENTJOBS.COM INC	125.00
		<b>Office Supplies</b>	<b>\$ 6,611.89</b>
316866	8/3/2022	QUADIENT FINANCE USA INC	2,000.00
		<b>Postage</b>	<b>\$ 2,000.00</b>

Check #	Check Date	Vendor Name	Check Amount
ACH	8/3/2022	SIGNATURE GRAPHICS	7,946.00
ACH	8/3/2022	LITHTEX INC	1,978.20
88702	8/5/2022	COMMUNITY NEWSPAPERS INC	1,623.93
88777	8/5/2022	AMAZON.COM	238.40
88875	8/5/2022	BEAVERTON SIGNS	2,977.00
88909	8/5/2022	AMAZON.COM	119.20
88921	8/5/2022	AMAZON.COM	119.20
ACH	8/10/2022	B & B PRINT SOURCE	2,503.00
ACH	8/24/2022	LITHTEX INC	1,600.00
		<b>Printing &amp; Publication</b>	<b>\$ 19,104.93</b>
316850	8/3/2022	GRUNOW, KYLIE	1,500.00
316872	8/3/2022	TRUPP HR INC	14,175.00
ACH	8/3/2022	SMITH DAWSON & ANDREWS	3,000.00
88677	8/5/2022	LANGUAGE LINE SERVICES	2,095.45
88692	8/5/2022	MILLER NASH GRAHAM & DUNN LLP	16,843.00
88853	8/5/2022	KINGPINS - BEAVERTON	184.88
316885	8/10/2022	ELEVATE TECHNOLOGY GROUP	5,850.00
ACH	8/10/2022	MILLER NASH GRAHAM & DUNN LLP	2,014.50
316920	8/17/2022	DESIGN CONCEPTS CLA INC	4,695.00
316930	8/17/2022	NW OFFICE INTERIORS LLC	4,481.90
316934	8/17/2022	PROTHMAN COMPANY	9,436.00
316957	8/24/2022	MISSIONSQUARE RETIREMENT	1,080.15
316966	8/24/2022	TRUPP HR INC	8,925.00
316969	8/31/2022	PACIFICSOURCE ADMINISTRATORS INC	718.50
316987	8/31/2022	ICE CREAM EXPRESS	2,629.25
316990	8/31/2022	LANGUAGE LINE SERVICES	11,138.13
		<b>Professional Services</b>	<b>\$ 88,766.76</b>
88661	8/5/2022	AMAZON.COM	2,227.62
88676	8/5/2022	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	2,115.00
88683	8/5/2022	AMAZON.COM	1,374.21
88702	8/5/2022	COMMUNITY NEWSPAPERS INC	200.00
88703	8/5/2022	RICOH USA INC	136.99
88712	8/5/2022	AMAZON.COM	1,575.34
88716	8/5/2022	HOME DEPOT CREDIT SERVICES	1,603.90
88745	8/5/2022	KINGPINS - BEAVERTON	1,424.25
88763	8/5/2022	SUNRIVER RESORT LODGE	628.18
88764	8/5/2022	AMAZON.COM	966.57
88765	8/5/2022	WB PROMOTION / WRIST-BAND.COM	1,194.99
88772	8/5/2022	FRED MEYER	2,337.30
88777	8/5/2022	AMAZON.COM	2,146.79
88783	8/5/2022	HYDER GRAPHICS	1,535.95
88797	8/5/2022	SUPERPLAY	1,046.25
88809	8/5/2022	HOME DEPOT CREDIT SERVICES	398.94
88810	8/5/2022	FASTSIGNS OF BEAVERTON	2,774.20
88818	8/5/2022	DOBE LLC	1,021.00
88821	8/5/2022	COLUMBIA SPORTSWEAR	1,329.09
88825	8/5/2022	OFFICE DEPOT INC	493.33

Check #	Check Date	Vendor Name	Check Amount
88827	8/5/2022	WALMART	1,200.37
88843	8/5/2022	FIRST STUDENT INC	2,975.00
88853	8/5/2022	KINGPINS - BEAVERTON	1,249.50
88873	8/5/2022	NATIONAL RECREATION AND PARK ASSOCIATION	70.00
88885	8/5/2022	AMAZON.COM	1,269.00
88909	8/5/2022	AMAZON.COM	2,353.22
88921	8/5/2022	AMAZON.COM	5,062.66
88929	8/5/2022	GOVERNMENTJOBS.COM INC	199.00
88955	8/5/2022	JMC DISTRIBUTION	1,347.60
316895	8/10/2022	PORTLAND PARTY WORKS INC	2,893.63
316924	8/17/2022	HYDER GRAPHICS	1,984.00
316955	8/24/2022	HYDER GRAPHICS	1,648.75
ACH	8/24/2022	LITHTEX INC	280.00
		<b>Program Supplies</b>	<b>\$ 49,062.63</b>
88713	8/5/2022	WASTE MANAGEMENT OF OREGON INC	6,028.17
88727	8/5/2022	PRIDE DISPOSAL COMPANY	1,331.99
		<b>Refuse Services</b>	<b>\$ 7,360.16</b>
88925	8/5/2022	RICOH USA INC	3,635.20
		<b>Rental Equipment</b>	<b>\$ 3,635.20</b>
316953	8/24/2022	HARSCH INVESTMENT PROPERTIES LLC	412.28
		<b>Rental Facility</b>	<b>\$ 412.28</b>
316919	8/17/2022	DATAComm LLC	4,400.00
		<b>Security Cameras</b>	<b>\$ 4,400.00</b>
88743	8/5/2022	IMPACT SIGN COMPANY	1,275.00
		<b>Small Furniture &amp; Equipment</b>	<b>\$ 1,275.00</b>
316853	8/3/2022	INDUSTRIAL HEARING SERVICE INC	1,500.00
316857	8/3/2022	MILLIMAN INC	254,066.99
88678	8/5/2022	UNITED SITE SERVICES	165.00
88702	8/5/2022	COMMUNITY NEWSPAPERS INC	5,000.00
88734	8/5/2022	SAVATREE, LLC	8,725.00
88764	8/5/2022	AMAZON.COM	0.28
88772	8/5/2022	FRED MEYER	166.88
88777	8/5/2022	AMAZON.COM	449.11
88823	8/5/2022	PORTLAND PARTY WORKS INC	1,547.05
88827	8/5/2022	WALMART	67.78
88836	8/5/2022	SOUND SECURITY INC	12,721.68
88879	8/5/2022	AVERTIUM LLC	2,354.00
88907	8/5/2022	JASON ROPP	1,020.00
88909	8/5/2022	AMAZON.COM	784.49
88929	8/5/2022	GOVERNMENTJOBS.COM INC	3,005.10
88950	8/5/2022	KNOWBE4 INC	8,910.00
316922	8/17/2022	HENDRICKS, JUSTIN COLBY	2,300.00
ACH	8/17/2022	SHI INTERNATIONAL CORPORATION	10,568.45
		<b>Technical Services</b>	<b>\$ 313,351.81</b>

Check #	Check Date	Vendor Name	Check Amount
88763	8/5/2022	SUNRIVER RESORT LODGE	634.25
88865	8/5/2022	ASSOCIATION OF NATURE CENTER ADMINISTRATORS	1,255.00
88922	8/5/2022	SOUTHWEST AIRLINES	1,154.97
316925	8/17/2022	KELLY, ALONZO	3,500.00
		<b>Technical Training</b>	<b>\$ 6,544.22</b>
88666	8/5/2022	ALLSTREAM BUSINESS US	6,094.18
88679	8/5/2022	AT&T MOBILITY	9,436.58
88852	8/5/2022	SPATIAL NETWORKS INC	2,772.00
88866	8/5/2022	BASELINE IRRIGATION SOLUTIONS	3,184.00
		<b>Telecommunications</b>	<b>\$ 21,486.76</b>
316845	8/3/2022	BRETTHAUER OIL COMPANY	1,825.34
316881	8/10/2022	CARSON OIL INC	4,483.01
316915	8/17/2022	CARSON OIL INC	4,844.28
316942	8/17/2022	TUALATIN VALLEY WATER DISTRICT	10,632.28
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 21,784.91</b>
88660	8/5/2022	BEAVERTON , CITY OF	4,954.18
88685	8/5/2022	BEAVERTON , CITY OF	10,534.26
88696	8/5/2022	TUALATIN VALLEY WATER DISTRICT	4,067.21
88697	8/5/2022	BEAVERTON , CITY OF	6,115.49
88705	8/5/2022	TUALATIN VALLEY WATER DISTRICT	2,440.08
88711	8/5/2022	BEAVERTON , CITY OF	6,789.23
88720	8/5/2022	TUALATIN VALLEY WATER DISTRICT	4,941.19
88729	8/5/2022	BEAVERTON , CITY OF	5,387.05
88739	8/5/2022	TUALATIN VALLEY WATER DISTRICT	14,424.93
		<b>Water &amp; Sewer</b>	<b>\$ 59,653.62</b>
<b>Grand Total</b>			<b>\$ 1,901,625.20</b>



## Tualatin Hills Park & Recreation District

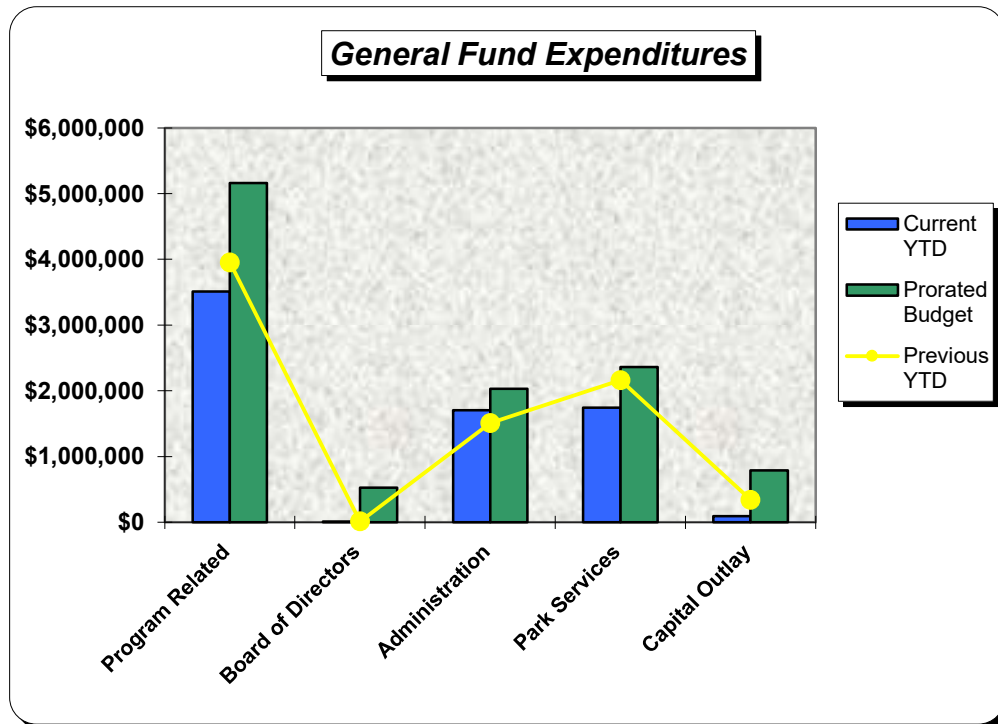
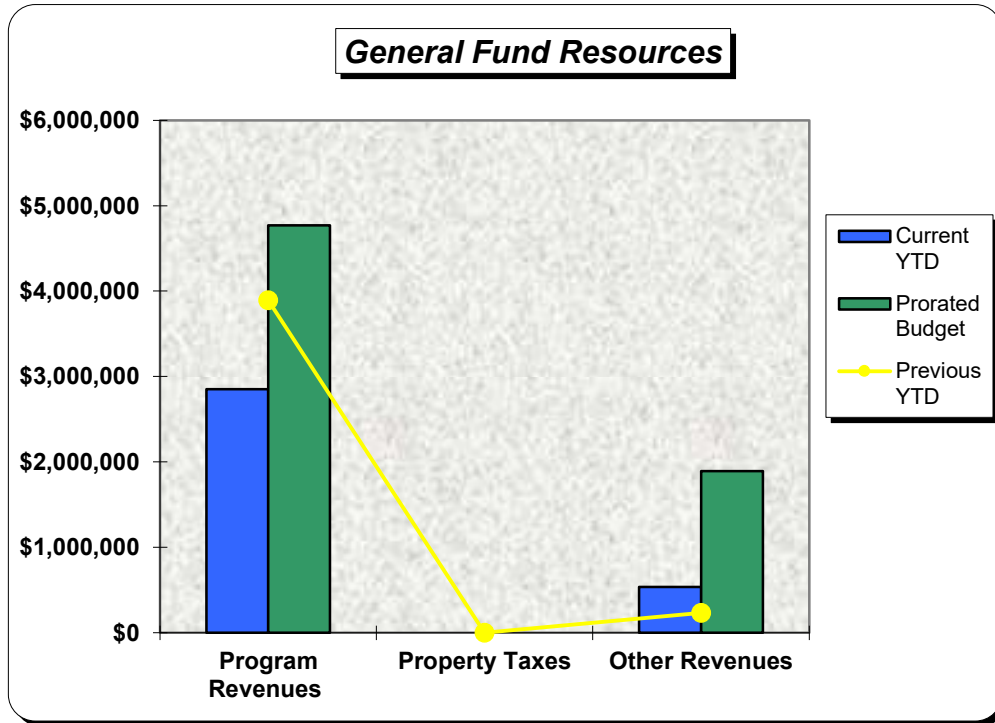
General Fund Financial Summary  
August, 2022

	<b>ACTUAL</b>		<b>BUDGET</b>		
	<b>Current Month</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>% YTD Actual to Budget</b>	<b>Full Fiscal Year</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 402,892	\$ 709,640	\$ 1,173,309	60.5%	\$ 3,636,336
Tennis Center	86,409	168,769	264,539	63.8%	1,240,987
Recreation Program	663,091	1,171,410	2,270,112	51.6%	5,928,337
Sports & Inclusion Services	390,204	800,740	1,060,816	75.5%	3,845,977
<b>Total Program Resources</b>	<b>1,542,597</b>	<b>2,850,560</b>	<b>4,768,776</b>	<b>59.8%</b>	<b>14,651,637</b>
<b>Other Resources:</b>					
Property Taxes	-	-	-	0.0%	37,713,799
Interest Income	33,242	62,551	14,146	442.2%	150,000
Facility Rentals/Sponsorships	47,073	73,950	45,952	160.9%	563,150
Grants	1,533	367,518	1,737,542	21.2%	13,412,098
Miscellaneous Income	23,604	32,201	94,167	34.2%	565,000
<b>Total Other Resources</b>	<b>105,452</b>	<b>536,220</b>	<b>1,891,806</b>	<b>28.3%</b>	<b>52,404,047</b>
<b>Total Resources</b>	<b>\$ 1,648,048</b>	<b>\$ 3,386,781</b>	<b>\$ 6,660,582</b>	<b>50.8%</b>	<b>\$ 67,055,684</b>
<b>Program Expenditures:</b>					
Recreation Administration	81,487	123,349	114,399	107.8%	880,670
Aquatic Centers	372,902	632,608	1,144,750	55.3%	6,849,140
Tennis Center	89,666	172,173	173,455	99.3%	1,185,155
Recreation Centers	878,690	1,567,035	2,446,824	64.0%	11,385,764
Sports & Inclusion Services	555,182	1,015,722	1,278,678	79.4%	6,907,808
<b>Total Program Related Expenditures</b>	<b>1,977,927</b>	<b>3,510,886</b>	<b>5,158,106</b>	<b>68.1%</b>	<b>27,208,537</b>
<b>General Government Expenditures:</b>					
Board of Directors	6,133	9,142	527,915	1.7%	10,818,028
Administration	830,227	1,701,905	2,028,180	83.9%	12,563,467
Park Services	914,073	1,743,625	2,359,163	73.9%	15,223,571
Capital Outlay	67,155	93,059	788,002	11.8%	17,513,781
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	350,000
<b>Total Other Expenditures:</b>	<b>1,817,587</b>	<b>3,547,730</b>	<b>5,703,261</b>	<b>62.2%</b>	<b>56,468,847</b>
<b>Total Expenditures</b>	<b>\$ 3,795,515</b>	<b>\$ 7,058,616</b>	<b>\$ 10,861,367</b>	<b>65.0%</b>	<b>\$ 83,677,384</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (2,147,466)</b>	<b>\$ (3,671,836)</b>	<b>\$ (4,200,785)</b>	<b>87.4%</b>	<b>\$ (16,621,700)</b>
<b>Beginning Cash on Hand</b>		24,975,339	16,621,700	150.3%	16,621,700
<b>Ending Cash on Hand</b>		\$ 21,303,503	\$ 12,420,915		\$ -

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

August, 2022







# MEMORANDUM

**DATE:** September 27, 2022  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Park Services Director  
**RE:** **Comprehensive Plan Update**

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## Introduction

At the October 12 board meeting, staff will present and seek feedback on two questions based on the draft recommendations from the 2022 Comprehensive Plan. Draft recommendations have been provided as Attachment 1 to this memo.

## Background

A comprehensive plan (comp plan) is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period, usually 20 years. The board adopted the district's last comp plan in November 2006 and a subsequent update to that plan was adopted in July 2013. With the adoption of the district's award-winning Vision Action Plan (VAP) in September 2020, the 2013 comp plan update nearing the end of its useful life, and the district kicking off its Commission for Accreditation of Park and Recreation Agencies (CAPRA) reaccreditation process, staff began planning for a new 2022 comp plan to operationalize the VAP's vision, goal areas, and actions and support CAPRA reaccreditation.

Between summer 2021 and spring 2022, staff sought feedback on the draft 2022 comp plan's goals, objectives, and guiding principles during meetings with THPRD's advisory committees as well as the board. Staff then finalized the 2022 comp goals, objectives, and guiding principles in late spring 2022 by incorporating advisory committee and board feedback. Building on that work, throughout summer 2022, staff developed recommendations to help THPRD achieve the 2020 VAP's vision and comp plan goals, objectives, and guiding principles.

To develop recommendations staff reviewed each of the district's five functional plans and the 2013 service and financial sustainability plan to identify the studies, evaluation mechanisms, prioritization processes, and decision-making tools that affect THPRD action on everything from assessing land acquisition priorities to cost recovery in programs. Next, staff evaluated those studies, mechanisms, processes, and tools to determine where updates were needed to effectively pursue the 2020 VAP and 2022 comp plan goals and crafted recommendations to initiate the update process. Finally, staff categorized recommendations by the seven comp plan goals.

To finalize 2022 comp plan recommendations, THPRD staff would appreciate collecting board feedback on two questions:

1. Should any of the draft recommendations presented today be consolidated or removed?
2. What recommendations integral to achieving the 2020 VAP and comp plan goals are missing?

## Proposal Request

Staff are seeking board of directors' feedback on two questions related to the draft recommendations from the 2022 comp plan. Board feedback will be incorporated into the comp

plan's recommendations, informing how staff will approach plan recommendations within future district strategic and functional plans and implement recommendations within agency and departmental practice.

### **Outcomes of Proposal**

2022 comp plan recommendations identify important projects integral to realizing the 2020 VAP and comp plan goals. In combination with evolving agency best practices and improvement priorities, pursuing comp plan recommendations will build and/or refine the plans, processes, and tools needed to achieve the district's 20-year vision.

### **Public Engagement**

Public engagement was not considered when developing comp plan recommendations; however, the comp plan builds on the extensive engagement that resulted in the vision, goals, and actions within the award-winning 2020 VAP.

### **Action Requested**

No formal action is being requested. Staff are seeking board of directors' feedback on two questions related to the draft comp plan recommendations which will be used to inform the plan's final recommendations.

## Draft Comprehensive Plan Recommendations

The following draft recommendations form a necessary guide for the responsible implementation of the community's vision and the comprehensive plan goals. Grouped by comprehensive plan goal, these recommendations do not take the place of the actions detailed in the comprehensive plan; rather, they aid in accomplishing those actions by aligning district plans, procedures, and assessments with plan goals, objectives, and guiding principles.

The below table pairs each recommendation with the anticipated working group or department responsible for leading the effort as well as those partnering departments who will support this work. For brevity, working group and department names have been shortened using the following abbreviations.

<b>Working Group or Department</b>	<b>Abbreviation</b>
Agency-wide Effort	All
Communications	Comms
District Senior Management	Mgmt
Design & Development	D&D
Finance Services	FS
Human Resources	HR
Information Services	IS
Maintenance Operations	MO
Nature & Trails	N&T
Planning	Plan
Recreation Services	Rec
Risk & Contracts	R&C
Safety Services	Safe
Support Services	SS

A companion strategic plan will take into account district values and current priorities to develop an initial 3-to-5-year implementation plan. The recommendations provided below will be analyzed and determined as near- (1-5 years), mid- (6-10 years), and long-term (10+ years) activities. Near-term or ongoing activities are those most likely to be included within the strategic plan.

Finally, funding has been omitted at this time as future district strategic plans will align the following recommendations with the resources necessary to pursue them.

<b>Welcoming &amp; Inclusive</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
1.	Update community engagement review process to align policy with industry best practices.	<b>Lead:</b> Comms <b>Partner:</b> D&D, Plan
2.	Update THPRD's website and registration systems to improve patron experience and agency utilization.	<b>Lead:</b> IS <b>Partner:</b> FS, Rec

<b>Play for Everyone</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
3.	Ensure the district's selected level of service methodology measures factors relevant to comprehensive plan goals.	<b>Lead:</b> Plan <b>Partner:</b> D&D, Mgmt, MO
4.	Assess program service determinants and service assessment processes through an update of the Programs Functional Plan.	<b>Lead:</b> Rec <b>Partner:</b> FS
5.	Use relevant recreation and leisure trends in program development prioritization processes.	<b>Lead:</b> Rec, Comms
<b>Accessible and Safe</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
6.	Fund and allocate staff resources to review district functional plans on a periodic basis.	<b>Lead:</b> Plan <b>Partner:</b> D&D, MO, N&T, Rec
7.	Develop a Facilities Functional Plan that incorporates a future facility needs analysis to align capital plans with future community facility needs.	<b>Lead:</b> Plan <b>Partner:</b> D&D, MO, Rec
8.	Develop a park amenities standards analysis to align physical assets with the capital planning program, accounting for asset condition, geographic distribution, and community recreation preferences.	<b>Lead:</b> D&D <b>Partner:</b> MO, N&T, Plan, Rec
<b>Environmental Stewardship</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
9.	Revise land management and disposition policies and procedures in alignment with best practices and district values.	<b>Lead:</b> Plan <b>Partner:</b> Mgmt
10.	Update Parks Functional Plan to reflect site development criteria that prioritizes protecting high-functioning natural areas and habitat.	<b>Lead:</b> Plan, N&T <b>Partner:</b> MO
11.	Complete Climate Action Plan and implement climate resiliency practices.	<b>Lead:</b> N&T <b>Partner:</b> D&D, FS, MO, Plan, Rec, Safe, SS
<b>Diversity, Equity, Inclusion, and Access</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
12.	Incorporate an equity lens into all district processes, from planning, site acquisition, programming, events, land development, capital replacement, and maintenance prioritization.	<b>Lead:</b> Plan <b>Partner:</b> Comms, D&D, Mgmt, MO, Rec

<b>Technology &amp; Innovation</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
13.	Establish processes to centralize district asset property data and identify a future asset management solution.	<b>Lead:</b> IS, MO <b>Partner:</b> Mgmt, N&T, Plan, R&C, Safe
14.	Develop infrastructure for data-driven decision making to improve service delivery, community engagement, customer experience, and asset management.	<b>Lead:</b> IS <b>Partner:</b> Comms, D&D, FS, Mgmt, N&T, Plan, Rec
<b>Financial Sustainability</b>		
<b>#</b>	<b>Recommendation</b>	<b>Responsibility</b>
15.	Review and align long-term park, trail, facility, and natural resource development funding strategies and grant planning processes.	<b>Lead:</b> Plan <b>Partner:</b> D&D, Mgmt, MO, N&T
16.	Design budgetary and administrative process to facilitate development of district strategic plans.	<b>Lead:</b> Mgmt <b>Partner:</b> Plan
17.	Create process to align departmental performance measures with district values and guiding documents.	<b>Lead:</b> Mgmt <b>Partner:</b> Plan
18.	Develop strategies to monitor existing revenue streams and identify and develop future revenue streams to fund comprehensive plan goals and actions.	<b>Lead:</b> Mgmt <b>Partner:</b> D&D, MO, N&T, Plan, Rec
19.	Limit district investments to district-owned properties to ensure site control and continuity of programming and service delivery.	<b>Lead:</b> Plan <b>Partner:</b> Comms, Rec, R&C
20.	Review and update the district's resource allocation model.	<b>Lead:</b> FS <b>Partner:</b> MO, N&T, Rec, SS



[12B]

# MEMORANDUM

**DATE:** September 28, 2022  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **General Manager's Report**

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## **Recreation Services Programming Overview**

Center supervisors Emily Kent and Ann Johnson will provide the board with a recap of summer 2022. The presentation will include highlights of camps, classes, special events, and program evaluations. It will also spotlight the grants THPRD received to support the summer programs.

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 08/31/2022**

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
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<b>GENERAL FUND</b>												
<b>CAPITAL OUTLAY DIVISION</b>												
<b>CARRY FORWARD PROJECTS</b>												
Financial Software	803,958	300,000	250,000	1,053,958	550,000	409,081	2,259	547,741	Award	959,081	550,000	-
Roof Repairs and Analysis	115,000	101,000	98,000	213,000	199,000	14,038	4,808	194,154	Award	213,000	198,962	38
Boiler- Cedar Hills Rec Ctr	188,000	179,000	-	188,000	179,000	155,254	-	32,746	Award	188,000	32,746	146,254
Pool Tank (CRAC)	2,318,723	54,700	-	2,318,723	54,700	2,295,140	17,666	5,917	Award	2,318,723	23,583	31,117
ADA Improvements	25,000	25,000	-	25,000	25,000	5,514	-	19,486	Award	25,000	19,486	5,514
Irrigation Systems (HMT)	47,500	14,000	-	47,500	14,000	30,802	-	14,000	Budget	44,802	14,000	-
Roof Repairs - FCSC	120,000	120,000	134,000	254,000	254,000	-	-	254,000	Budget	254,000	254,000	-
ADA Imprvmnt - Picnic area	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
ADA Imprvmnt - Facility access	75,000	75,000	-	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
ADA Imprvmnt - Harman Swim	375,000	375,000	-	375,000	375,000	199,991	7,458	167,551	Award	375,000	175,009	199,991
Security Cameras	-	28,000	-	28,000	28,000	-	-	28,000	Award	28,000	28,000	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>482,000</b>	<b>4,628,181</b>	<b>1,803,700</b>	<b>3,109,821</b>	<b>32,190</b>	<b>1,388,595</b>		<b>4,530,606</b>	<b>1,420,785</b>	<b>382,915</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>												
Air Structure Repairs			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Resurface tennis courts			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>135,000</b>	<b>135,000</b>	<b>135,000</b>	<b>-</b>	<b>-</b>	<b>135,000</b>		<b>135,000</b>	<b>135,000</b>	<b>-</b>
<b>PARK AND TRAIL REPLACEMENTS</b>												
Playground Components			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Complete project close-out for bridge replacement - Commonwealth Lake			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Asphalt Pathway Repairs - Kaiser, Stoller, Summercrest and Waterhouse/Schlottman			285,800	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Repair concrete sidewalk - Wonderland Park			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Engineering Study to repair sinkhole at Schlottman Creek Greenway			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace (3) drinking fountains - HMT Complex			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>404,800</b>	<b>404,800</b>	<b>404,800</b>	<b>-</b>	<b>-</b>	<b>404,800</b>		<b>404,800</b>	<b>404,800</b>	<b>-</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>												
Memorial Benches			25,000	25,000	25,000	-	2,221	22,779	Budget	25,000	25,000	-
Waterhouse Trail Crosswalk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Community Garden expansion			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-
Beaverton Ck Trl CONSTR Match			250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
<b>Subtotal Park and Trail Improvements</b>			<b>335,000</b>	<b>335,000</b>	<b>335,000</b>	<b>-</b>	<b>2,221</b>	<b>332,779</b>	<b>-</b>	<b>335,000</b>	<b>335,000</b>	<b>-</b>
<b>Grant Funded Projects</b>												
Security Upgrades			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Long Range Antennas			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Electric Vehicle Charging Stations and Electric Vehicles			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-
Raleigh Park Creek Improvements (Tualatin River Environmental Enhancement grant)			98,423	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
Raleigh Park Stream Enhancement (CWS grant)			70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-
Fanno Creek Regional Trail Improvements (Lottery bond proceeds)			2,145,358	2,145,358	2,145,358	-	-	2,145,358	Budget	2,145,358	2,145,358	-
Coronavirus State Fiscal Recovery Funding - THPRD - Permanent Restroom			500,000	500,000	500,000	-	2,014	497,986	Budget	500,000	500,000	-
Coronavirus State Fiscal Recovery Funding - WaCo - Permanent Restrooms			1,400,000	1,400,000	1,400,000	-	47,235	1,352,765	Budget	1,400,000	1,400,000	-
THPRD Permanent Restrooms			-	-	-	-	4,719	1,731	Award	6,450	6,450	(6,450)
Howard M. Terpenning Complex Improvements (EDA grant)			5,000,000	5,000,000	5,000,000	-	-	5,000,000	Budget	5,000,000	5,000,000	-
La Raiz - Engineering & Construction (SDC Baker Loop)			750,000	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
Westside Trail Bridge - Design & Engineering (Metro Parks & Nature Bond)			1,907,500	1,907,500	1,907,500	-	-	1,907,500	Budget	1,907,500	1,907,500	-
Westside Trail Bridge - Design & Engineering (MSTIP grant)			600,000	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>12,931,281</b>	<b>12,931,281</b>	<b>12,931,281</b>	<b>-</b>	<b>53,968</b>	<b>12,883,763</b>	<b>-</b>	<b>12,937,731</b>	<b>12,937,731</b>	<b>(6,450)</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>13,266,281</b>	<b>13,266,281</b>	<b>13,266,281</b>	<b>-</b>	<b>56,189</b>	<b>13,216,542</b>	<b>-</b>	<b>13,272,731</b>	<b>13,272,731</b>	<b>(6,450)</b>
<b>FACILITY CHALLENGE GRANTS</b>												
Program Facility Challenge Grants			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
<b>TOTAL FACILITY CHALLENGE GRANTS</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>		<b>20,000</b>	<b>20,000</b>	<b>-</b>

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<b>BUILDING REPLACEMENTS</b>												
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Emergency Repairs			100,000	100,000	100,000	-	6,976	93,024	Budget	100,000	100,000	-
Space Pln Impl & furniture			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-
Court Lamps			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-
Parking Lot Repair CHRC			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
North Parking Lot HMT Grt Mtch			405,000	405,000	405,000	-	-	405,000	Budget	405,000	405,000	-
Parking Lot Repair RSC			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Fencing			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace mixing valves - Aloha Swim Center			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Repair skim gutter line - Beaverton Swim Center			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Dive stand replace/repair - Harman Swim Center			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Lane line reel - HMT Aquatic Center			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Dive board reconditioning / replacement - HMT Aquatic Center			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Glycol pump - Harman Swim Center			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Replace filter pit valves (2) - Harman Swim Center			11,500	11,500	11,500	-	-	11,500	Budget	11,500	11,500	-
BECSys5 water chemistry controls - Aquatic Center			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Replace pump motor - Raleigh Swim Center			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Replace pump motor - Somerset West Swim Center			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Design mechanical dive board lift control - HMT Aquatic Center			5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Boiler piping - Aloha Swim Center			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Replace water heater - Raleigh Swim Center			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-
Domestic hot water heater - Beaverton Swim Center			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Replace pumps Raypac, Thermal Solutions (2) - Elsie Stuhr Center			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Replace lobby carpet - Beaverton Swim Center			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace carpet in Beaver Den -Nature Center			4,700	4,700	4,700	-	-	4,700	Budget	4,700	4,700	-
Roof leak repair - HMT Athletic Center			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
Flat roof replacement - Garden Home Recreation Center			250,000	250,000	250,000	-	663	600,453	Award	601,116	601,116	(351,116)
Clean and treat roof - Garden Home Recreation Center			4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-
Clean and treat roof (stables, outbuildings) - Jenkins Estate			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace main entry doors - Cedar Hills Recreation Center			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace Welding Shop garage door			7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-
Boiler replacement - Garden Home Recreation Center			231,000	231,000	231,000	-	-	231,000	Budget	231,000	231,000	-
Window AC units (2) - Beaverton Swim Center			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
West air handler bearings - Beaverton Swim Center			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replacement of office AC split system - Beaverton Swim Center			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
AC window unit replacement - Cedar Hills Recreation Center			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-
Window AC units (4) - Garden Home Recreation Center			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace heat exchanger - Sunset Swim Center			13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-
Furnace at Stables (crawlpace) - Jenkins Estate			8,600	8,600	8,600	-	-	8,600	Budget	8,600	8,600	-
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>1,516,000</b>	<b>1,516,000</b>	<b>1,516,000</b>	<b>-</b>	<b>7,640</b>	<b>1,859,477</b>	<b>-</b>	<b>1,867,116</b>	<b>1,867,116</b>	<b>(351,116)</b>
<b>BUILDING IMPROVEMENTS</b>												
Electric Fleet Infrastructure			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-
Rust degradation Athletic Ctr			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Seal off gate valve in mechanical room			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Mechanical room upgrades			5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Exterior Facility Paint			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-
Repaint window sills			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	<b>-</b>	<b>-</b>	<b>241,000</b>	<b>-</b>	<b>241,000</b>	<b>241,000</b>	<b>-</b>
<b>ADA IMPROVEMENTS</b>												
Waterhouse Trail ADA curb cuts - Washington County Project			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
ADA stairs - Aloha Swim Center			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
<b>TOTAL ADA PROJECTS</b>			<b>127,000</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>	<b>-</b>	<b>127,000</b>	<b>-</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,192,081</b>	<b>20,338,262</b>	<b>17,513,781</b>	<b>3,109,821</b>	<b>96,019</b>	<b>17,392,414</b>	<b>-</b>	<b>20,598,253</b>	<b>17,488,433</b>	<b>25,348</b>



**Tualatin Hills Park and Recreation District**

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<b>INFORMATION SERVICES DEPARTMENT</b>												
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			100,000	100,000	100,000	-	12,678	90,000	Award	102,678	102,678	(2,678)
Large Format Printer			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
LAN/WAN Replcmnt			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Security Cameras			45,000	45,000	45,000	-	7,400	37,600	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	49,478	522	Award	50,000	50,000	-
Swtiches			50,000	50,000	50,000	-	50,000	-	Complete	50,000	50,000	-
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>-</b>	<b>119,556</b>	<b>168,122</b>		<b>287,678</b>	<b>287,678</b>	<b>(2,678)</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>-</b>	<b>119,556</b>	<b>168,122</b>		<b>287,678</b>	<b>287,678</b>	<b>(2,678)</b>
<b>MAINTENANCE DEPARTMENT</b>												
<u>FLEET REPLACEMENTS</u>												
Brush Cutter			3,680	3,680	3,680	-	-	3,680	Budget	3,680	3,680	-
Carpet Extractor			7,000	7,000	7,000	-	-	7,000	Award	7,000	7,000	-
Pressure jet			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-
Cordless Bckpck Eq Chrgr Bttry			11,500	11,500	11,500	-	-	11,500	Award	11,500	11,500	-
Small Tractor			30,000	30,000	30,000	-	-	30,073	Award	30,073	30,073	(73)
eWorkman Utility Vehicles (2)			35,000	35,000	35,000	-	-	35,000	Award	35,000	35,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Auto scrubber			17,000	17,000	17,000	-	13,185	3,815	Award	17,000	17,000	-
Indoor sport court cleaner			17,000	17,000	17,000	-	17,485	-	Complete	17,485	17,485	(485)
Trash compactor			55,000	55,000	55,000	-	45,794	9,206	Award	55,000	55,000	-
<b>TOTAL FLEET REPLACEMENTS</b>			<b>284,680</b>	<b>284,680</b>	<b>284,680</b>	<b>-</b>	<b>76,464</b>	<b>208,774</b>	<b>-</b>	<b>285,238</b>	<b>285,238</b>	<b>(558)</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>			<b>284,680</b>	<b>284,680</b>	<b>284,680</b>	<b>-</b>	<b>76,464</b>	<b>208,774</b>		<b>285,238</b>	<b>285,238</b>	<b>(558)</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,761,761</b>	<b>20,907,942</b>	<b>18,083,461</b>	<b>3,109,821</b>	<b>292,039</b>	<b>17,769,310</b>		<b>21,171,169</b>	<b>18,061,348</b>	<b>22,113</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 08/31/2022**

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	PRELIM Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>SDC FUND</b>												
<u>LAND ACQUISITION -CARRYOVER PROJECTS</u>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035		-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		94,378	1,031,122	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	94,378	1,031,122		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000		1,500,000	1,500,000		-	1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000		-	250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000		538	1,378,462	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	538	1,378,462		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000		846,000	846,000		-	846,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		2,528	8,446,472	Budget	8,449,000	8,449,000	-
Subtotal Neighbohood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	2,528	8,446,472		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990		2,452,740	3,395,990		-	3,395,990	Budget	3,395,990	3,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	-	3,395,990		3,395,990	3,395,990	-
<b>TOTAL LAND ACQUISITION</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>97,445</b>	<b>22,521,080</b>	<b>-</b>	<b>22,618,525</b>	<b>22,618,525</b>	<b>-</b>
Professional Services	-	-	100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000		3,459,820	425,000	3,928,513	-	425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000		100,000	100,000	-	-	100,000	Award	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000		995,000	995,000	-	-	995,000	Budget	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000		141,000	50,000	270,303	6,436	43,564	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505		992,200	867,505	4,063	-	867,505	Budget	871,568	867,505	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	50,000		50,000	50,000	15,474	1,290	48,710	Award	65,474	50,000	-
NW Quad New Nghbd Pk Dev	2,320,000	8,000		2,320,000	8,000	1,502,800	-	8,000	Budget	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000		338,000	120,000	167,519	-	120,000	Award	287,519	120,000	-
RFFA Actv TPRM-Wsd Trl Hy26	215,000	54,779		215,000	54,779	339,130	-	54,779	Award	393,909	54,779	-
New Amenities in existing park	196,000	139,122	30,878	226,878	170,000	31,734	-	170,000	Budget	201,734	170,000	-
Cedar Hills Pk-addtl bond fdg	365,000	357,603		365,000	357,603	21,230	2,177	355,426	Award	378,833	357,603	-
Nghbd Pk DP Hghlnd Pk NWQ-6	420,000	10,000		420,000	10,000	143,943	-	12,496	Award	156,439	12,496	(2,496)
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	300,000		1,620,000	300,000	1,015,598	-	300,000	Budget	1,315,598	300,000	-
Nghbd Pk Lombard Baker SEQ-2	619,125	477,081	1,470,875	2,090,000	1,947,956	235,169	66,009	1,788,822	Award	2,090,000	1,854,831	93,125
Trl Dev MP-155th Ave Wetlands	500,000	448,390		500,000	448,390	105,219	-	448,390	Award	553,609	448,390	-
FannoCrkTrl Seg5- Scholls-92nd	250,000	247,844	7,156	257,156	255,000	2,560	-	254,596	Budget	257,156	254,596	404
MVCP Sport Court-Add'l Funding	400,000	400,000	227,300	627,300	627,300	-	-	627,300	Award	627,300	627,300	-
N Johnson Crk Trl MP-PM	40,000	39,953		40,000	39,953	47	-	39,953	Budget	40,000	39,953	0
Nat Area Public Access D&D-PM	500,000	500,000		500,000	500,000	-	-	500,000	Award	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	69,200	67,200	431,900	501,100	499,100	9,560	2,030	489,510	Award	501,100	491,540	7,560
Nghbd Pk Pointer Rd NEQ-3	135,100	129,154	668,600	803,700	797,754	6,277	211	797,212	Budget	803,700	797,423	331
Regional Trl Dev - WST 14	1,601,900	1,601,900		1,601,900	1,601,900	-	-	1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	50,000	47,000	18,000	68,000	65,000	37,500	-	30,500	Budget	68,000	30,500	34,500
Cooper Mountain Planning	15,000	15,000		15,000	15,000	15,000	-	-	Budget	15,000	-	15,000
Subtotal Development/Improvements Carryover	15,392,345	7,450,531	2,954,709	18,347,054	10,405,240	7,851,641	78,152	10,178,664	-	18,108,457	10,256,816	148,424

**Tualatin Hills Park and Recreation District**

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	PRELIM Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>DEVELOPMENT/IMPROVEMENTS</b>												
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	1,254	-	Budget	1,254	1,254	(1,254)
New Regional Trail Development - Westside Trail #14, #16-#18			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction			510,800	510,800	510,800	79	-	510,721	Budget	510,800	510,721	79
Beaverton Creek Trail Engineering and Construction			1,775,884	1,775,884	1,775,884	-	-	1,775,884	Budget	1,775,884	1,775,884	-
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge			217,500	217,500	217,500	-	-	217,500	Budget	217,500	217,500	-
EDA Grant Matching - HMT Complex Improvements			1,397,954	1,397,954	1,397,954	-	-	1,397,954	Budget	1,397,954	1,397,954	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>-</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>79</b>	<b>1,254</b>	<b>3,922,059</b>	<b>-</b>	<b>3,923,392</b>	<b>3,923,313</b>	<b>(1,175)</b>
<b>UNDESIGNATED PROJECTS</b>												
Undesignated Projects	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	Budget	13,589,196	13,589,196	-
<b>TOTAL UNDESIGNATED PROJECTS</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>
<b>GRAND TOTAL SDC FUND</b>	<b>37,174,385</b>	<b>30,069,056</b>	<b>20,466,043</b>	<b>57,640,428</b>	<b>50,535,099</b>	<b>7,851,720</b>	<b>176,851</b>	<b>50,210,999</b>	<b>-</b>	<b>58,239,570</b>	<b>50,387,850</b>	<b>147,249</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 08/31/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over Under Budget)	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>														
<b><u>New Neighborhood Parks Development</u></b>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Sub-total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Sub-total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>220,296</b>	<b>3,947,509</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>(419,554)</b>	<b>-10.6%</b>	<b>110.6%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>639,850</b>	<b>4,367,063</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>New Neighborhood Parks Land Acquisition</u></b>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Community Park Development</u></b>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726	Complete	10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
<b>Sub-total New Community Park Development</b>		<b>7,711,500</b>	<b>343,963</b>	<b>8,055,463</b>	<b>10,594,517</b>	<b>-</b>	<b>10,594,517</b>	<b>75,726</b>		<b>10,670,243</b>	<b>(2,614,780)</b>	<b>-32.5%</b>	<b>131.5%</b>	<b>99.3%</b>
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
<b>Total New Community Park Development</b>		<b>7,711,500</b>	<b>2,958,743</b>	<b>10,670,243</b>	<b>10,594,517</b>	<b>-</b>	<b>10,594,517</b>	<b>75,726</b>		<b>10,670,243</b>	<b>-</b>	<b>0.0%</b>	<b>99.3%</b>	<b>99.3%</b>
<b><u>New Community Park Land Acquisition</u></b>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
<b>Sub-total New Community Park</b>		<b>10,000,000</b>	<b>132,657</b>	<b>10,132,657</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>1,655,521</b>	<b>16.3%</b>	<b>83.7%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
<b>Total New Community Park</b>		<b>10,000,000</b>	<b>(1,522,864)</b>	<b>8,477,136</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate and Redevelop Community Parks</u></b>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
<b>Total Renovate and Redevelop Community Parks</b>		<b>9,793,605</b>	<b>523,795</b>	<b>10,317,400</b>	<b>10,317,299</b>	<b>-</b>	<b>10,317,299</b>	<b>-</b>		<b>10,317,400</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Natural Area Preservation - Restoration</u></b>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 08/31/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,152	-	150,152	-	Complete	150,152	17,349	10.4%	89.6%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	118,187	118,187	88,309	6,080	94,389	171,786	Site Prep	266,175	(147,988)	-125.2%	79.9%	35.5%
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	32,552	-	32,552	48,246	Site Prep	80,798	-	0.0%	40.3%	40.3%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	471,984	471,984	47,213	8,537	55,750	416,234	Site Prep	471,984	-	0.0%	11.8%	11.8%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	4,519	-	4,519	58,413	Budget	62,932	-	0.0%	7.2%	7.2%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	104,887	104,887	-	-	-	104,887	Budget	104,887	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	52,176	52,176	25,720	-	25,720	26,456	Site Prep	52,176	-	0.0%	49.3%	49.3%
NE	Cedar Mill Creek Greenway	-	31,260	31,260	21,820	-	21,820	9,440	Site Prep	31,260	-	0.0%	69.8%	69.8%
SW	Fir Grove Park	-	25,908	25,908	22,594	-	22,594	3,314	Site Prep	25,908	-	0.0%	87.2%	87.2%
SW	HL Cain Wetlands	-	25,989	25,989	23,275	-	23,275	2,714	Site Prep	25,989	-	0.0%	89.6%	89.6%
NW	Bronson Creek Park	-	26,191	26,191	7,359	-	7,359	18,832	Site Prep	26,191	-	0.0%	28.1%	28.1%
SE	Center Street Wetlands Area	-	20,939	20,939	11,167	-	11,167	9,772	Site Prep	20,939	-	0.0%	53.3%	53.3%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	2,594	-	2,594	7,868	Site Prep	10,462	-	0.0%	24.8%	24.8%
UND	Arborist/Tree Management	-	297,824	297,824	151,444	-	151,444	120,696	Site Prep	272,140	25,684	8.6%	50.9%	55.6%
NW	North Bethany Greenway	-	26,131	26,131	10,905	-	10,905	15,226	Site Prep	26,131	-	0.0%	41.7%	41.7%
NW	Willow Creek Greenway II	-	26,031	26,031	30,221	-	30,221	1,706	Complete	31,927	(5,896)	-22.6%	116.1%	94.7%
NW	Westside Trail Segment 18	-	26,221	26,221	475	-	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	26,207	26,207	3,404	-	3,404	22,803	Site Prep	26,207	-	0.0%	13.0%	13.0%
<b>Sub-total Natural Area Restoration</b>		<b>3,762,901</b>	<b>293,026</b>	<b>4,055,927</b>	<b>2,671,867</b>	<b>14,617</b>	<b>2,686,484</b>	<b>1,369,443</b>		<b>3,756,820</b>	<b>299,107</b>	<b>7.4%</b>	<b>66.2%</b>	<b>71.5%</b>
UND	Authorized Use of Savings for Natural Area Preservation - Land Acquisition	-	(299,107)	(299,107)	-	-	-	(299,107)	N/A	-	(299,107)	n/a	n/a	n/a
<b>Total Natural Area Restoration</b>		<b>3,762,901</b>	<b>(6,081)</b>	<b>3,756,820</b>	<b>2,671,867</b>	<b>14,617</b>	<b>2,686,484</b>	<b>1,070,336</b>		<b>3,756,820</b>	<b>-</b>	<b>0.0%</b>	<b>71.5%</b>	<b>71.5%</b>
<b>Natural Area Preservation - Land Acquisition</b>														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
<b>Sub-total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>447,583</b>	<b>8,847,583</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>(299,107)</b>	<b>-3.4%</b>	<b>103.4%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Natural Area Restoration	-	299,107	299,107	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
<b>Total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>746,690</b>	<b>9,146,690</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
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**Through 08/31/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Linear Park and Trail Development</u></b>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Budget	108,837	-	0.0%	27.9%	27.9%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	<b>Sub-total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>445,044</b>	<b>15,505,354</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>687,645</b>	<b>4.4%</b>	<b>95.1%</b>	<b>99.5%</b>
	Authorized Use of Savings for Multi-field/Multi-purpose													
UND	Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>(242,601)</b>	<b>14,817,709</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>-</b>	<b>0.0%</b>	<b>99.5%</b>	<b>99.5%</b>
<b><u>New Linear Park and Trail Land Acquisition</u></b>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,401</b>	<b>1,223,401</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,195</b>		<b>1,223,401</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>
<b><u>Multi-field/Multi-purpose Athletic Field Development</u></b>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Award	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	114,647	-	114,647	458,947	Budget	573,594	-	0.0%	20.0%	20.0%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	<b>Sub-total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>210,872</b>	<b>3,295,472</b>	<b>3,716,261</b>	<b>-</b>	<b>3,716,261</b>	<b>540,487</b>		<b>4,256,748</b>	<b>(961,276)</b>	<b>-29.2%</b>	<b>112.8%</b>	<b>87.3%</b>
	Authorized Use of Savings from New Linear													
UND	Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
	Authorized Use of Savings from Facility													
UND	Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>1,172,148</b>	<b>4,256,748</b>	<b>3,716,261</b>	<b>-</b>	<b>3,716,261</b>	<b>540,487</b>		<b>4,256,748</b>	<b>-</b>	<b>0.0%</b>	<b>87.3%</b>	<b>87.3%</b>
<b><u>Deferred Park Maintenance Replacements</u></b>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>9,840</b>	<b>1,461,355</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(371,119)</b>	<b>-25.4%</b>	<b>125.4%</b>	<b>100.0%</b>
	Authorized Use of Savings from Facility Expansion &													
UND	Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 08/31/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Facility Rehabilitation</b>														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
<b>Total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,412,387)</b>	<b>4,815,345</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
<b>Sub-total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
<b>Total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
<b>Sub-total ADA/Access Improvements</b>		<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>



**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 08/31/2022**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>-</b>		<b>100.0%</b>	<b>100.0%</b>
	<b>Community Center Land Acquisition</b>													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Bond Administration Costs</b>													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
	<b>Sub-total Bond Administration Costs</b>	<b>1,450,000</b>	<b>1,337,934</b>	<b>2,787,934</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>2,246,237</b>	<b>80.6%</b>	<b>18.1%</b>	<b>93.1%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	<b>Total Bond Administration Costs</b>	<b>1,450,000</b>	<b>(574,722)</b>	<b>875,278</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>333,581</b>	<b>38.1%</b>	<b>57.6%</b>	<b>93.1%</b>
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,653,713</b>	<b>104,653,713</b>	<b>102,501,901</b>	<b>14,617</b>	<b>102,516,518</b>	<b>1,803,513</b>		<b>104,320,132</b>	<b>333,581</b>	<b>0.3%</b>	<b>98.0%</b>	<b>98.3%</b>

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 08/31/2022**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	333,581
	333,581
<b>Grand Total</b>	<b>333,581</b>



**MEMORANDUM**

Date: September 28, 2022  
 To: Board of Directors  
 From: Jared Isaksen, Finance Services Director / CFO  
 Re: **System Development Report for August 2022**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through August 2022. This report includes information for the program for fiscal year to date.

	Current Rate per Unit	With 2.6% Discount		Current Rate per Unit	With 2.6% Discount
<b>Single Family</b>			<b>Multi-Family</b>		
North Bethany	\$ 14,043.00	\$ 13,677.88	North Bethany	\$ 10,533.00	\$ 10,259.14
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper Mountain	11,787.00	11,480.54	South Cooper Mountain	8,840.00	8,610.16
Other	11,787.00	11,480.54	Other	8,840.00	8,610.16
<b>Accessory Dwelling</b>			<b>Senior Housing</b>		
North Bethany	5,712.00	5,563.49	North Bethany	7,860.00	7,655.64
Other	4,794.00	4,669.36	Other	6,597.00	6,425.48
<b>Non-residential</b>					
Other	466.00	453.88			

**City of Beaverton Collection of SDCs**

	Gross Receipts	Collection Fee	Net Revenue
270 Multi-Family Units	2,386,800.00	62,056.80	2,324,743.20
100 Senior Living	673,777.00	17,518.20	656,258.80
- Non-residential	28,579.78	743.07	27,836.71
<b>373</b>	<b>\$ 3,124,517.79</b>	<b>\$ 81,237.46</b>	<b>\$ 3,043,280.33</b>

**Washington County Collection of SDCs**

	Gross Receipts	Collection Fee	Net Revenue
55 Single Family Units	\$ 753,232.39	\$ 19,166.41	\$ 734,065.98
(4) Less SFR Credits	(58,742.34)	(1,228.62)	(57,513.72)
7 Accessory Dwelling Units	36,788.03	876.25	35,911.78
<b>58</b>	<b>\$ 731,278.08</b>	<b>\$ 18,814.04</b>	<b>\$ 712,464.04</b>

**Recap by Agency**

	Percent	Gross Receipts	Collection Fee	Net Revenue
373 City of Beaverton	81.03%	\$ 3,124,517.79	\$ 81,237.46	\$ 3,043,280.33
58 Washington County	18.97%	731,278.08	18,814.04	712,464.04
<b>431</b>	<b>100.00%</b>	<b>\$ 3,855,795.87</b>	<b>\$ 100,051.50</b>	<b>\$ 3,755,744.37</b>

System Development Charge Report, August 2022

Recap by Dwelling

	Single Family	Multi-Family	ADU	Senior Living	Total
City of Beaverton	3	270	-	100	373
Washington County	51	-	7	-	58
	<b>54</b>	<b>270</b>	<b>7</b>	<b>100</b>	<b>431</b>

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 3,855,795.87	
Collection Fees	(100,051.50)	
	<u>\$ 3,755,744.37</u>	
Grants & Others	\$ -	
Interest	\$ 64,917.83	<b>\$ 3,820,662.20</b>

Total Payments Fiscal Year to Date

Refunds	\$ -	
Administrative Costs	(100.00)	
Project Costs -- Development	(79,406.15)	
Project Costs -- Land Acquisition	(97,444.65)	<b>(176,950.80)</b>
		<u><b>\$ 3,643,711.40</b></u>

Beginning Balance 7/1/22	37,150,310.89
<b>Current Balance</b>	<u><b>\$ 40,794,022.29</b></u>

Recap by Month, FY 2022/23

	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 3,286,080.35	\$ (159,300.90)	\$ 26,931.58	\$ 3,153,711.03
August	469,564.02	(17,549.90)	37,986.25	490,000.37
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u><b>\$ 3,755,644.37</b></u>	<u><b>\$ (176,850.80)</b></u>	<u><b>\$ 64,917.83</b></u>	<u><b>\$ 3,643,711.40</b></u>

Beginning Balance 7/1/22	37,150,310.89
<b>Current Balance</b>	<u><b>\$ 40,794,022.29</b></u>

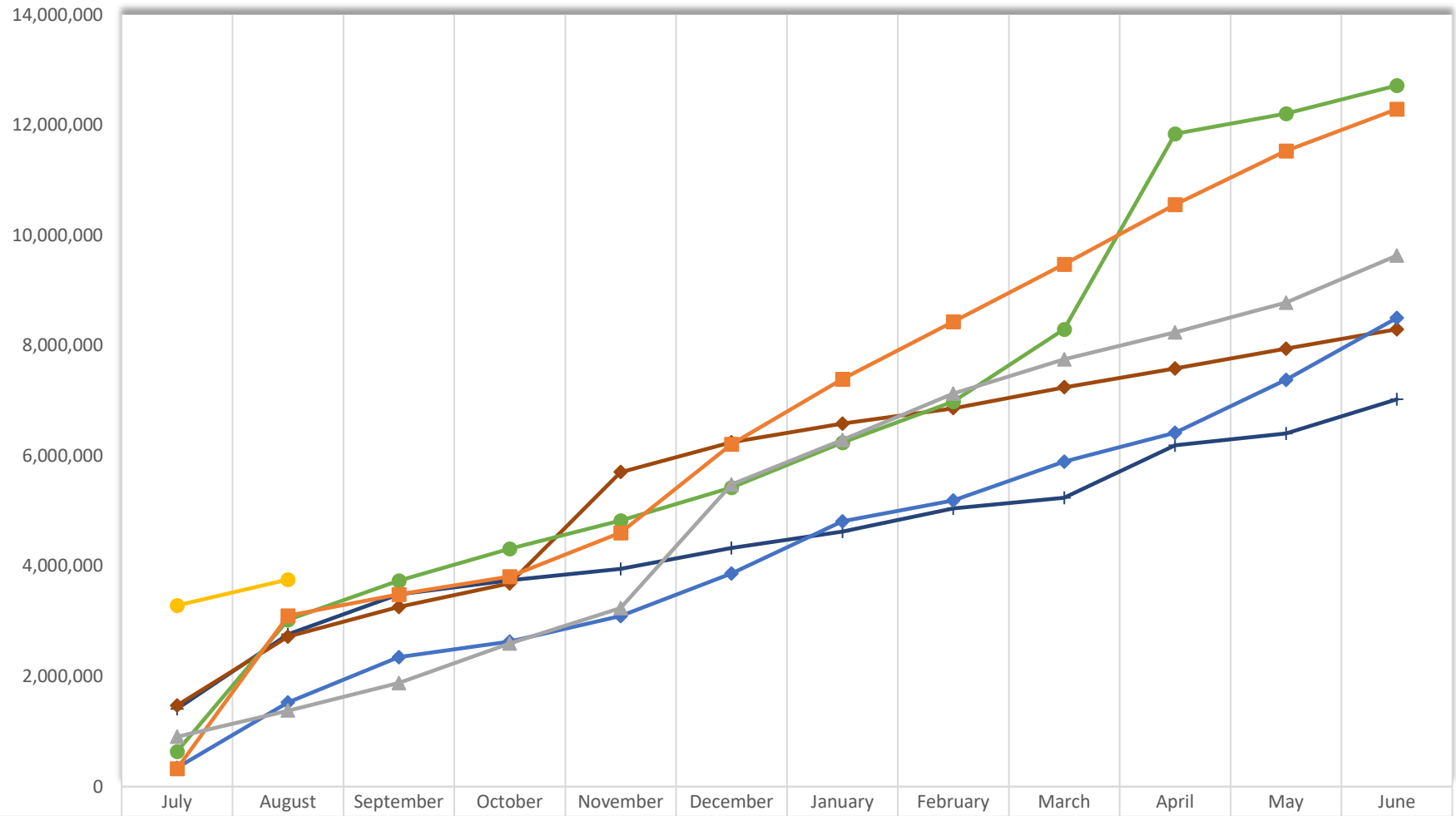
Recap by Month, by Unit

	Single Family	Multi-Family	Senior Living	ADU	Total Units
July	21	270	100	3	394
August	33	-	-	4	37
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u><b>54</b></u>	<u><b>270</b></u>	<u><b>100</b></u>	<u><b>7</b></u>	<u><b>431</b></u>

Affordable Housing Waivers

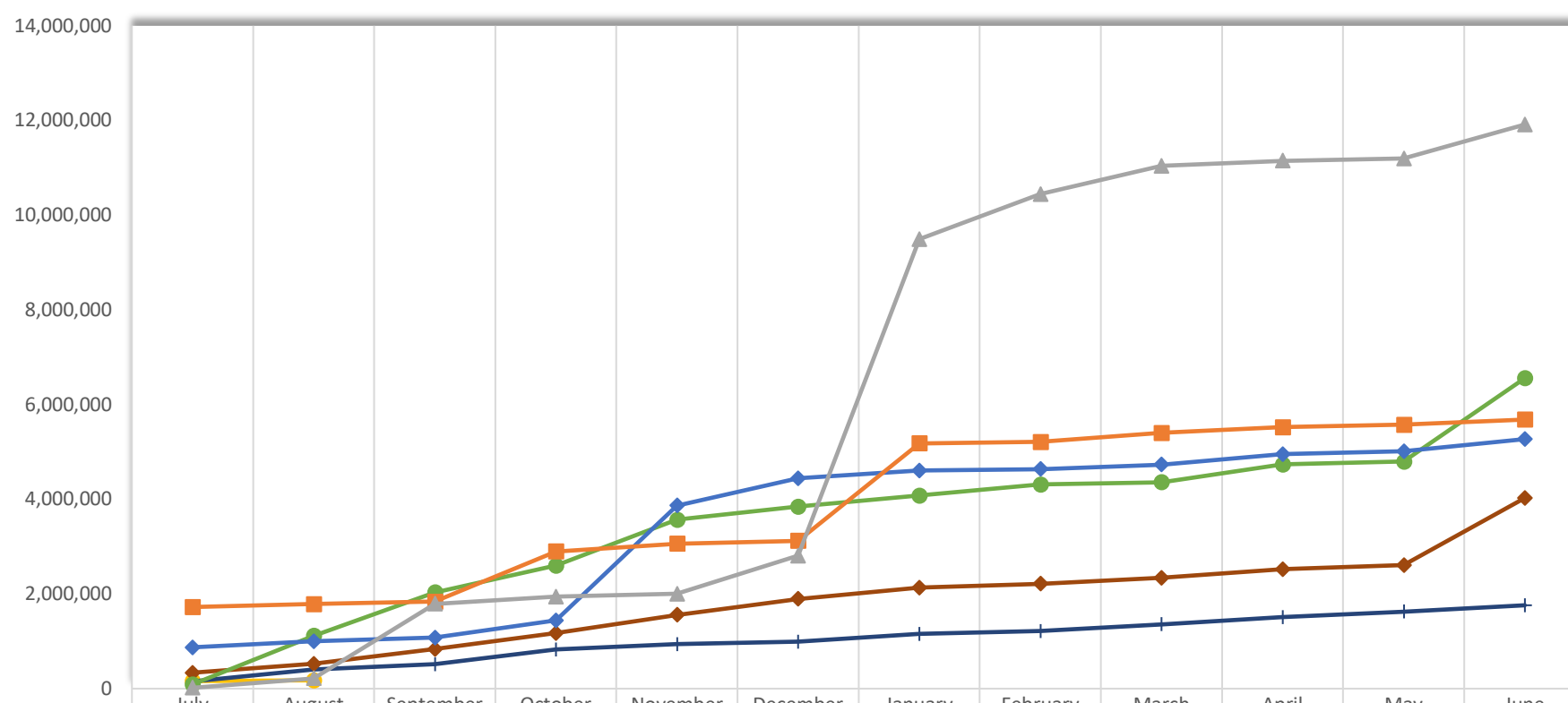
	# 100%	Value	# 50%	Value	Total Value
August	-	-	-	-	-
Total through 08/2022	<u>-</u>	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>	<u>\$ -</u>

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	3,286,080	3,755,644										
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	159,301	176,851										
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292