



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A regular meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, January 13, 2015, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton. Executive Session 6:30 pm; Regular Meeting 7 pm

Present:

John Griffiths	President/Director
Jerry Jones Jr.	Secretary Pro-Tempore/Director
Larry Pelatt	Director
Doug Menke	General Manager

Absent:

Bob Scott	Secretary/Director
Joseph Blowers	Director

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Griffiths called executive session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(e)&(f), which allows the board to meet in executive session to discuss the aforementioned issues.

President Griffiths noted that representatives of the news media and designated staff may attend the executive session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President Griffiths called the regular meeting to order at 7:05 pm.

Agenda Item #3 – Action Resulting from Executive Session

Jerry Jones Jr. moved the board of directors authorize the general manager to continue with and finalize negotiations which ensure all key negotiation points as those that were presented during executive session will be included in a land sale agreement regarding property in the southeast quadrant of the district, subject to review by the district’s legal counsel. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
Jerry Jones Jr.	Yes
John Griffiths	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Audience Time

There was no testimony during audience time.

Agenda Item #5 – Board Time

There were no comments during board time.

Agenda Item #6 – Consent Agenda

Jerry Jones Jr. moved that the board of directors approve consent agenda items (A) Minutes of December 8, 2014 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Auditor Recommendation. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Larry Pelatt Yes
Jerry Jones, Jr. Yes
John Griffiths Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. General Manager’s Report

General Manager Doug Menke provided an overview of his General Manager’s Report included within the board of directors’ information packet, including the following:

- Diversity & Inclusion Vision Statement
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

✓ Hearing none, President Griffiths requested the staff report for the next agenda item.

Agenda Item #8 – New Business

A. Resolution Appointing Budget Committee Members

General Manager Doug Menke noted that currently there are two positions available on the budget committee for appointment. Three applications were received. At the request of President Griffiths, a scoring matrix was distributed to the board members to complete individually in order to assist with the discussion regarding the applicants. The completed scoring matrix has been provided to the board, a copy of which was entered into the record.

Jerry Jones Jr. moved that the board of directors approve Resolution 2015-01 appointing Shannon Kennedy and Anthony Mills to the budget committee for a term of three years.

Larry Pelatt seconded the motion. Roll call proceeded as follows:

Larry Pelatt Yes
Jerry Jones, Jr. Yes
John Griffiths Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 7:10 pm.

John Griffiths, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins