



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, January 13, 2014. Executive Session 6:30 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Bob Scott	Secretary/Director
Larry Pelatt	Secretary Pro-Tempore/Director
John Griffiths	Director
Jerry Jones, Jr.	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President, Joe Blowers, called Executive Session to order for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held pursuant to ORS 192.660(2)(e), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:10 p.m.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Audience Time

There was no testimony during Audience Time.

Agenda Item #5 – Board Time

There were no comments during Board Time.

Agenda Item #6 – Consent Agenda

Larry Pelatt moved the Board of Directors approve Consent Agenda items (A) Minutes of December 9, 2013 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Amending District Compiled Policies Chapter 4 –

Administration, and (E) Consultant Contract for Southwest Quadrant Community Park.
Jerry Jones, Jr., seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Jerry Jones, Jr.	Yes
Larry Pelatt	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. Bond Program

Aisha Willits, Deputy Director of Planning, provided a detailed overview of the memo included within the Board of Directors information packet regarding recent Bond Program activities, including a capital projects construction update, via a PowerPoint presentation, a copy of which was entered into the record. Aisha offered to answer any questions the Board may have.

President, Joe Blowers, asked whether the District would be renaming Southwest Quadrant Community Park.

✓ Doug Menke, General Manager, confirmed this.

John Griffiths asked for confirmation that the Board of Directors would soon have the opportunity to review the District's naming policy in general.

✓ Doug confirmed this.

Larry Pelatt asked for additional information regarding the HMT Recreation Complex ADA Parking Improvements Project.

✓ Doug described the project as encompassing the area between the Aquatic Center and Athletic Center, noting that the intent is to provide an ADA parking area at the same level as the Aquatic Center, as well as some additional traffic flow improvements.

President, Joe Blowers, thanked District staff for the update, noting that it is great to see so much progress.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- District Policy & Procedure Review Process
- Passing of Vern Williams
- Board of Directors/Budget Committee Meeting Schedule

Doug offered to answer any questions the Board may have regarding the report.

✓ Hearing no questions, President, Joe Blowers, moved on to the next agenda item.

Agenda Item #8 – New Business

A. Resolution Appointing Budget Committee Members

President, Joe Blowers, noted that currently there are two positions available on the Budget Committee for appointment. Six applications were received. At his request, a scoring matrix was distributed to the Board members to complete individually in order to assist with the discussion regarding the applicants. The completed scoring matrix has been provided to the Board, a copy of which was entered into the record. Joe noted that Susan Cole and Greg Cody's applications scored the highest and that he recommends that the Board appoint the positions based on these results.

Bob Scott moved the Board of Directors approve Resolution 2014-02 appointing Greg Cody and Susan Cole to the Budget Committee, each for a term of three years. Larry Pelatt seconded the motion. Roll call proceeded as follows:

**Jerry Jones, Jr. Yes
John Griffiths Yes
Larry Pelatt Yes
Bob Scott Yes
Joe Blowers Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:25 p.m.

Joe Blowers, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins